



BOARD REPORT

TO: Chair and Directors

SUBJECT: Electoral Area C: Eagle Bay Estates Waterworks Local Service Area Amendment Bylaw No. 5878, 2024

DESCRIPTION: Report from Jennifer Sham, General Manager, Corporate Services, dated April 12, 2024. Addition of one property to the Eagle Bay Estates Waterworks System

RECOMMENDATION: THAT: Eagle Bay Estates Waterworks Local Service Area Amendment Bylaw No. 5878, 2024 be read a first, second, and third time, this 18th day of April, 2024.
Corporate Vote Unweighted Majority

SUMMARY:

The property owners of 4280 Dolan Road, Eagle Bay submitted an application to connect to the Eagle Bay Estates Waterworks System. This bylaw would add the one property into the Eagle Bay Estates Waterworks Local Service Area.

BACKGROUND:

The subject property is adjacent to the Eagle Bay Estates Waterworks Local Service Area. Utilities staff have confirmed that the system has capacity to include this one property.

Corporate staff conducted a petition process and received sufficiency on March 22, 2024. Electoral Area C Director Marty Gibbons has given participating area consent to adoption of the bylaw.

POLICY:

Local Government Act

- Section 337, Petitions for electoral area services
- Section 347, Consent on behalf of electoral participating area
- Section 350, Changes to participating and service areas

Water Utility Acquisition Policy W-04

CSR D Eagle Bay Estates Waterworks Regulations and Rates Bylaw No. 5522, as amended.

FINANCIAL:

The property owners are responsible for any infrastructure costs to extend the water main to their property. The property owners are also required to contribute to the water system's capital reserve fund, pay for the applicable one time connection fee, and for the annual user fees and parcel taxes, as outlined in the CSR D Eagle Bay Estates Waterworks Regulations and Rates Bylaw No. 5522 as amended.

KEY ISSUES/CONCEPTS:

A private easement will be required across Lot 7, Section 6, Township 23, Range 9, Plan KAP20702 (Reid Road) to allow for a service connection to 4280 Dolan Road. CSRD staff will ensure that the private easement is in place prior to installing the water service connection.

IMPLEMENTATION:

If the Board agrees with the staff recommendation, this bylaw will be considered at the next Board meeting for adoption. If the bylaw is adopted, the service area will be amended.

COMMUNICATIONS:

The property owner will be notified of the Board's decision.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

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| Document Title: | 2024-04-18_Board_CS_BL5878, 2024.docx |
| Attachments: | <ul style="list-style-type: none">- BL 5878, 2024 Eagle Bay Waterworks Service Area Amendment.pdf- Certificate of Sufficiency - Dolan Road.pdf- Consent Area C Director Eagle Bay Waterworks Service Area extension.pdf- Policy W-04 Water Utility Acquisition (PDF).pdf- BL5522 Eagle Bay Estates Waterworks Regulations and Rates.pdf |
| Final Approval Date: | Apr 16, 2024 |

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to John MacLean was completed by assistant Crystal Robichaud

John MacLean