



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
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DEVELOPMENT APPLICATION FORM

Applicants are advised to consult with Development Services staff before submitting a Development Application to the CSRD. Fees are non-refundable unless otherwise noted. **IMPORTANT: An application is considered incomplete and pending until all required documentation is received; applications are only placed in the queue for processing once all required documentation and fees are received.**

Application Type (check all that apply). Fees outlined in Development Services Application Fees Bylaw No. 4000.

Development Permit:

| | | |
|--|---|--|
| <input type="checkbox"/> Flooding/Debris <input type="checkbox"/> Lakes 100m <input type="checkbox"/> Steep Slopes <input type="checkbox"/> Riparian Area <input type="checkbox"/> Form/Character <input type="checkbox"/> Amendment <input type="checkbox"/> Foreshore/Water (separate Application) | <input type="checkbox"/> Floodplain Exemption <input type="checkbox"/> Development Variance Permit-Board <input type="checkbox"/> Development Variance Permit-Delegated <input type="checkbox"/> Temporary Use Permit* <input type="checkbox"/> Temporary Use Permit Renewal <input type="checkbox"/> Board of Variance <input type="checkbox"/> Development Permit with Variance | <input type="checkbox"/> Land Use Bylaw Amendment* <input checked="" type="checkbox"/> Zoning Bylaw Amendment * <input type="checkbox"/> Official Community Plan (OCP) Amendment* <input type="checkbox"/> OCP and Zoning Bylaw Amendment * <input type="checkbox"/> Comprehensive Development Amendment* <input type="checkbox"/> 'After the fact' application** |
|--|---|--|

***Sign Notification Requirements:** Certain applications require that a sign be posted on the property to advise to the community of the proposed development and invite comments and questions. Staff will advise if a sign is required as part of your application process.

**Please check off both the application type(s) and 'after the fact' application if development and/or Bylaw Enforcement has begun.

Owner Information (Registered owner(s) information required). ☐ Additional page(s) attached. (i.e. Notice of Article/Company Summary when owner is a company)

| | |
|---|--------------------|
| Full Name(s): [REDACTED] | |
| Mailing Address (house number, street name, city, province, postal code): [REDACTED] | |
| Phone: [REDACTED] | E-mail: [REDACTED] |

Applicant Information (If the applicant is not the owner(s) or if one registered owner is assigned to act as agent on behalf of all registered owners, complete this and the agent authorization section).

| | |
|---|---------|
| Full Name: Same | |
| Mailing Address (house number, street name, city, province, postal code): | |
| Phone: | E-mail: |

NOTE: In order to use an agent to work on the owners' behalf, all registered owners on title must sign to grant authorization. If the property is owned by a corporation, a designated person with signing authority for the company must sign the form and provide documentation of signing authority. Attach a separate page with additional signatures if necessary.

Authorization of Agent (Complete only if the applicant is not the owner(s) or if one registered owner is assigned to act as agent on behalf of all registered owners). ☐ Additional page(s) attached.

As owner(s) of the land described in this application, I/we hereby authorize _____ to act as agent in regard to this land development application and understand that the Agent will be the point of contact with the CSRD.

| | | |
|---------------------|--------------------|-----------------|
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |
| Print name of Owner | Signature of Owner | Date (mm/dd/yy) |

Property Information (Complete all property information of land under application, if available).

Legal Description (lot, block, section, township, range, district lot, land district, plan):

Lot 1 P16A KAP 23833, except KAP 50842 + 58363, Sec 17, Twp 19, Rg 9

Roll # 789-3331.005 PID Rural Selma Arm, CSRD

Civic Address (house number, street name, city, province, postal code):

942 Garden Lk Rd Enderby BC V0E 1V3

Parcel Identifier (PID): 006-213-227

Size of property (hectares or acres):

4.053 Acres

Current method of water supply: ☐ Community Water ☒ Ground Water Well ☐ Surface Water ☐ Other

Current method of sewerage disposal: ☐ Community Sewer ☒ Septic System ☐ Other

Height of Structure: House 13' Clinic 17'

Existing Land Use (i.e. How is the land used? What buildings and structures are on the property? What are they used for?) (Please attach separate pages if necessary). ☒ Additional page(s) attached.

See attached

Proposed Use / Description of Proposed Development and / or Proposed Variances (i.e. Explain your proposal and explain why your application is necessary.) (Please attach separate pages if necessary). ☐ Additional page(s) attached.

Our home-based Veterinary business has grown + now exceeds the number of off-site employees allowed under the home-based business bylaws. We would like to apply for site specific regulations that would bring us into compliance + allow for potential expansion in the future. With the exception of parking, no other land is used for the business.

Changes requested: (1) Increase allowed number of off site employees to 6.
(2) Increase the building size limit. Currently 2100 ft² is used for business (within regulations). Would like to increase this to 2600 ft².

Declaration (If no agent has been authorized as the applicant, all registered owners must sign declaration. If more than two individual owners, attach a separate page with additional signatures). ☐ Additional page(s) attached.

I, the undersigned, hereby certify that the attached information, provided with respect to this application is full and complete and a true statement of facts, and hereby agree to submit further information as may be deemed necessary for processing the application. Further, I consent to authorizing the CSRD to include and publicly disclose personal information, which does not include contact information, as defined in the Freedom of Information and Protection of Privacy Act of BC, in staff reports, meeting agendas, application file names, bylaws, and permits related to this application.

Print name of Owner/ Agent

Signature of Owner/ Agent

11/14/23
Date (mm/dd/yy)

Print name of Owner/ Agent

Signature of Owner/ Agent

11/14/23
Date (mm/dd/yy)