



COLUMBIA SHUSWAP REGIONAL DISTRICT

Regular Board Meeting

LATE AGENDA

Date: Thursday, April 18, 2024
Time: 9:30 AM
Location: CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

[Zoom Link Registration](#)

Pages

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 44: All the rights and freedoms recognized herein are equally guaranteed to male and female indigenous individuals.

2. Call to Order

3. Adoption of Agenda

THAT: the Regular Board meeting agenda be adopted.

4. Meeting Minutes

*4.1 Adoption of Minutes

1

Late Agenda - March Regular Board meeting minutes added.

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

4.2 Business Arising from the Minutes

4.2.1 From the February 15, 2024 Board Meeting

4.2.1.1 SILGA Resolution: Sustainable Forest Management Practices and Wildfires

24

4.2.2 From the March 21, 2024 Board Meeting

4.2.2.1	BC Association of Farmers' Markets (April 5, 2024)	25
4.2.2.2	Minister of Health regarding BC Farmers' Market Nutrition Coupon Program (April 5, 2024)	26
4.2.2.3	Premier Eby and Minister Cullen regarding proposed Land Act amendments (April 5, 2024)	27

5. Announcements

5.1 New Staff

Janice Martens, Bylaw Enforcement Officer

6. Delegations & Guest Speakers

*6.1	9:45 AM Community Issues Assessment Study in Electoral Area F	28
	Final Report presented by Allan Neilson, Neilson Strategies.	
	Late Agenda - Final report	
*6.2	10:30 AM Bush Creek East Wildfire Community Conversations	158
	Final Report presented by Jenny Boon, Senior Associate, Monogram Communications.	
	Late Agenda - revised CSRD Community Conversations Report	
6.3	Forest Management Changes	369
	Presentation by Dr. Rachel F. Holt, Veridian Ecological Consulting Ltd.	
*6.4	Spa Hill Compost Facility	388
	Presentation by Pat Peebles	
	Late Agenda - presentation and attachments	

7. Correspondence

7.1 For Information

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

7.1.1 Town of Osoyoos (February 29, 2024) 577

Letter to Union of BC Municipality (UBCM) Members looking for support of a resolution at the upcoming 2024 Southern Interior Local Government Association and UBCM Conventions.

***7.1.2 Columbia River Treaty Local Governments Committee Update (March 2024) 580**

***7.1.3 Ministry of Water, Land and Resource Stewardship (April 11, 2024) 584**

Response from Minister Cullen regarding resources needed to prevent an invasion of zebra and quagga mussels in BC.

Letter from Board Chair dated December 4, 2023

***7.1.4 Ministry of Emergency Management and Climate Readiness (April 15, 2024) 587**

Response from Minister Ma regarding the CSRD's feedback on the Emergency and Disaster Management Act.

Letter from Board Chair dated January 23, 2024

7.2 Action Requested

7.2.1 City of Revelstoke - Columbia Basin Trust Resident Directed (ReDi) Grant Program Recommendations (March 27, 2024) 588

At the March 26, 2024, Revelstoke City Council meeting the Council passed the following recommendation:

“THAT the funding allocations in the amount of \$414,301 from the Columbia Basin Trust Resident Directed (ReDi) Grant Program for 2024 as recommended by the Program Evaluation Committee be approved by Council and sent to the Columbia Shuswap Regional District Board for approval.”

THAT: the CSRD Board approve the 2024 funding allocations recommended by the Program Evaluation Committee and approved by the City of Revelstoke Council in the amount of \$414,301 from the Columbia Basin Trust Resident Directed (ReDi) Grant Program.

Corporate Vote Weighted

7.2.2 Creston Valley-Kootenay Lake Economic Action Partnership (April 8, 2024) 593

Request for a letter of support for an application to the Economic Trust of the Southern Interior of BC (ETSI-BC) for the organization of an agricultural forum for the Southern Interior of BC region.

THAT: the Board approve the draft letter supporting the Creston Valley-Kootenay Lake Economic Action Partnership for their grant application to the Economic Trust of the Southern Interior of BC (ETSI-BC) for the organization of an agricultural forum for the Southern Interior of BC region.

Corporate Vote Unweighted Majority

***7.2.3 Columbia Basin Trust (April 12, 2024)**

597

Request for nominee to the Trust Board of Directors.

8. Committee Reports and Updates

8.1 For Information

None.

8.2 Action Requested

None.

9. Business General

9.1 2023 CSRD Financial Statements

602

Late Agenda - staff report.

Report from Sheena Haines, Manager, Financial Services, dated April 5, 2024.

THAT: in accordance with the Local Government Act, the 2023 CSRD Year End Financial Statements be approved, this 18th day of April 2024.

Corporate Vote Unweighted Majority

9.2 2023 Statement of Financial Information (SOFI) Report

666

Report from Sheena Haines, Manager, Financial Services, dated April 5, 2024.

THAT: the Board approve the 2023 Statement of Financial Information Report, this 18th day of April, 2024.

Corporate Vote Unweighted Majority

10. Business By Area

10.1 Electoral Area A: Economic Opportunity Fund (EOF) Application – Local Food Matters and Golden Food Bank

680

Report from Jodi Pierce, General Manager, Financial Services, dated April 5, 2024. Funding requests for Board consideration.

THAT: the Town of Golden Director and the Electoral Area A Director support a one year commitment using funds from the Golden and Area A Economic Opportunity Fund as a catalyst to allow Local Food Matters and the Golden Food Bank Society to work towards a deliverable of establishing strategies for long-term self sustainability, this 18th day of April, 2024.

Stakeholder Vote Weighted – Town of Golden Director & EA A Director

THAT: the Board approve funding from the Golden and Area A Economic Opportunity Fund to Local Food Matters in the amount of \$60,000, of which \$20,000 shall support the Food Security Strategy and the remainder support staffing, this 18th day of April, 2024

Corporate Vote Weighted

THAT: the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Food Bank Society in the amount of \$40,000 of which \$20,000 shall support the Emergency Food Distribution program for food procurement from locally produced food (within an approximate 70km radius) from a minimum of eight purveyors and the remainder support staffing for the Food Recovery Program, this 18th day of April, 2024

Corporate Vote Weighted

***10.2 Electoral Areas A, C, D, E, and G: Grant in Aids**

684

Report from Jodi Pierce, General Manager, Financial Services, dated April 8, 2024. Funding requests for consideration.

Late Agenda - additional GIA requests:

Electoral Area D = Falkland Historical Society \$2,000 (printer and toner) and Salmon River Valley Business Society \$2,000 (startup costs)

Electoral Area G = South Shuswap Chamber of Commerce \$25,000 (program support)

THAT: the Board approve the following allocations from the 2024 electoral area Grant-in-Aids:

Area A

\$15,000 Little Mittens Animal Rescue Society (veterinary costs)

Area C

\$5,000 Sunnybrae Community Association (operating funding)

Area D

Falkland Historical Society \$2,000 (printer and toner)

Salmon River Valley Business Society \$2,000 (startup costs)

Area E

\$5,500 Malakwa Community Centre Association (liability insurance)

\$2,000 District of Sicamous (Cemetery contribution)

Area G

South Shuswap Chamber of Commerce \$25,000 (program support)

Stakeholder Vote Weighted – Electoral Area Directors

10.3 Electoral Area A & Golden: Update and Request related to the Golden and Area Aquatic Centre

687

Report from John M. MacLean, CAO, dated April 9, 2024, updating the Board on the Golden and Area Aquatic Centre project as well as presenting a request from representatives of the local advisory committee that worked and championed the project.

THAT: the report from John M. MacLean, CAO informing the Board of the status of the Golden and Area Aquatic Centre Project, as well as the letter from representatives of the Project Local Advisory Committee requesting continued Board support of the Project be received.

Corporate Vote Unweighted Majority

THAT: the Board dedicate the staff resources to continue the search for funding sources that would provide the financial resources in order to successfully complete the project and should funding sources be found that they be brought forward to the Board for consideration.

Corporate Vote Unweighted Majority

11. Administration Bylaws

***11.1 Eagle Bay Waterworks Extension Bylaw**

692

Report from Jennifer Sham, General Manager, Corporate Services, dated April 12, 2024. Addition of one property to the Eagle Bay Estates Waterworks System.

Late Agenda - staff report.

THAT: Eagle Bay Estates Waterworks Local Service Area Amendment Bylaw No. 5878, 2024 be read a first, second, and third time, this 18th day of April, 2024.

Corporate Vote Unweighted Majority

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

13. CLOSED (In Camera)

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to one or more of the following:

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

14. Development Services Business General

None.

15. ALR Applications**15.1 Electoral Area A: Agricultural Land Commission (ALC) Application Section 20(2) – Non-Farm Use LC2607A**

714

Report from Jan Thingsted, Planner III, dated April 2, 2024.
872 McBeath Road, Nicholson

THAT: Application No. LC2607A, Section 20(2) Non-Farm Use in the ALR, for; Parcel A (Sketch Plan 50551), Section 30, Township 26, Range 21, West of the Fifth Meridian, Kootenay District, Except Plans NEP65016 and NEP66542, be forwarded to the Provincial Agricultural Land Commission recommending approval, this 18th day of April, 2024.

Corporate Vote Unweighted Majority

16. Development Services Business by Area

***16.1 Electoral Area E: Development Variance Permit No. 841-06**

733

Report from Ken Gobeil, Senior Planner, dated April 4, 2024.
4103 Balsam Way, Malakwa

Late Agenda - staff presentation

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 841-06 for The North Half of the North West Quarter of Section 4 Township 23 Range 6 West of the 6th Meridian Kamloops Division Yale District Except (1) Part Included in the Right of Way Plan 633A9 and (2) Parts Included In Plans 1894, 1920, 4756, 4945, 5149, 8874, 9022, 10975, 11403, 12802, 13338, NEP21018, NEP67397, NEP79120, and EPP56359 (PID: 016-653-459) to vary the Electoral Area E Zoning Bylaw as follows:

- Section 4.10.4 (b) 'maximum parcel size created by subdivision' is varied by waiving the 2000 m² maximum parcel size requirement for new lots created by subdivision;
- Section 4.10.4 (l) 'servicing standard for subdivisions' is varied by waiving the community water system and community sewer system servicing requirement for new lots created by subdivision and allow servicing by an onsite sewerage disposal system and an onsite water system for each new lot;

for a six-lot subdivision, per Ministry of Transportation and Infrastructure Subdivision File No. 2021-02152 be denied issuance, this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

***16.2 Electoral Area A: Development Variance Permit No. 680-04A**

798

Report from Ken Gobeil, Senior Planner dated April 4, 2024
828, 842, and 846 Almborg Rd, Nicholson.

Late Agenda - public submissions

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 680-04A for The Northwest Quarter of Section 29 Township 26 Range 21 West of the 5th Meridian Kootenay District Except Parts Included in Plans 10028, 11497, 12760, 17229, 18939 and NEP22520 (PID: 010-222-162) to vary Section 9.5 of the Subdivision Servicing Bylaw No. 680 to permit components of a surface water system to be located in shared easements for Surface Water Licenses 117694, 100159, and 100136 as shown on the proposed plan of subdivision dated February 24, 2024 for Ministry of Transportation and Infrastructure Subdivision File No. 2022-001013, be approved, this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

16.3 Electoral Area E: Temporary Use Permit No. 840-01

858

Report from Laura Gibson, Planner II, dated April 3, 2024.
5570 Avoca Road, Craigellachie

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 840-01 for Lot 2 Section 31 Township 23 Range 5 West of the 6th Meridian Kamloops Division Yale District Plan NEP62093 Except Plan EPP37414, be authorized for issuance this 18th day of April 2024, for the temporary use of the single family dwelling as a vacation rental, with issuance subject to the applicant fulfilling the following conditions:

- Proof of adequate vacation rental and liability insurance, with a minimum of \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to the issuance of the Temporary Use Permit.

Stakeholder Vote Unweighted (LGA Part 14) Majority – Electoral Area Directors

17. Planning Bylaws

***17.1 Electoral Area D: Ranchero/Deep Creek Zoning Bylaw Amendment No. 751-07**

874

Report from Jan Thingsted, Planner III, dated April 3, 2024.
942 Gardom Lake Road, Gardom Lake

Late Agenda - Bylaw attachment

THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-07” be given first reading, this 18th day of April, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: the Board utilize the simple consultation process for “Ranchero/Deep Creek Zoning Bylaw Amendment No. 751-07”, and the bylaw be referred to the following agencies and First Nations:

- Ministry of Forests - Archaeology Branch;
- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- CSRD Community and Protective Services;
- CSRD Environmental and Utility Services;
- All applicable First Nations Bands and Councils

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.2 Electoral Area B: Electoral Area B Official Community Plan Amendment Bylaw No. 850-21 and Electoral Area B Zoning Amendment Bylaw No. 851-32

899

Report from Christine LeFloch, Planner III, dated April 2, 2024.
Fish River Road, Beaton.

THAT: “Electoral Area B Official Community Plan Amendment Bylaw No. 850-21” be read a first time, this 21st day of March, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-32” be read a first time this 21st day of March, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: the Board utilize the simple consultation process for “Electoral Area B Official Community Plan Amendment Bylaw No. 850-21” and “Electoral Area B Zoning Amendment Bylaw No. 851-32” and the bylaws be referred to the following agencies and First Nations:

- CSRD Financial Services;
- CSRD Community and Protective Services;
- CSRD Environmental and Utility Services;
- Interior Health Authority;
- Ministry of Transportation & Infrastructure;
- Ministry of Forests - Archaeology Branch;
- Ministry of Land, Water and Resource Stewardship – Lands Branch
- All applicable First Nations and Bands.

Stakeholder Vote Unweighted (LGA Part 14) Majority

***17.3 Electoral Areas C, F, G: Secondary Dwelling Units Project Official Community Plan Amendments**

946

Report from Christine LeFloch, Planner III, dated April 2, 2024.

Late Agenda - staff presentation

THAT: pursuant to Section 477 of the Local Government Act, the Board has considered “Electoral Area F Official Community Plan Amendment Bylaw No. 830-24” and “Electoral Area C Official Community Plan Amendment Bylaw No. 725-22” in conjunction with the Columbia Shuswap Regional District’s Financial Plan and Waste Management Plan.”

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area F Official Community Plan Amendment Bylaw No. 830-24”, be read a second time as amended, this 18th day of April, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: “Electoral Area C Official Community Plan Amendment Bylaw No. 725-22”, be read a first and second time, this 18th day of April, 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: a public hearing to hear representations regarding “Electoral Area C Official Community Plan Amendment Bylaw No. 725-22” and “Electoral Area F Official Community Plan Amendment Bylaw No. 830-24” be held at the CSRD Office;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson as Director for Electoral Area F or Alternate Director Charlotte Hall if Director Simpson is absent, and the Director or Alternate Director as the case may be, give a report of the public hearing to the Board.

Stakeholder Vote Unweighted (LGA Part 14) Majority

17.4 Electoral Areas B, C, D, E, F, G: Secondary Dwelling Units Project

973

Report from Christine LeFloch, Planner III, dated April 2, 2024.
Secondary Dwelling Units Project – Zoning Bylaw Amendments

THAT: “Anglemont Zoning Amendment Bylaw No. 650-19” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “South Shuswap Zoning Amendment Bylaw No. 701-103” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Ranchero-Deep Creek Zoning Amendment Bylaw No. 751-05” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Magna Bay Zoning Amendment Bylaw No. 800-35” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Scotch Creek-Lee Creek Zoning Amendment Bylaw No. 825-49” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Electoral Area E Zoning Amendment Bylaw No. 841-04” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Electoral Area B Zoning Amendment Bylaw No. 851-28” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Salmon Valley Land Use Amendment Bylaw No. 2566” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

THAT: “Kault Hill Land Use Amendment Bylaw No. 3007” be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14), Majority

17.5 **Electoral Areas B, C, D, E, F, G: Accessory Building Project Zoning Bylaw Amendments**

1101

Report from Ken Gobeil, Senior Planner, dated April 4, 2024.
Accessory Building Project; Zoning Bylaw Amendments to floor area definitions and accessory building regulations.

THAT: Anglemont Zoning Amendment Bylaw No. 650-17 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: South Shuswap Zoning Amendment Bylaw No. 701-11 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-08 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Magna Bay Zoning Amendment Bylaw No. 800-34 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Scotch Creek/Lee Creek Zoning Amendment Bylaw No. 825-45 be read a third time this 18th day of April 2024

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Electoral Area E Zoning Amendment Bylaw No. 841-09 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Electoral Area B Zoning Amendment Bylaw No. 851-31 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Salmon Valley Land Use Amendment Bylaw No. 2565 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

THAT: Kault Hill Land Use Amendment Bylaw No. 3009 be read a third time this 18th day of April 2024.

Stakeholder Vote Unweighted (LGA Part 14) Majority

18. Release of Closed Session Resolutions

Attached to minutes, if any.

***19. Next Board Meeting**

Thursday, May 16, 2024 at 9:30 AM (Mountain Time)
Town of Golden, Council Chambers
810 9 Ave S, Golden, BC

20. Adjournment

THAT: the Regular Board meeting be adjourned.