



BOARD REPORT

TO: Chair and Directors

File No: 1850 40 18

SUBJECT: Area C Community Works Fund – Sorrento Memorial Hall

DESCRIPTION: Report from Jodi Pierce, Manager Financial Services, dated June 4, 2018.

RECOMMENDATION #1: THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$10,709 plus applicable taxes from the Area C Community Works Fund for installing lighting at the Sorrento Memorial Hall.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area C Director. The Sorrento Memorial Hall Association would like to upgrade to more efficient LED lighting within the hall, and install lighting on the ramp outside of the hall for safety purposes.

VOTING:

Unweighted
Corporate

☐

LGA Part 14
(Unweighted)

☐

Weighted
Corporate

☒

Stakeholder
(Weighted)

☐

BACKGROUND:

The Sorrento Memorial Hall Association is a not-for-profit organization. The organization is undertaking to replace interior lighting with more efficient LED fixtures. In addition, they will be installing lighting on the ramp leading up to the hall for safety purposes. Quotes for the project have been received in accordance with the purchasing policy and have been reviewed by staff. The preferential quote provided for this work is \$10,709 plus applicable taxes.

POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and the upgrade will improve efficiency and safety at the hall. The Sorrento Memorial Hall is available for public use and benefit.

FINANCIAL:

The balance of the Area C Community Works Fund (Gas Tax) at May 31, 2018 is approximately \$686,000 after all previously approved commitments. The 2018 distribution is not included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR D, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Sorrento Memorial Hall Association for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in 2018.

COMMUNICATIONS:

The CSRD will enter into an agreement with the Sorrento Memorial Hall Association that transfers CSRD obligations on ownership and reporting to the Association (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

DESIRED OUTCOMES:

The Board will approve the recommendation.

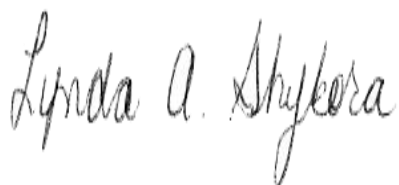
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2018-06-21_Board_FIN_Area C Gas Tax - Sorrento Memorial Hall.docx
Attachments:	- Sorrento Memorial Hall email application.pdf
Final Approval Date:	Jun 8, 2018

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Jun 8, 2018 - 11:18 AM

No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora

Charles Hamilton - Jun 8, 2018 - 11:42 AM