



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: May 17, 2018  
 Time: 9:30 AM  
 Location: District of Sicamous Office  
 446 Main Street, Sicamous

Directors Present	R. Martin (Chair)	Electoral Area E
	K. Cathcart	Electoral Area A
	L. Parker	Electoral Area B
	P. Demenok	Electoral Area C (Electronic Participation)
	R. Talbot	Electoral Area D
	R. Missegghers	Alt. Director, Electoral Area F
	M. McKee*	City of Revelstoke
	T. Rysz*	District of Sicamous
	K. Flynn*	City of Salmon Arm
	R. Oszust*	Alt. Director, Town of Golden
	T. Lavery*	Alt. Director, City of Salmon Arm
Directors Absent	L. Morgan	Electoral Area F
	C. Eliason	City of Salmon Arm
	C. Moss	Town of Golden
Staff Present	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	B. Payne*	Manager, Information Services
	D. Mooney*	Manager, Operations Management
	B. van Nostrand*	Team Leader, Environment Services
	R. Nitchie*	Team Leader, Community Services
	D. Sutherland*	Team Leader, Protective Services
	G. Christie	Manager, Development Services
	C. Benner	Development Services Assistant
	* Attended part of the meeting only	

## **1. Call to Order**

Chair Martin called the meeting to order at 9:30 AM. At this time, the Chair extended thanks to Mayor Rysz and Council, District of Sicamous, for hosting the CSRD Board meeting today.

Mayor Rysz responded, indicating that he and Council are pleased to have the CSRD meeting taking place in Sicamous.

## **2. Board Meeting Minutes**

### **2.1 Adoption of Minutes**

2018-0501

**Moved By** Director Rysz

**Seconded By** Director McKee

THAT: the minutes of the April 19, 2018 regular Board meeting be adopted.

**CARRIED**

## **ADMINISTRATION**

## **4. Correspondence**

### **4.1 Ministry of Transportation & Infrastructure (April 20, 2018)**

Letter from the Honourable Claire Trevena, Minister of Transportation & Infrastructure, in response to CSRD letter regarding winter maintenance issues in the CSRD.

### **4.2 Southern Interior Local Government Association (May 8, 2018)**

Correspondence from SILGA re: Nominations for Youth attendees at UBCM Conference - Process, Policy and Requirements.

Chair Martin advised that she had asked for this topic as an agenda item for the Board to be informed about what is required on the part of the Board, and its associated responsibilities, in nominating a youth delegate to the UBCM 2018 Conference.

Salmon Arm Municipal Directors commented on this initiative and on the City of Salmon Arm's support for a youth who lives in Electoral Area D and who attends Salmon Arm Secondary High School.

Director Talbot advised that the youth candidate from his area would be an excellent candidate.

2018-0502

**Moved By** Alternate Director Lavery

**Seconded By** Director Talbot

THAT: the CSRD Board sponsor a youth delegate to attend the UBCM Conference 2018, providing that Director Talbot and Chair Martin are satisfied with the application.

**CARRIED**

2018-0503

**Moved By** Director McKee

**Seconded By** Director Rysz

THAT: the correspondence contained on the May 17, 2018 regular Board agenda be received for information.

**CARRIED**

## **5. Reports**

### **5.1 Shuswap Economic Development Committee Meeting Minutes (February 8, 2018)**

2018-0504

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: the minutes of the February 8, 2018 Shuswap Economic Development Committee meeting be received for information.

**CARRIED**

### **5.2 Shuswap Tourism Advisory Committee Meeting Minutes (February 8, 2018)**

2018-0505

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: the minutes of the February 8, 2018 Shuswap Tourism Advisory Committee meeting be received for information.

**CARRIED**

**5.3 Revelstoke and Area Economic Development Commission Meeting Minutes (April 4, 2018)**

2018-0506

**Moved By** Director Parker

**Seconded By** Director McKee

THAT: the minutes of the April 4, 2018 Revelstoke and Area Economic Development Commission be received for information.

**CARRIED**

2018-0507

**Moved By** Director Parker

**Seconded By** Director McKee

THAT: the CSRD Board send a letter to the Minister of Forests, Lands and Natural Resource Operations & Rural Development requesting that the Minister's office take the lead on the recreation plan(s)/planning process for the Revelstoke (Electoral Area B) Area.

**CARRIED**

**5.4 Area A Local Advisory Committee Meeting Minutes (April 24, 2018)**

2018-0508

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the minutes from the April 24, 2018 Area A Local Advisory Committee meeting be received for information.

**CARRIED**

**3. Delegations**

**3.1 10:00 AM: Okanagan-Kootenay Sterile Insect Release Program**

Melissa Tesche, Acting General Manager, and Allan Neilson from Nelson-Welch Consulting, in attendance to present information on the SIR

Program and to request the CSRD Board support OKSIR's Offsetting Program Costs initiative with revenue generation.

Request for Board resolution attached to agenda for consideration.

Mr. Neilson provided details on this initiative in terms of product, excess capacity that exists, the potential to sell and the opportunities to do so, worldwide. Mr. Neilson explained that the original legislation that establishes the OK SIR program precludes OK SIR from entering into these contracts that create any liability beyond one year. To clarify, they are not talking about borrowing in terms of this liability - it relates to risk protection and protection under commercial insurance. In regards to the latter, Mr. Neilson responded to several questions.

The Board was advised that the four other Regional District Boards have agreed to support this initiative.

2018-0509

**Moved By** Director Flynn

**Seconded By** Director Talbot

THAT the Regional District Board support the efforts of the OKSIR Board to sell product that is developed at the OKSIR Rearing Facility, within the total production capacity of the Facility as it exists today, that is not required to control codling moth populations within the OKSIR Program service area;

THAT the revenues from the sales of product be used to offset the cost to provide the OKSIR Program; and

THAT the Regional District Board recognize the potential of the OKSIR Board to incur liabilities by entering into multi-year sale-of product contracts, and authorize the OKSIR Board to incur any such liabilities.

**CARRIED**

### **3.2 10:30 AM: Tourism Golden**

The Executive Director, Tourism Golden, presented an overview of the 2017 Tourism Golden Annual Report. The Powerpoint presentation described the year's activities and events, the public relations campaigns, future plans and strategic planning for the organization. Ms. Sweeting

described some challenges in the tourism industry, for example, the difficult that employees face in finding housing. The opening of the new Golden Visitor Centre has been an exciting venture.

In response to several questions, Ms. Sweeting informed the Board on a recent Professional Excellence Award, visitation to the area during different seasons, upcoming events, MRDT funding and a potential change to that funding.

## **6. Business General**

### **6.1 Appointment of Deputy Chief Election Officer for 2018 General Local Election and Assent Voting**

Due to CSRD staff resignation, need resolution to rescind appointment of Jennifer Graham and to appoint new Deputy Chief Election Officer.

2018-0510

**Moved By** Alternate Director Lavery

**Seconded By** Director Cathcart

THAT: the appointment of Jennifer Graham as Deputy Chief Election Officer for the 2018 general local election and assent voting, be rescinded, this 17<sup>th</sup> day of May, 2018.

AND FURTHER THAT: pursuant to Section 58(1) and (2) of the Local Government Act Colleen Goodey, Salmon Arm, BC be appointed Deputy Chief Election Officer for conducting the 2018 general local election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2018 general local election and assent voting, this 17<sup>th</sup> day of May, 2018.

**CARRIED**

### **6.2 2018 UBCM Resolution: Minister of Transportation for improved snow removal services in rural areas of the CSRD**

The attached resolution was submitted as a Late Resolution at the Southern Interior Local Government Association. As it was not endorsed at SILGA, consider resolution to be submitted to the Union of BC Municipalities.

2018-0511

**Moved By** Director Cathcart

**Seconded By** Alternate Director Missegghers

THAT: the following resolution be submitted to UBCM 2018:

WHEREAS there are increased issues in terms of timeliness and quality of snow and ice removal in rural areas, particularly during the past 2017/2018 winter snow season;

AND WHEREAS the deteriorating level of winter maintenance in rural areas is creating a public safety issue in regards to emergency response vehicles (fire, police, ambulance) having the ability to access streets and roadways in the event of emergency, and affecting school bus routes, leading to unsafe situations for drivers, passengers and pedestrians;

THEREFORE BE IT resolved that the Ministry of Transportation and Infrastructure be requested to immediately undertake a review of their contractor obligations, and agreement specifications for snow and ice control in the rural areas, including a review of minimum equipment standards and staffing requirements.

Discussion on motion:

Director Flynn will not be supporting the motion, given the Minister's response letter contained in today's agenda.

**CARRIED**

**DIRECTOR FLYNN OPPOSED**

### **6.3 Chair Martin: Three Valley Gap, Trans-Canada Highway**

Support for Letter to Ministry of Transportation and Infrastructure – Request for update of long range plans for Trans-Canada Highway at Three Valley Gap.

Chair Martin expressed serious concern about travel safety on this stretch of the Trans-Canada Highway in the Three Valley Gap area. The Board was advised of a letter writing campaign that a Three Valley gap resident is undertaking by urging community members to write the Premier to address the lack of safety at Three Valley Gap.

2018-0512

**Moved By** Director Flynn

**Seconded By** Director Cathcart

THAT the CSRD Board invite the Ministry of Transportation and Infrastructure to talk to us on what the long terms plans are for highway improvements at the 3 Valley Gap area (Trans-Canada Highway) and the future vision for Sorrento (Trans-Canada Highway).

**CARRIED**

#### **6.4 Update on Waste Gypsum Material**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated May 4, 2018. Gypsum board (drywall) recycling program update.

Staff responded to several questions in relation to clean drywall. Staff advised the Board that they are working on developing new acceptance policies and procedures to effectively manage drywall at CSRD refuse disposal facilities. There will be updates to the Board at a future Board meeting.

#### **6.5 Update on Recycling Program Delivery in the CSRD**

Report from Ben Van Nostrand, Team Leader, Update on Recycling Program Delivery in the CSRD.

2018-0513

**Moved By** Director McKee

**Seconded By** Alternate Director Lavery

THAT: the Board authorize staff to send a letter to the Minister of Environment outlining the CSRD's concerns with Recycle BC's proposed stewardship plan updates.

**CARRIED**

2018-0514

**Moved By** Director Rysz

**Seconded By** Director Cathcart

THAT the June 2018 CSRD Board meeting agenda include 1) consideration of a draft resolution for submission to UBCM 2018, and 2) a request to meet with Minister of Environment during the UBCM



Conference in September - in relation to the CSRD's concerns with Recycle BC's proposed stewardship plan updates.

**CARRIED**

2018-0515

**Moved By** Alternate Director Lavery

**Seconded By** Director Flynn

THAT: the report of Ben Van Nostrand, Team Leader, Environmental Health, CSRD re: Update on Recycling Program Delivery in the CSRD be forwarded to the CSRD member municipalities for information.

**CARRIED**

#### **6.6 FCM Asset Management Grant Application**

Report from Darcy Mooney, Manager, Operations Management, dated May 3, 2018.

Board authorization to apply for an FCM Asset Management Grant.

2018-0516

**Moved By** Director McKee

**Seconded By** Alternate Director Lavery

THAT: the Board empower the authorized signatories to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program in an amount of up to \$50,000 to support the development of an Asset Inventory Migration project. The CSRD will provide in-house contributions to support overall grant and project management;

AND THAT: contingent upon the receipt of a successful Municipal Asset Management Program grant for up to \$50,000, the Board empower the authorized signatories to enter into an agreement with WSP|Opus International Consultants to conduct the Asset Inventory Migration project for a total cost not to exceed the total grant monies awarded.

**CARRIED**

**6.7 Charles and Sandra Moody – Park Land Deferral Agreement Electoral Area E**

Report from Ryan Nitchie, Team Leader, Community Services, dated May 4, 2018. Park Land Deferral Agreement – Electoral Area E.

2018-0517

**Moved By** Alternate Director Lavery

**Seconded By** Director Cathcart

THAT: the Board empower the authorized signatories to enter into a park land deferral agreement to defer the cash in lieu of park land required by Section 510 of the Local Government Act – Provision of Park Land, and CSRD Policy No. P-5, Park Land Dedication as a Function of Subdivision until July 16, 2020 for Lots 1 through 3 and Lots 5 through 8 of EPP41904;

AND THAT: in accordance with Policy No. F-16, Park Land Dedication Deferral Fees, the Board authorize the deferral of the \$650 application fee and all legal costs plus applicable interest associated with the Park Land Deferral Agreement for Lots 1 through 3 and Lots 5 through 8 of EPP41904 until July 16, 2020.

**CARRIED**

**6.8 2017 Annual Report**

Report from Charles Hamilton, Chief Administrative Officer, dated May 17, 2018.

2018-0518

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the Board receive the Columbia Shuswap Regional District's 2017 Annual Report for information.

**CARRIED**

**7. Business By Area**

**7.1 Grant-in-Aids**

Report from Jodi Pierce, Manager, Financial Services, dated May 4, 2018.

2018-0519

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

Area A

\$2,500 Town of Golden (Wildsafe BC Program funding)

Area C

\$3,000 The Adams River Salmon Society (Salute to the Sockeye Festival and Shuswap Salmon Symposium)

\$4,000 White Lake Fire Department (Halloween event)

\$1,900 Eagle Bay Fire Department (Annual open house)

\$20,000 Cedar Heights Community Association (upgrade greens on golf course)

\$13,250 Sorrento & Area Community Association (Beautification and Community toilet)

\$3,895 White Lake Community Hall Society (Audio-visual system)

\$1,000 Pink Piston Paddlers Dragonboat Team (lifejackets)

Area D

\$3,000 Silver Creek Fire Department (Halloween event)

\$5,000 Silver Creek Community Association (Equipment and upgrades to hall)

Area E

\$3,000 The Adams River Salmon Society (Salute to the Sockeye Festival and Shuswap Salmon Symposium)

\$2,000 The Joe Schandelle Firefighters Foundation (Halloween event)

Area F

\$3,000 The Adams River Salmon Society (Salute to the Sockeye Festival and Shuswap Salmon Symposium)

**CARRIED**

## **7.2 Grant in Aid – Exception from Policy F-30**

Report from Jodi Pierce, Manager, Financial Services, dated May 4, 2018.

2018-0520

**Moved By** Alternate Director Missegheers

**Seconded By** Alternate Director Lavery

THAT: the Board waive policy with respect to the Post-application documentation required for the Blind Bay Community Society and the Swansea Point Community Association grant in aids to allow these organizations to make additional 2018 applications for grant in aids while the post-application documentation for the grants approved in February 2018 remain outstanding;

AND THAT: the Board approve the following allocations from the 2018 electoral grant-in-aids:

### Area C

\$725 Blind Bay Community Society (Update hall signage)

### Area E

\$6,000 Swansea Point Community Association (operating expenses and Mara Heights life jacket kiosk)

**CARRIED**

Director Flynn left the meeting at this time.

## **7.3 Electoral Area A – Parson Warming Hut and Picnic Shelter and Cedar Lake Recreation Site**

Report from Ryan Nitchie, Team Leader, Community Services, dated April 19, 2018. Parson Recreation Park Warming Hut and Picnic Shelter and Cedar Lake Recreation Site Community Works Funds.

2018-0521

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: in accordance with Policy No. F-3 “Electoral Area Community Works Fund – Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in the amount of \$80,000, plus applicable taxes, from the Electoral Area A Community Works Fund

allocation for construction of a warming hut and picnic shelter at Parson Recreation Park.

THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$30,000, plus applicable taxes, from the Electoral Area A Community Works Fund allocation for expansion of camping sites at Cedar Lake Recreation Site.

**CARRIED**

#### **7.4 Revelstoke/Area B EOF Application – Revelstoke Flight Service**

Report from Jodi Pierce, Manager, Financial Services, dated May 15, 2018.

2018-0522

**Moved By** Director Parker

**Seconded By** Director McKee

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund to the City of Revelstoke in the amount of \$90,000 toward the 2019 Revelstoke Air Charter Service subject to continued financial support from the Revelstoke Accommodation Association and Revelstoke Mountain Resort Limited Partnership for this initiative.

**CARRIED**

#### **7.5 Electoral Area D: Falkland Fire Department – Tender Replacement**

Report from Derek Sutherland, Team Leader, Protective Services, dated May 11, 2018.

Falkland Fire Department Tender Replacement.

2018-0523

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: the Board empower the authorized signatories to enter into purchase agreement with BKC Fire Trucks for the purchase of a 2012 International Water Tender for a total cost of \$185,000 including applicable taxes and vehicle delivery.

**CARRIED**

**7.6 Electoral Area F - Bristow Road Boat Launch**

Report from Ryan Nitchie, Community Services Team Leader, dated April 17, 2018. Bristow Road Boat Launch Community Works Funds.

2018-0524

**Moved By** Alternate Director Missegheers

**Seconded By** Alternate Director Lavery

THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$400,000, plus applicable taxes, from the Electoral Area F Community Works Fund allocation for construction of a boat launch.

**CARRIED**

**8. Administration Bylaws**

**8.1 Sorrento Waterworks Service Area Amendment Bylaw No. 5778**

Report from Terry Langlois, Team Leader, Utilities, dated May 2, 2018. A bylaw to amend Sorrento Waterworks Service Area Bylaw No. 5541.

2018-0525

**Moved By** Alternate Director Lavery

**Seconded By** Director Cathcart

THAT: Sorrento Waterworks Service Area Amendment Bylaw No. 5778 be read a first, second and third time this 17th day of May, 2018.

**CARRIED**

**8.2 City of Revelstoke – Security Issuing Bylaw 9107**

Report from Jodi Pierce, Manager, Financial Services dated April 19, 2018.

2018-0526

**Moved By** Director McKee

**Seconded By** Director Rysz

THAT: Bylaw No. 9107, cited as "Columbia Shuswap Regional District Security Issuing Bylaw No. 9107" be read a first, second, and third time this 17th day of May, 2018.

**CARRIED**

2018-0527

**Moved By** Director McKee

**Seconded By** Director Rysz

THAT: Bylaw No. 9107, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9107” be adopted this 17th day of May, 2018.

**CARRIED**

### **8.3 City of Revelstoke – Security Issuing Bylaw 9108**

Report from Jodi Pierce, Manager, Financial Services, dated April 26, 2018.

2018-0528

**Moved By** Director McKee

**Seconded By** Director Rysz

THAT: Bylaw No. 9108, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9108” be read a first, second, and third time this 17th day of May, 2018.

**CARRIED**

2018-0529

**Moved By** Director McKee

**Seconded By** Director Rysz

THAT: Bylaw No. 9108, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9108” be adopted this 17th day of May, 2018.

**CARRIED**

### **8.4 Amendment to Shuswap Economic Development Service Bylaw**

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated May 2, 2018.

Amendment Bylaw to provide for the withdrawal of District of Sicamous as a participant in the Economic Development Service.

2018-0530

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: "Economic Development (Electoral Area C, D E and F) Service Amendment Bylaw No. 5775" be read a first, second and third time this 17<sup>th</sup> day of May, 2018.

**CARRIED**

**8.5 CSRD Ticket Information Utilization Bylaw No. 5776**

Report from Lynda Shykora, Deputy Manager, dated May 17, 2018.

2018-0531

**Moved By** Director Rysz

**Seconded By** Director McKee

THAT: CSRD Ticket Information Utilization Bylaw No. 5776 be read a first, second and third time this 17<sup>th</sup> day of May, 2018.

**CARRIED**

2018-0532

**Moved By** Director Rysz

**Seconded By** Director McKee

THAT: CSRD Ticket Information Utilization Bylaw No. 5776 be adopted this 17<sup>th</sup> day of May, 2018.

**CARRIED**

**8.6 Amendment to Regional District Board and Committees Procedure Bylaw No. 5648**

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated May 3, 2018. Proposed amendments to Procedures Bylaw for electronic meeting attendance at Board/Committee meetings, and minor housekeeping amendment.

2018-0533

**Moved By** Director Rysz

**Seconded By** Director McKee



THAT: Regional District Board and Committee Procedure Amendment Bylaw No. 5739 be read a first, second and third time this 17<sup>th</sup> day of May, 2018.

Discussion on motion:

Comment that cannot support four (4) consecutive Board meeting attendance through electronic means.

Staff commented on the enhanced audio/visual system in the CSRD Board Room being much more effective.

There is value in face to face meetings, but as evidenced by this past winter there are circumstances where neither a Director nor an Alternate Director are able to attend in person due to road closures and poor winter driving conditions.

**Amendment:**

**Moved By** Director Talbot

**Seconded By** Alternate Director Lavery

THAT the above motion and Bylaw 5739 be amended to reflect the attendance, via electronic means, at Board meetings remain at no more than two (2) consecutive meetings.

**AMENDMENT DEFEATED**

**DIRECTOR TALBOT OPPOSED**

**VOTE ON ORIGINAL MOTION CARRIED**

2018-0534

**Moved By** Director Rysz

**Seconded By** Director McKee

THAT: Regional District Board and Committee Procedure Amendment Bylaw No. 5739 be adopted this 17<sup>th</sup> day of May, 2018.

**CARRIED**

**8.7 Proposed Golden-Area A Core Facilities Contribution Agreement Establishment Bylaw**

Report from Charles A. Hamilton, Chief Administrative Officer, dated May 17, 2018.

Establishment of Proposed Core Facilities Funding Contribution Service in Area A.

2018-0535

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the CSRD Board give first, second, and third readings to the *Electoral Area A Core Facilities Funding Contribution Service Establishment Bylaw No. 5777*; this 17<sup>th</sup> day of May, 2018.

**CARRIED**

2018-0536

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: assent voting (referendum) for Electoral A Core Facilities Funding Contribution Establishment Bylaw No.5777 be held on Saturday, October 20, 2018 in accordance with Sections 342, 344 of the *Local Government Act*;

**CARRIED**

2018-0537

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the *Electoral Area A Core Facilities Funding Contribution Establishment Bylaw No. 5777* be forwarded to the Inspector of Municipalities for approval and that the Inspector be requested pursuant to Section 174(1) of the *Local Government Act*, to set the general voting day for October 20, 2018;

**CARRIED**

2018-0538

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the Regional District Board approve the Assent Voting question for *Electoral Area A Core Facilities Funding Contribution Establishment Bylaw No. 5777*, as follows:

*“Are you in favour of the Columbia Shuswap Regional District adopting Electoral Area A Core Facilities Funding Contribution Establishment Bylaw No. 5777, which will permit the Regional District to make an annual funding contribution to the Town of Golden to cover 20% of the net operating costs of the four core facilities, at a maximum annual taxation limit that is the greater of \$125,000 or \$0.1238 per \$1,000 calculated on the net taxable value of land and improvements?”*

**CARRIED**

2018-0539

**Moved By** Director Cathcart

**Seconded By** Alternate Director Oszust

THAT: the Board allocate \$20,000 from the Rural Feasibility Fund to undertake a public engagement process and to conduct the referendum (other voting).

**CARRIED**

## **9. IN CAMERA**

2018-0540

**Moved By** Director Rysz

**Seconded By** Director McKee

THAT: pursuant to Sections 90(1)(a), (c) and (e)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

of the Community Charter, the Board move In Camera.

**CARRIED**

## **DEVELOPMENT SERVICES**

### **11. ALR Applications**

**11.1 Electoral Area A – Nicholson Boat Launch: Application to ALC for Non-Farm Use in ALR**

Report from Ryan Nitchie, Team Leader, Community Services, dated May 4, 2018.

Nicholson Boat Launch Application to ALC for Non-Farm Use in ALR for owners Columbia View Homes Ltd.

2018-0541

**Moved By** Director McKee

**Seconded By** Alternate Director Lavery

THAT: Application No. 57290 Section 20(3) Non-Farm Use in the Agricultural Land Reserve, for Parcel A (Sketch Plan 5055I), Section 30, Township 26, Range 21, West of the Fifth Meridian, Kootenay District, Except Plans NEP65016 and NEP66542 be forwarded to the Provincial Agricultural Land Commission recommending approval on this 17th day of May, 2018.

**CARRIED**

**12. Directors Report on Community Events**

Directors had this opportunity to relay information on activities and community events in their respective areas.

Remainder of Municipal Directors left the meeting at this time.

**ELECTORAL AREA DIRECTORS**

**13. Business by Area**

**13.1 Electoral Area C: Development Variance Permit 701-78 (Sigalet)**

Report from Christine LeFloch, Development Services Assistant, dated March 16, 2018.

3553 Eagle Bay Rd, Eagle Bay

The applicant was not in attendance.

2018-0542

**Moved By** Director Cathcart

**Seconded By** Director Parker

THAT: In accordance with Section 498 of the Local Government Act, Development Variance Permit 701-78 for Lot A, Section 2, Township 23, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan EPP56879, varying South Shuswap Zoning Bylaw No. 701, as follows:

1. Section 7.2.5 Minimum setback from the front parcel line boundary from 5 m to no less than 3.37 m to any portion of the building only for the proposed garage attached to the single family dwelling; and
2. Section 7.2.5 Minimum setback from the west side parcel boundary from 2 m to no less than 1.65 m only for the proposed single family dwelling and attached deck; and
3. Section 7.2.4 Maximum height for principal buildings and structures from 10 m to no greater than 11.61 m only for a single family dwelling;

as more particularly shown on the site plans attached hereto as Schedule 'B', and the elevation drawings attached hereto as Schedule 'C'.

be approved for issuance this 17<sup>th</sup> day of May, 2018.

**CARRIED**

### **13.2 Electoral Area F: Development Variance Permit No. 800-29 (Huhn)**

Report from Candice Benner, Development Services Assistant, dated April 23, 2018.

6729 Magna Bay Drive, Magna Bay

Late Public Submissions attached to the Late Agenda.

The applicant was not in attendance.

Development Services staff noted two public submissions circulated in the Late Agenda; both of these submissions did not have issues related to the variance, rather had questions in relation to the proposed use.

2018-0543

**Moved By** Alternate Director Misseggers

**Seconded By** Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 800-29 for Lot 17, Section 19, Township 23, Range 9, W6M, KDYD, Plan 29300, varying Magna Bay Zoning Bylaw No. 800, as follows:

Section 5.4(2)(g) Maximum gross floor area of an accessory building from 55 sq. m. (592.02 sq. ft.) to 167.22 sq. m. (1800 sq. ft.) for each of the two new accessory buildings,

be approved for issuance this 17<sup>th</sup> day of May, 2018.

**CARRIED**

#### **14. Planning Bylaws**

##### **14.1 Electoral Area C: South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89**

Report from Dan Passmore, Senior Planner, dated April 27, 2018.  
#1 to #6, 1541 Blind Bay Road, Blind Bay.

The applicant was not in attendance.

2018-0544

**Moved By** Director Cathcart

**Seconded By** Director Parker

THAT: South Shuswap Zoning Amendment (Ron Lindblad) Bylaw No. 701-89" be adopted this 17<sup>th</sup> day of May, 2018.

**CARRIED**

##### **14.2 Electoral Area D: Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1**

Report from Dan Passmore, Senior Planner, dated April 20, 2018.  
5192 Highway 97B, Ranchero.

The applicant was not in attendance.

2018-0545

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: "Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1", be read a first time this 17<sup>th</sup> day of May, 2018.

**CARRIED**

2018-0546

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: "Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1", be read a second time this 17<sup>th</sup> day of May, 2018.

**CARRIED**

2018-0547

**Moved By** Director Talbot

**Seconded By** Director Cathcart

THAT: a public hearing to hear representations on "Ranchero/Deep Creek Zoning Amendment (Linda Parker) Bylaw No. 751-1" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Rene Talbot, as Director of Electoral Area D being that in which the land concerned is located, or Alternate Director Joy de Vos, if Director Talbot is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**14.3 Electoral Area F: Anglemont Zoning Amendment (Anglemont Estates Golf Course Ltd.) Bylaw No. 650-13**

Report from Candice Benner, Development Services Assistant, dated April 18, 2018.

7838 Golf Course Road, Anglemont

The applicant was not in attendance.

2018-0548

**Moved By** Alternate Director Misseghers

**Seconded By** Director Talbot

THAT: "Anglemont Zoning Bylaw Amendment (Anglemont Estates Golf Course Ltd.) Bylaw No. 650-13" be read a first time this 17<sup>th</sup> day of May, 2018.

**CARRIED**

2018-0549

**Moved By** Alternate Director Missegghers

**Seconded By** Director Talbot

THAT: the Board utilize the simple consultation process for Bylaw No. 650-13, and it be referred to the following agencies and First Nations:

- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services;
- All relevant First Nations Bands and Councils.

**CARRIED**

## **15. RELEASE OF IN CAMERA RESOLUTIONS**

The following resolutions were authorized for release from the Closed (In Camera) meeting of the CSRD Board:

### **Revelstoke Area Economic Development Commission Appointment:**

THAT: Kenneth Norrie be appointed to the Revelstoke Area Economic Development Commission as a Public at Large member for a term commencing May 17, 2018 and expiring on December 31, 2020;

AND FURTHER THAT: the above resolution be authorized for release from the Closed (In Camera) meeting of May 17, 2018.

### **Date Extension: Mounce Property Purchase - Salmon Arm Landfill Expansion:**

THAT: the Board empower the authorized signatories to extend the acquisition date to December 31, 2018 on the Purchase Agreement with Mounce Construction Ltd. for a 20 acre parcel of land located at 2750 40 Street SE in Salmon Arm, BC for the amount of \$750,000 plus applicable taxes in order to expand the Salmon Arm Landfill site, subject to the property being successfully rezoned to comply with the City of Salmon Arm's Official Community Plan;

AND THAT: the resolution and associated Board Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated May 9, 2018 re: Update on the Purchase Agreement for the Mounce Property located adjacent to the Salmon Arm Landfill, be



authorized for release from the In-Camera (Closed) portion of the meeting, this 17th day of May, 2018.

**ADJOURNMENT**

2018-0550

**Moved By** Alternate Director Misseghers

**Seconded By** Director Cathcart

THAT: the regular Board meeting of May 17, 2018 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER