



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 1850 40 18

**SUBJECT:** Area D Community Works Fund – Silver Creek Community Association

**DESCRIPTION:** Report from Jodi Pierce, Manager, Financial Services, dated June 8, 2018.

**RECOMMENDATION #1:** THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$17,792 plus applicable taxes from the Area D Community Works Fund for energy efficient upgrades at the Silver Creek Community Hall.

## SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area D Director. The Silver Creek Community Association would like to perform significant energy efficient upgrades at the hall, including: update to low flow toilets, install air hand dryers, replacement of windows and doors, upgrade to LED lighting, install weather stripping and add an interior door. These upgrades will reduce both operating costs and environmental footprint for the Association.

<b>VOTING:</b>	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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## BACKGROUND:

The Silver Creek Community Association is a not-for-profit organization. The organization is undertaking to perform significant energy efficient upgrades to the Silver Creek Community Hall. Quotes for the project have been received in accordance with the purchasing policy and have been reviewed by staff. The preferential quote provided for this work is \$17,792 plus applicable taxes.

## POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations, and the upgrade will improve energy efficiency at the hall. The Silver Creek Community Hall is available for public use and benefit.

## FINANCIAL:

The balance of the Area D Community Works Fund (Gas Tax) at May 31, 2018 is approximately \$195,000 after all previously approved commitments. The 2018 distribution is not included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR D, dated July 7, 2014.

**IMPLEMENTATION:**

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Silver Creek Community Association for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in 2018.

**COMMUNICATIONS:**

The CSRD will enter into an agreement with the Silver Creek Community Association that transfers CSRD obligations on ownership and reporting to the Association (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

**DESIRED OUTCOMES:**

The Board will approve the recommendation.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

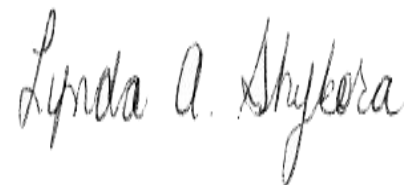
### Report Approval Details

Document Title:	2018-06-21_FIN_Area D Gas Tax - Silver Creek Community Association.docx
Attachments:	- GAS TAX REQUEST Silver Creek Community Association.pdf
Final Approval Date:	Jun 8, 2018

This report and all of its attachments were approved and signed as outlined below:



**Jodi Pierce - Jun 8, 2018 - 12:44 PM**



**Lynda Shykora - Jun 8, 2018 - 1:29 PM**

**No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora**

**Charles Hamilton - Jun 8, 2018 - 1:30 PM**