



# BOARD REPORT

**TO:** Chair and Directors

**File No:** BL 5776

**SUBJECT:** CSR Ticket Information Utilization Bylaw No. 5776

**DESCRIPTION:** Report from Lynda Shykora, Deputy Manager, dated May 17, 2018.

**RECOMMENDATION #1:** THAT: CSR Ticket Information Utilization Bylaw No. 5776 be read a first, second and third time this 17<sup>th</sup> day of May, 2018.

**RECOMMENDATION #2:** THAT: CSR Ticket Information Utilization Bylaw No. 5776 be adopted this 17<sup>th</sup> day of May, 2018.

## SHORT SUMMARY:

The CSR Ticket Information Utilization Bylaw No. 5776 (Bylaw No. 5776) proposes to update the authority to ticket for offences under the recently amended and adopted Electoral Area C Dog Control Bylaw No. 5747, Rancho Dog Control Bylaw No. 5748 and the CSR Solid Waste Disposal Tipping Fee and Regulation Bylaw No 5759.

Further, Bylaw No. 5296 (Bylaw No. 5296) is being repealed and replaced with CSR Ticket Information Utilization Bylaw No. 5776. The consolidated version of Bylaw No. 5296 is being replaced with Bylaw No. 5776 and has been updated and reviewed to both reflect current legislation and provide users with a bylaw that is easier to read and interpret.

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**VOTING:** Unweighted Corporate  LGA Part 14 (Unweighted)  Weighted Corporate  Stakeholder (Weighted)

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## BACKGROUND:

Municipal Ticket information (MTI) are one of the bylaw enforcement tools available to be utilized by Bylaw Enforcement Officers. Bylaw No. 5776 sets out the various bylaws designated for issuance of MTI. It also specifies the position(s) designated to issue MTIs, the offences applicable to each bylaw for which an MTI may be written, including the specific bylaw sections under which offences may be ticketed, and the fine amount applicable to each offense.

When regulatory bylaws are adopted there are typically corresponding amendments needed to the CSR Ticket Information Utilization bylaw to establish the authority to ticket for offences under regulatory bylaw(s), as appropriate. The Solid Waste Tipping Fee Regulation bylaw and the Dog Control Regulation bylaws have recently been updated and adopted and Bylaw No. 5776 reflects these amendments.

Bylaw No. 5296 was originally adopted in 1999 and after many amendments is being repealed and replaced by Bylaw No. 5776 to reflect current legislation under the LGA and the Community Charter and to make the Bylaw easier to read and understand.

**POLICY:**

The Local Government Act provides the Regional District the authority, by bylaw, to establish a ticket information bylaw. The Community Charter provides a local government the authority to designate bylaw enforcement officers, and to authorize the use of tickets for violation of bylaw offences.

**FINANCIAL:**

Any bylaw enforcement costs are marginally offset by monies collected through the payment of ticket(s) issued for offences identified in the bylaw. Bylaw Enforcement staffing costs are allocated to the Bylaw Enforcement budget function. Dog Control ticketing revenue and Dog Officer contractor costs are allocated to the Dog Control budget functions.

**KEY ISSUES/CONCEPTS:**

It is important to have the authority to ticket for bylaw offences when fines for offences are considered appropriate. The bylaw refreshes a list of ticketable offences under the recently adopted Solid Waste Tipping Fee Regulation Bylaw and the Dog Control Regulation Bylaws.

**IMPLEMENTATION:**

The designated CSRD Bylaw Enforcement Officers and the Dog Control Officers will be advised of the updated schedule of ticketable offences to utilize, should a bylaw enforcement complaint result in enforcement action.

**COMMUNICATIONS:**

Copies of the bylaw will be provided to those individuals designated as Bylaw Enforcement Officers and Dog Control Officers. A copy of the Ticket Information Utilization Bylaw will be posted on the CSRD website.

CSRD staff and contractors will communicate the existence of ticketing provisions to residents as circumstances arise. It is hoped that mention of the CSRD's ability to ticket and an associated fine will serve as a deterrent for those repeat offenders who do not comply with CSRD regulation bylaws.

**DESIRED OUTCOMES:**

That the Board endorse staff recommendations.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

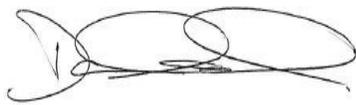
**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

1. N/A

**Report Approval Details**

Document Title:	2018-05-17_Board_Report_TIU_5776.docx
Attachments:	- BL5776 Ticket Information Utilization Bylaw May 17 2018.pdf
Final Approval Date:	May 3, 2018

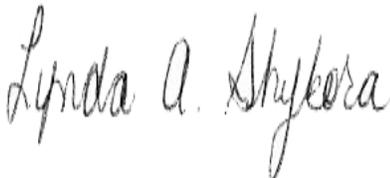
This report and all of its attachments were approved and signed as outlined below:



**Darcy Mooney - May 3, 2018 - 11:03 AM**



**Jodi Pierce - May 3, 2018 - 11:56 AM**



**Lynda Shykora - May 3, 2018 - 11:59 AM**



**Charles Hamilton - May 3, 2018 - 1:16 PM**