



BOARD REPORT

TO:**Chair and Directors**

File No: 6140 20 10 6140 20 61
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SUBJECT:**Electoral Area A – Parson Warming Hut and Picnic Shelter and Cedar Lake Recreation Site****DESCRIPTION:**

Report from Ryan Nitchie, Team Leader, Community Services, dated April 19, 2018. Parson Recreation Park Warming Hut and Picnic Shelter and Cedar Lake Recreation Site Community Works Funds.

**RECOMMENDATION
#1:**

THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$80,000, plus applicable taxes, from the Electoral Area A Community Works Fund allocation for construction of a warming hut and picnic shelter at Parson Recreation Park.

**RECOMMENDATION
#2:**

THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$30,000, plus applicable taxes, from the Electoral Area A Community Works Fund allocation for expansion of camping sites at Cedar Lake Recreation Site.

SHORT SUMMARY:

Parson Recreation Park features a newly installed playground as well as a baseball diamond and an outdoor skating rink. The existing warming hut structure does not meet the community needs for an insulated and heated facility. The picnic shelter attached to the warming hut was deemed hazardous from an engineering report completed in 2010. Demolition of both structures commenced in April of 2018. Architectural and engineering design for a new warming hut and picnic shelter are complete. An opinion of probable costs for the project from the architect estimates at \$140,000.

BC Recreation Sites and Trails (RSTBC) and the CSR D hold a partnership agreement to operate and maintain Cedar Lake Recreation Site in Electoral Area A. RSTBC received provincial funding approval for \$50,000 to expand camping facilities at Cedar Lake. RSTBC has approached the CSR D to provide any additional funding to expand the project.

VOTING:Unweighted
Corporate☐LGA Part 14
(Unweighted)☐Weighted
Corporate☒Stakeholder
(Weighted)☐

BACKGROUND:

A condition assessment of the existing warming hut and attached picnic shelter at Parson Recreation Park was completed by Cascade Engineering Group in June, 2010. The condition assessment identified issues with the structural integrity of the log pole picnic shelter with respect to snow load and wind shear. The report advises that the structural integrity of the log structure warming hut appeared to be solid, however, staff determined that the costs of renovating the existing structure to provide insulation, electrical wiring and heating is cost prohibitive and greater efficiency would be gained from removing the

structure completely and replacing it with a new wood frame building. Staff engaged the services of Bernd Hermanski Architect Inc. to complete the detailed design of a combined warming hut and picnic shelter with attached storage facility and a small area for a basic concession. The timber frame style picnic shelter features room for six picnic tables with a concrete floor. Additional funding for the combined project was necessitated when the combined building option was selected as the previous plan called for the structures to be separate. Completion of the project is expected in 2018 prior to winter skating season.

The CSRD and RSTBC entered into a partnership agreement to manage and maintain Cedar Lake Recreation Site. This popular campsite currently features only 10 sites which are often full during the camping season. The CSRD has partnered with RSTBC on recent capital and maintenance projects including: a new vault toilet in 2016, road grading and picnic tables. Staff have agreed to partner with RSTBC towards cost sharing a local landscape architect to complete a site plan and scope of works for the expansion project. RSTBC funding would be combined with CSRD funding to expand the scope of the project to provide additional campsites and amenities. Construction will commence once final design is completed and within the appropriate time line as to minimize operational disturbance at the recreation site.

POLICY:

Policy No. F-3 "Electoral Area Community Works Fund – Expenditure of Monies" states that the expenditure of monies from the Community Works Fund will be approved by the Board at a regular meeting of the Board.

FINANCIAL:

The most recent Opinion of Probable Cost from the architect estimates the project cost at approximately \$140,000 including contingency for the completion of the warming hut and picnic shelter at Parson Recreation Park. Funding approval in the amount of \$60,000 from the Electoral Area A Community Works Fund was approved by the Board in March of 2017 for this project.

A partnership contribution in the amount of \$30,000 for the expansion of camp sites at Cedar Lake Recreation Site would provide a total of \$80,000 in funding when combined with the Provincial contribution.

The balance of the Area A Community Works Fund (Gas Tax) at April 30, 2018 is approximately \$339,000 after all previously approved commitments. The 2018 distribution is not included in the above amount. Expenditure of the requested funds is in accordance with the agreement between the UBCM and the CSRD, dated July 7, 2014.

KEY ISSUES/CONCEPTS:

Board authorization is required for expenditure of Community Works Funds.

COMMUNICATIONS:

A copy of the Board resolution will be provided to the Recreation Officer with RSTBC.

DESIRED OUTCOMES:

The Board endorse the resolution to expend funds from the Community Works Funds for Electoral Area A to construct a warming hut and picnic shelter at Parson Recreation Park and to construct additional campsites and amenities at Cedar Lake Recreation Site.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:

Report Approval Details

Document Title:	Area A Parson Warming Hut and Cedar Lake CWF - May 2018.docx
Attachments:	
Final Approval Date:	May 8, 2018

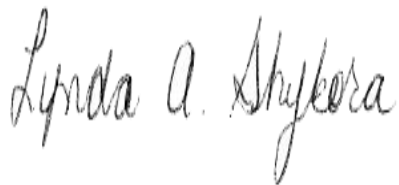
This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Darcy Mooney was completed by assistant Phaedra Turner

Darcy Mooney - May 4, 2018 - 4:27 PM

No Signature - Task assigned to Jodi Pierce was completed by assistant Sheena Haines

Jodi Pierce - May 7, 2018 - 7:41 AM



Lynda Shykora - May 8, 2018 - 9:30 AM

No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora

Charles Hamilton - May 8, 2018 - 9:30 AM