

COLUMBIA SHUSWAP REGIONAL DISTRICT

BYLAW NO. 5739

A bylaw to amend 'Regional District Board and Committees Procedure Bylaw No. 5648'

WHEREAS the Board of the Columbia Shuswap Regional District has established the Board and Committee Procedures by adopting the "Regional District Board and Committees Procedure Bylaw No. 5648";

AND WHEREAS it is desirable to amend Bylaw No. 5648 to:

- change the deadline for requests to appear as Delegations at Board meetings;
- broaden the procedures pertaining to Electronic Participation at Meetings.

NOW THEREFORE in open meeting assembled, the Board of Directors of the Columbia Shuswap Regional District enacts as follows:

1. "Regional District Board and Committees Procedure Bylaw No. 5648" is hereby amended as follows:

i) By amending Section 40. Notice to Corporate Officer of Delegations by removing the words '9 AM on the Tuesday' and by inserting the words '*No later than 12 Noon on the Monday*'

ii) By deleting Section 1. Part 8 – Electronic Participation at Meeting in its entirety and replacing it with the following section:

- *"23. A Director who is unable to attend a Board meeting or a committee member who is unable to attend a committee meeting may participate in the meeting by means of electronic or other communication facilities provided that prior arrangements have been made through communication with the Corporate Officer.*
- *24. i) The number of meetings that may be attended by any Director by means of electronic participation is a maximum of four (4) consecutive regularly scheduled Board meetings;*

ii) The number of meetings that may be attended by any Director or member by means of electronic participation is a maximum of two (2) consecutive regularly scheduled Committee meetings.
- *25. The facilities must enable the meeting's participants to hear, or to watch and hear, each other.*
- *26. Except for any part of the meeting that is closed to the public, the facilities must enable the public to hear, or to watch and hear, the meeting at the specified place.*
- *27. The member presiding at the regular, special or committee meeting must not participate electronically.*

- 28. *At least one member of the Board or committee must be present in the designated meeting location identified in the public notice.*
- 29. *A Director or member participating by audio/electronic means must indicate his or her vote verbally.*
- 30. *Nothing in this bylaw shall be construed to guarantee any Director or member electronic access to a meeting. Electronic participation will be restricted by equipment and facility capability. Equipment failure or other occurrence that prevents or limits electronic participation will not result in meeting adjournment unless the failure results in loss of quorum."*

2. This Bylaw may be cited as the "Regional District Board and Committees Procedure Amendment Bylaw No. 5739".

READ a first time this _____ day of _____, 2018.

READ a second time this _____ day of _____, 2018.

READ a third time this _____ day of _____, 2018.

ADOPTED this _____ day of _____, 2018.

CHIEF ADMINISTRATIVE OFFICER

CHAIR

CERTIFIED a true copy of Bylaw No. 5739 as adopted.

Deputy Manager, Corporate Administration Services