



BOARD REPORT

TO: Chair and Directors

File No: 1850 40 18

SUBJECT: Area F Community Works Fund – Tourism Kiosks

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services, dated April 6, 2018.

RECOMMENDATION #1: THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$42,900 plus applicable taxes from the Area F Community Works Fund for three tourism kiosks.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area F Director. The North Shuswap Chamber of Commerce is requesting funding to proceed with building tourism kiosks that are modelled after the Tourism Kiosk project currently being undertaken by the South Shuswap Chamber of Commerce.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

In 2016 and 2017, the South Shuswap Chamber of Commerce undertook to build 12 Visitor Information/Tourism kiosks for placement around the South Shuswap. The North Shuswap Chamber of Commerce has worked with the South Shuswap Chamber of Commerce on this initiative and are working with the same builders and suppliers as the South Shuswap Chamber. Shuswap Tourism supports this tourism infrastructure initiative. Gas Tax funds will be used for the capital cost of the kiosks and the South Shuswap Chamber of Commerce and Shuswap Tourism will be responsible for content information and maintenance of the kiosks.

POLICY:

This request meets the criteria for support in relation to CSRD Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and tourism infrastructure is an eligible expenditure. The Visitor Information Kiosks are for public use and benefit.

FINANCIAL:

The balance of the Area F Community Works Fund is approximately \$535,000 (exclusive of the 2018 distribution) after all previously approved commitments. Half of the total 2018 distribution of approximately \$106,000 will be received in July and the remainder in November. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the North Shuswap Chamber of Commerce for signature. The agreement transfers CSRD obligations on ownership and reporting to the Chamber (e.g. the Chamber will need to maintain records, provide access to auditors, ensure spending only on eligible costs of eligible projects, and report to the CSRD on outcomes achieved).

Payment will be forwarded to the applicable vendors upon receipt of invoice and confirmation of satisfactory completion of works from the North Shuswap Chamber of Commerce.

COMMUNICATIONS:

The Manager, Financial Services will advise the North Shuswap Chamber of Commerce of the Board's decision.

DESIRED OUTCOMES:

The Board will approve the recommendation.

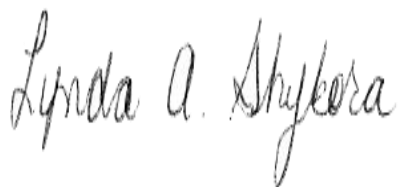
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2018-04-19_Board_FIN_Gas Tax - Area F Tourism Kiosks.docx
Attachments:	
Final Approval Date:	Apr 9, 2018

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Apr 6, 2018 - 3:51 PM

No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora

Charles Hamilton - Apr 9, 2018 - 11:38 AM