

BOARD REPORT

TO: Chair and Directors

File No: 1850 20 18

SUBJECT: Grant in Aid – exception from Policy

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services, dated April 6, 2018.

RECOMMENDATION #1: THAT: the Board waive policy with respect to the Post-application documentation required for the 2017 North Shuswap Chamber of Commerce grant in aid to allow the Chamber to make a 2018 application for grant in aids while the post-application documentation for the 2017 grant remains outstanding;

AND THAT: The Board approve an allocation from the 2018 Area F grant in aid funds to the North Shuswap Chamber of Commerce for a community revitalization project in the amount of \$29,500.

SHORT SUMMARY:

Pursuant to the attached grant in aid policy, an organization is ineligible for further grant in aid funding if the post-application documentation from a prior grant is outstanding. The North Shuswap Chamber of Commerce applied for and was awarded a grant in aid in 2017 for the production of a promotional video. The Chamber has provided partial documentation and a letter of request to extend the time line for post-application documentation to be submitted in respect of the 2017 grant in aid in the amount of \$10,000. The 2017 project was a full year project and as such, completion of the project will not be finalized until the end of July, at which time the outstanding documentation will be filed by the Chamber. The current year request is before the Board outside of the regular grant in aid process as the Chamber is currently ineligible for further grant in aid funding unless the Board agrees to waive of policy in this instance. Due to the Local Government Elections in the fall of 2018, the ineligibility would hinder the 2018 project as there will be no grant in aid applications heard by the Board after the June Board meeting until after the election in October 2018. The waiver would allow the Chamber to begin the community revitalization project without an undue delay. The Area Director is in support of this request.

VOTING: Unweighted LGA Part 14 Weighted Stakeholder
Corporate (Unweighted) Corporate (*Weighted*)

POLICY:

Policy F-30 does not permit an application for a grant in aid to go to the Board for approval while post-application documentation is outstanding. With the Board’s discretion, the Policy could be waived to allow for the application to be considered.

FINANCIAL:

The request is within the Electoral Area’s grant in aid budget for 2018.

COMMUNICATIONS:

The Area F Director will advise the organization of the Board's decision. If successful, the organization will be sent a cheque accompanied by a congratulatory letter.

DESIRED OUTCOMES:

The Board endorse the recommendation.

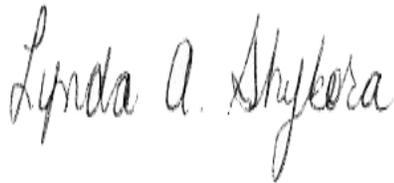
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2018-04-19_Board_FIN Grant in Aid - special.docx
Attachments:	- North Shuswap Chamber of Commerce request for exemption.pdf - Policy F-30 Grants-in-Aid.pdf
Final Approval Date:	Apr 9, 2018

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Apr 9, 2018 - 10:14 AM

No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora

Charles Hamilton - Apr 9, 2018 - 11:40 AM