



## **ELECTORAL AREA DIRECTORS' COMMITTEE MEETING MINUTES**

**Note: The following minutes are subject to correction when endorsed by the Committee at the next Electoral Area Directors' Committee meeting.**

**Date:** February 27, 2018  
**Time:** 9:30 AM  
**Location:** CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	S. Knaak	Alt. Director - Area A (Via Teleconference)
	L. Parker	Electoral Area B (Via Teleconference)
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin	Electoral Area E
	L. Morgan	Electoral Area F
Directors Absent	K. Cathcart	Electoral Area A
Staff Present	C. Hamilton	Chief Administrative Officer
	J. Graham	Executive Asst./Asst. Deputy Corporate Officer
	L. Schumi	Administrative Clerk (Recorder)
	J. Pierce	Manager, Financial Services
	S. Haines	Deputy Treasurer
	G. Christie	Manager, Development Services
	C. Paiement	Team Leader, Development Services
	D. Passmore	Senior Planner
	J. Thingsted	Planner

### **1. Call to Order**

The Chief Administrative Officer called the meeting to order at 9:40 AM.

### **1.1 Election of Chair**

The Chief Administrative Officer called for nominations for the position of Chair for 2018.

Director Talbot nominated Director Demenok. Director Demenok consented to the nomination.

The Chief Administrative Officer called three times for nominations.

Hearing no further nominations for the position of Chair, the Chief Administrative Officer declared Director Demenok as Chair of the Electoral Area Directors' Committee for 2018 by acclamation.

### **1.2 Election of Vice Chair**

The Chief Administrative Officer called three times for nominations for the position of Vice-Chair for 2018.

Director Talbot nominated Director Martin. Director Martin did not consent to the nomination.

Director Martin nominated Director Morgan. Director Morgan consented to the nomination.

The Chief Administrative Officer called three times for nominations.

Hearing no further nominations for the position of Vice-Chair, the Chief Administrative Officer declared Director Morgan as Vice-Chair of the Electoral Area Directors' Committee for 2018 by acclamation.

Director Demenok assumed the Chair at this time.

## **2. Adoption of Agenda**

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: the agenda of February 27, 2018 Electoral Area Directors' Committee meeting be approved.

**CARRIED**

### **3. Meeting Minutes**

#### **3.1 Adoption of Minutes**

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: the minutes the minutes of the November 2, 2017 Electoral Area Directors' Committee meeting be adopted.

**CARRIED**

### **4. Reports by Staff**

#### **4.1 New Provincial Liquor Control and Licensing Branch Policy Directive No. 18-01 Special Event Permit Exemption**

Verbal report from C. Paiement, Team Leader, Development Services regarding the following:

- Overview of Policy Directive No. 18-01
- Overview of CSRD Policy No. A-42

For discussion/direction.

Mr. Paiement presented the Committee with an overview of his PowerPoint presentation.

Here is a link to Mr. Paiement's [presentation](#).

The Province has introduced a new Policy Directive whereby profits from an event with a LCLB Special Event Permit no longer have to go to charity if the event is determined to be of significance prior to the permit being issued. This is intended to be an effort to support the music industry, although staff are unsure exactly how this will be of benefit.

There are four types of significance. The Province will determine international, national, and provincial significance. If the Province is unable to make the determination if the event is one of these three types of significance, the applicant may request a local government to determine if the event is of municipal significance.

Mr. Paiement also gave an overview of CSRD Policy A-42 regarding how CSRD responds to referrals about Provincial liquor licence applications. The policy outlines that the CSRD would like to be informed of applications but will provide comments about relevant land use regulations.

Discussion around local events, what municipal significance means and whether the CSRD should get involved at this point, citing the additional staff time and workload. Mr. Paiement noted that staff are recommending that CSRD Policy A-42 be revised to delegate a staff person to communicate that no events in the CSRD are of municipal significance and only provide comments regarding land use regulations.

There were comments from Area Directors that the Directors should have input about community events that serve alcohol and how profits are spent in their communities. Mr. Paiement responded that staff are only able to review land use regulations and not how profits are spent.

Chair commented that Area Directors and local government should have more opportunity to provide input on these types of applications, determine municipal significance and how the profits are spent. Noting profits from the sale of alcohol should benefit the community. There was also mention of the Economic Development Officer being involved to determine, or assist in determining, municipal significance.

Gerald Christie, Manager of Development Services, informed the Committee that the CSRD Telecommunication Facilities Siting and Consultation Policy P-22 allows the Area Director the opportunity to provide input about specific applications and choose to elevate applications for consideration by the Board.

Mr. Paiement confirmed that liquor licence applications that are referred to the CSRD are currently forwarded to the relevant Area Director for comments. He also confirmed that an Area Director can make the determination of municipal significance in their area. Staff will prepare an amendment to CSRD Policy No. A-42 (Liquor Licence Applications) that includes this for the Board's consideration.

## 4.2 Cannabis Production and Retailing in BC

Verbal report from J. Thingsted, Planner, Development Services regarding the following:

- Overview of the proposed Cannabis Act
- Overview of Health Canada cannabis production regulations
- Overview of cannabis production in BC, including ALR
- Considerations for cannabis production in CSRD Electoral Areas
- Overview of cannabis retailing in BC
- Considerations for cannabis retailing in CSRD Electoral Areas

For discussion/direction.

Here is a link to Mr. Thingsted's [presentation](#).

Mr. Thingsted explained the proposed Cannabis Act and what local government involvement may look like. He also gave some background on the Marihuana Medical Access Regulations (2001) and the Marihuana for Medical Purposes Regulations (2013). Mr. Thingsted then provided the Committee with information on what is known about current and proposed production, processing and retail of cannabis in the CSRD.

After considerable discussion, comments made by the Electoral Area Directors were:

- Referrals regarding cannabis should be forwarded to the relevant Director for comment.
- There was some division on whether the CSRD should treat cannabis the same as alcohol. It was suggested that more Director input is required when it comes to cannabis. Placing unnecessary restrictions on cannabis along with Federal and Provincial regulations the CSRD could be opening up opportunities for legal challenge.
- Odour from production was identified as an issue.
- Consensus that production of cannabis should not just be restricted to the Agricultural Land Reserve as it could potentially result in ALR land becoming more expensive.
- Retail outlets selling cannabis should not be located near schools, daycares or in residential areas. Production and retail sales could be

regulated through zoning in order to trigger an application process and opportunity for public input.

- Regarding how to regulate retail sales in communities with no zoning bylaw, Mr. Thingsted confirmed that the Liquor Control and Licencing Branch will require a Board resolution showing support in order to obtain a retail licence.
- Public consultation is needed; this could become an election issue. Unsure of what area residents want.
- Consultation with other regional governments and municipalities should be carried out to better understand what approach they are taking in regard to regulating cannabis. Perhaps there could be some research conducted to determine how Colorado and Washington State have regulated cannabis since it's been legal there for a while.
- Could direct cannabis production to industrial zones, rather than agricultural areas.

In closing, Mr. Thingsted provided an overview of the current zoning bylaws in each electoral area and how they pertain to cannabis. He identified bylaw amendments as one possible approach but emphasized that a priority would be to develop a cannabis policy similar to the CSRD liquor application policy. It was also mentioned that establishing a fee structure for Board resolution requests be considered. Additionally, considering there is a tight timeline with legalization slated for August 2018, a work plan is necessary.

Mr. Christie reiterated to the Committee that this is still a work in progress as not all the necessary information has been provided by the Provincial or Federal government. As there is a tight timeline it is suggested that staff develop a policy to address cannabis as soon as possible.

## **5. Reports by Electoral Area Directors**

### **5.1 Invitation from Ministry of Agriculture on Revitalizing ALR and the ALC**

Request brought forward from February 15, 2018 Board Meeting for discussion:

- Meeting date: Thursday, March 1, 2018 in Kamloops, BC.
- Deadline for submitting information to Minister of Agriculture's Advisory Committee is 4:00 PM, April 30, 2018.

- Letter and Discussion Paper were circulated with the Agenda.

Three Directors are planning to attend the meeting. There is a comprehensive survey available online to give feedback on ALR land.

Discussion on each areas priorities for ALR land and the Directors concluded the top priorities are:

- Lack of enforcement of regulations, most important.
- Assisting ALR landowners to use their land for agriculture as of now there is no incentive for farmers.
- Updates to the classification of farmland and the regulations on subdividing for family members.
- Boundaries need review, too much unusable ALR land making the cost of farming too high.
- Housing affordably for workers.
- Succession planning for retirees.

## **5.2 Director Remuneration and Expenses - Tax Implications**

- Requested by Director Talbot
- Discuss January 1, 2019 tax implications regarding expenses.

Jodi Pierce, Manager, Financial Services explained the new Canada Revenue Agency tax changes regarding Directors non-accountable expenses. Expenses incurred in the nature of the job such as mileage, home office expenses, etc. would be taxable without a valid receipt.

It may be possible for Directors to receive a T2200 form to claim home & vehicle expenses but that the Manager of Financial Services will explore all options available and will consult with the auditors on this matter. The manager also advised more information will be provided after the Government Finance Officers Association of BC conference in May.

**6. Adjournment**

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: the February 27, 2018 Electoral Area Directors' Committee meeting be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER