



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 7200 28 01

**SUBJECT:** Electoral Area D Community Works Fund - Falkland Fire Hall Mechanical Upgrades

**DESCRIPTION:** Report from Derek Sutherland, Team Leader, Protective Services, dated April 5, 2018. Authorization to access the Community Works Fund monies from the Electoral Area D allocation for the Falkland Fire hall.

**RECOMMENDATION #1:** THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$18,500 plus applicable taxes from the Electoral Area D Community Works Fund allocation for energy efficient upgrades at the Falkland Fire Hall building.

## SHORT SUMMARY:

The Falkland Fire Hall building requires energy efficient upgrades to its lighting and hot water heating systems to help reduce its energy use. Quotations have been received for the proposed work, which totals \$17,000 including taxes. An additional \$1,500 plus taxes have been added to the project to address any unforeseen overages, cost increases and other contingencies.

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|----------------|-------------------------|--------------------------|-----------------------------|--------------------------|-----------------------|-------------------------------------|---------------------------|--------------------------|
| <b>VOTING:</b> | Unweighted<br>Corporate | <input type="checkbox"/> | LGA Part 14<br>(Unweighted) | <input type="checkbox"/> | Weighted<br>Corporate | <input checked="" type="checkbox"/> | Stakeholder<br>(Weighted) | <input type="checkbox"/> |
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## BACKGROUND:

The Area D Director supports utilizing the Electoral Area D Community Works Fund to complete the energy efficient upgrades at the Falkland Fire Hall building. The proposed upgrades are expected to result in energy savings for the building.

### Lighting:

The current lights are an older industrial type halogen light that take a considerable amount of time to warm up and produce full light, which often means members are having to get dressed for an emergency call-out in the dark or less than ideal lighting conditions.

The proposed new LED type lights are more energy efficient and will produce light at full capacity as soon as they are turned on.

### Hot Water:

The buildings hot water is currently supplied by a storage type hot water heater. Due to the infrequent use of hot water in the fire hall, converting to an on-demand hot water system will consume less energy, which will translate into energy and cost savings through a reduction in the natural gas usage at the Falkland Fire Hall building.

**POLICY:**

Policy No. F-3 "Community Works Fund - Expenditure of Monies" states that the expenditure of monies from the Community Works Fund will be approved by the Board.

**FINANCIAL:**

Funds will be allocated from the Electoral Area D Community Works Fund allocation. Staff will procure the supply and installation of the energy efficient upgrades in accordance with CSRD Purchasing Policy No. F-32, "Procurement of Goods and Services".

The balance of the Area D Community Works Fund (Gas Tax) at March 31, 2018 is approximately \$212,000 after all previously approved commitments. The 2018 distribution is not included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

**KEY ISSUES/CONCEPTS:**

As per Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies" authorization to expend monies from the Community Works Fund must be approved by the Board.

**DESIRED OUTCOMES:**

The Board approve the expenditure from the Electoral Area D portion of the Community Works fund allocation.

**BOARD'S OPTIONS:**

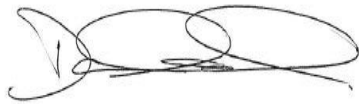
1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

**Report Approval Details**

|                      |  |
|----------------------|--|
| Document Title:      | 2018_04_19<br>Area_D_CWF_Falkland_Fire_Hall_Mechanical_Upgrades.docx |
| Attachments:         |  |
| Final Approval Date: | Apr 9, 2018  |

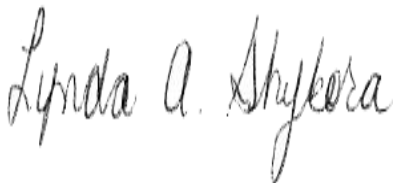
This report and all of its attachments were approved and signed as outlined below:



**Darcy Mooney - Apr 9, 2018 - 8:12 AM**



**Jodi Pierce - Apr 9, 2018 - 11:26 AM**



**Lynda Shykora - Apr 9, 2018 - 11:42 AM**

**No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora**

**Charles Hamilton - Apr 9, 2018 - 11:43 AM**