COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held March 23, 2017 at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

PRESENT

Chair R. Martin (Electoral Area 'E')
Directors: K. Cathcart (Electoral Area 'A')

L. Parker (Electoral Area 'B')
P. Demenok (Electoral Area 'C')
R. Talbot (Electoral Area 'D'
L. Morgan (Electoral Area 'F')

Vice Chair: C. Moss (Town of Golden) (Absent)

Alt. Director R. Oszust* (Town of Golden)

M. McKee* (City of Revelstoke)
K. Flynn* (City of Salmon Arm)
C. Eliason* (City of Salmon Arm)
T. Rysz* (District of Sicamous)

Staff: C. Hamilton Chief Administrative Officer

L. Shykora Deputy Manager, Corporate Administration Services

E. Johnson* Executive Assistant/Confidential Secretary

B. Payne* Manager, Information Systems
R. Nitchie* Team Leader, Community Services

J. Pierce* Manager, Financial Services

C. Kraft* Deputy Treasurer, Financial Services
C. Paiement Team Leader, Development Services

D. Passmore* Senior Planner

C. Benner* Development Services Assistant
C. LeFloch* Development Services Assistant

J. Thingsted* Planner

CALL TO ORDER

The Chair called the meeting to order at 9:30 AM.

<u>ADMINISTRATION</u>

ADOPTION OF MINUTES

2017-0301

M/S Directors Morgan/Talbot THAT:

BOARD MEETING MINUTES

the minutes of the February 16, 2017 Regular Board Meeting be adopted.

Adoption of February 16, 2017 Regular Board Meeting Minutes.

^{*} attended part of meeting only

CORRESPONDENCE

RESTRUCTURE PLANNING GRANT (FEBRUARY 15, 2017) Letter from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, advising that a Restructure Planning Grant of \$30,000 has been approved for a diagnostic governance study of South Revelstoke within Electoral Area B.

Director Parker commented that she is pleased to see the funding for this project which will contribute needed factual information that will be helpful in making future planning decisions related to boundary annexation applications for inclusion of properties located in South Revelstoke into the City of Revelstoke boundaries.

HIGHWAY MAINTENANCE (FEBRUARY 21, 2017) Letter from JPW Road & Bridge Inc. requesting comments related to maintenance of the highway system in the Columbia Shuswap Regional District (CSRD).

Director Talbot commented that he has received less complaints compared to past years and that the contractor has done a good job in the Falkland/Silver Creek area.

Directors Morgan and Demenok echoed the comments that they are both satisfied with the road maintenance in their areas.

MINISTRY OF AGRICULTURE RESPONSE REGARDING AGRI-TOURISM, ALR REGULATIONS (FEBRUARY 16, 2017) Response to Letter from the Chair dated June 28, 2016 expressing concerns about the lack of consultation on the Agricultural Land Reserve Use, Subdivision and Procedures Regulation amendments (Agri-tourism).

Director Rysz arrived at the meeting at this time.

It was mentioned that the letter did not respond to the concerns relayed by the Board.

2017-0302 "KEEPING IT RURAL" 2017 CONFERENCE -SOUTHERN INTERIOR BEETLE ACTION COALITION (MARCH 15, 2017)

Conference Notice – Kelowna, BC – June 20-21, 2017.

- Requested by Chair Martin

M/S Directors Demenok/Morgan THAT:

CSRD Directors be encouraged to attend the 'Keeping it Rural' SIBAC Conference in June, 2017 and that the Board authorize the attendance and expenses for those Directors who choose to attend the conference.

<u>Discussion</u>:

- The Chair confirmed that the Conference is open to the general public to attend.

CARRIED

INITIATIVE TO AMEND THE FIRE AND POLICE SERVICES COLLECTIVE BARGAINING ACT (THE ACT) (MARCH 22, 2017) Letter from Don Devine, Vice-President/Dispatcher, North Shuswap First Responders Society, asking for Board support on a petition to include Paramedics and Dispatchers under the Act.

Director Morgan commented that he had asked this letter be brought to the Board's attention to increase awareness of the electoral initiative currently underway in Area F and throughout the Province. Staff mentioned that the implications to the CSRD relative to the requested legislative change are unknown.

CORRESPONDENCE, Cont'd

2017-0303

M/S Directors Talbot/Morgan THAT:

the correspondence contained on the March 23, 2017 regular Board agenda

be received for information.

CARRIED

REPORTS

2017-0304
ELECTORAL AREA
DIRECTORS'
COMMITTEE MEETING
MINUTES –
FEBRUARY 7, 2017

Recommendation to the Board:

M/S Directors Cathcart/Morgan THAT:

it be recommended to the Board that staff be directed to draft a Noise Bylaw pertaining to Electoral Areas A, B, C, D, E & F for first reading, to be followed up by a public consultation process in the affected communities.

Discussion:

- Area C Director it was valuable to have the RCMP attend the EAD meeting to provide input and insight on the role of the RCMP; looking forward to public consultation on a noise bylaw;
- Area D Director the RCMP Detachment, North Okanagan was not at the EAD meeting, however the detachment has not indicated support for a noise bylaw, which is why the Director was not initially in favour of a noise bylaw for Area D;
- Chair made it clear that Development Services Bylaw Enforcement staff would not be responding to noise complaints at night and on weekends; all RCMP detachments who attended the EAD meeting indicated a noise bylaw would be of assistance to them;
- Director Cathcart has met with the Golden RCMP who indicate an interest in a noise bylaw for Area A.

CARRIED

2017-0305

M/S Directors Talbot/Morgan THAT:

the minutes of the Electoral Area Directors' Committee meeting held on

February 7, 2017 be received for information.

CARRIED

2017-0306 AREA C GOVERNANCE COMMITTEE MEETING MINUTES – FEBRUARY 16, 2017 M/S Directors Demenok/Cathcart THAT:

the minutes of the Area C Governance Committee meeting held on February 16, 2017 be received for information.

Discussion:

 Director Demenok commented that the February meeting got the Area C Governance Review off to a good start; the consultant did an excellent job of walking the public and the Committee through what the CSRD does; he is looking forward to the open house process that will take place in May and June in Area C.

REPORTS, Cont'd

2017-0307 COMMITTEE OF THE

WHOLE (BUDGET)
MEETING MINUTES –
FEBRUARY 17, 2017

M/S Directors Talbot/Parker THAT:

the minutes of the Committee of the Whole (Budget) meeting held on February 17, 2017 be received for information.

CARRIED

2017-0308

REVELSTOKE AND AREA ECONOMIC DEVELOPMENT COMMISSION MEETING MINUTES –

FEBRUARY 8, 2017

M/S Directors Parker/McKee THAT:

the minutes of the Revelstoke and Area Economic Development Commission

meeting held on February 8, 2017 be received for information.

CARRIED

ADDITIONAL REPORTS

- COLUMBIA BASIN
TRUST BROADBAND
INITIATIVE
& FCM MEETINGS

Chair Martin mentioned that she had recently attended the Columbia Basin Trust Broadband meeting. The information will be circulated to the Directors.

Also, Chair Martin will be providing a report on Federation of Canadian Municipalities (FCM) meetings to the Directors.

PRESENTATION

Presentation of Retirement Gift to Cliff Doherty, Emergency Program Coordinator.

Chair Martin presented a gift on behalf of the Board to Cliff Doherty, Emergency Program Coordinator, in recognition of his retirement.

DELEGATIONS

AUDITORS
PRESENTATION OF
THE 2016 AUDITED
FINANCIAL
STATEMENTS

BDO Representatives in attendance to present the draft 2016 Financial Statements.

Reference Business General Draft 2016 Financial Statements.

Ms. Angie Spencer, partner with BDO, presented the audit report for 2016, presented highlights of the financial statements, and commented that the financial statements are subject to approval by the Board.

There were no questions from the Board related to the financial statements for 2016.

Ms. Spencer acknowledged and thanked the Manager, Financial Services, the Deputy Treasurer, Financial Services, and the Finance staff team for their hard work in relation to the audit.

CRANNOG ALES, SORRENTO, BC Requesting support from the Board to Minister of Agriculture to update section 2(2.3) of the Agricultural Land Commission (ALC) regulations to ensure the feasibility of farm-based breweries and meaderies growing agricultural crops, including hops.

DELEGATIONS, Cont'd

2017-0309

Ms. Rebecca Kneen, Crannog Ales, attended the meeting to explain the reason for the delegation and to request support from the Board to the Ministry of Agriculture to review and amend the regulations. The Board was also asked to involve UBCM to develop policies that would ensure the amount of land used for breweries be right sized for both the parcel and the surrounding community.

Ms. Kneen explained that their farm size does not allow them to grow all of their product. In 2015 there were changes to the ALC regulations which specify that hops are not considered a brewing ingredient, and that on-farm breweries are allowed if the farms produce 50% of their barley crops on their own farm. This is something that Crannog Ales cannot do as it does not have sufficient farm land to do so, and neither can other on-farm breweries such as Persephone Brewing Company, in the province. Now Crannog Ales is trying to request through the Ministry to come into cinque with the Winery and Cideries regulations which differ from the regulations for breweries, distilleries and meaderies.

A document dated March 23, 2017 and entitled Support for On-Farm Breweries and Meaderies (background and suggested recommendations to the CSRD) was distributed to the Board.

Mr. Kneen responded to several questions from the Board, advising that:

- Crannog Ales is unable to grow enough of their own barley but for now it is business as usual because at this time the ALC has not chosen to enforce the regulations against Crannog Ales;
- in the last week, the Minister of Agriculture has made no commitment to change or to re-examine the regulations at this time;
- Persephone Brewing Company is in discussion with the ALC on the ruling on their brewing operation because the ALC has chosen to enforce the regulations against that particular brewing company.

Board members briefly discussed this matter and it was suggested there may be better support on this issue to go through SILGA as a late resolution, then on to UBCM for consideration.

A question was posed to staff if the ALC decided to enforce the regulation about the potential of a non-farm use application for Crannog Ales. Staff responded there may be a potential for the operation to be grandfathered under the legislation or there is the ability to apply for a non-farm use.

M/S Directors Demenok/Flynn THAT:

the Board write letter to the Minister of Agriculture and to the Agricultural Land Commission expressing the Board's concern with this regulation and expressing the sentiment that Section 2(2.3) of the ALC regulations be amended to ensure feasibility of farm-based breweries and meaderies growing agricultural crops, including hops.

Discussion:

- Submit a Late Resolution to the Southern Interior Local Government Association (SILGA) Conference;
- Include MLA Kyllo in the letter to the Minister and to the ALC.

DELEGATIONS, Cont'd

2017-0310

M/S Directors Demenok/Talbot THAT:

the Board submit a Late Resolution to SILGA reflective of suggestions to Minister of Agriculture and the Agricultural Land Commission, as noted in the above motion.

CARRIED

BUSINESS GENERAL

2017-0311 FINANCIAL STATEMENTS Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Eliason/McKee THAT:

in accordance with the Local Government Act, the 2016 CSRD Year End Financial Statements be approved.

CARRIED

2017-0312 HIGHWAY IMPROVEMENTS – PRIORITY LIST Request from Chair Martin to add item to the agenda.

Request from MLA Kyllo had suggested it would be helpful to him if there was a priority list of improvements at the local level, presented to him by the Board.

The Chair advised that the item was requested on the Board agenda based on a call from MLA Kyllo for the Shuswap region to prioritize highway improvements, which would be helpful to him in his discussions with the Minister of Transportation and Infrastructure. Chair Martin suggested this item may be more appropriate for discussion as an Electoral Area Directors Committee matter, but wanted to bring it to the attention of the Board for discussion.

The following is a summary of discussions:

- Area D Director provided a list of upgrading on roads in Area D to the MLA; despite that little has occurred. It appears that most money is spent on the Trans-Canada Highway or on Highway 97 and little is spent on rural roads; the Province needs to spend more on rural roads:
- Chair believes a local budget and if a response is formulated from the Board may have greater impact at the provincial level;
- Comment that there are two issues: existing road infrastructure/maintenance issues and that of new, capital infrastructure on big projects such as 4-laning of the Trans-Canada Highway. The Ministry's plan to four lane the Trans-Canada Highway over time is a good one especially in areas where significant fatalities and high incidents occur;
- MLA is looking for input and prioritization on secondary roads;
- Area C Director provided a top 10 list of priorities to the MLA two years ago and those priorities have been addressed. Re-surfacing and repaving is needed in a number of areas, though, indicating he hears from area residents on a daily basis; aging and road infrastructure are getting to the point of becoming serious safety issues; he would like to discuss at EAD meeting in April as a better approach collectively versus submissions to the MLA from individual Electoral Area Directors;

BUSINESS GENERAL, Cont'd

- Electoral Area F Director commented that the priority paving of Squilax-Anglemont Road has been addressed, however that paving suffered over the winter with frost heaves and pavement cracking. Also other roads in F are terrible and there is a need to discuss further at the EAD meeting;
- Remarks on the value in the Province reviving the RAC which was an opportunity to talk about the priorities for the area with the ministry staff and the provincial politicians;
- Area B Director identified no major complaints commenting there have been several road initiatives done in Area B and on the highways.
 Agreed worth discussing at the EAD and that it is a good idea to revive the RAC:
- Comment that the overall message from the group is the 4-laning of the Trans-Canada Highway and the movement of transportation through this entire region is top priority, but recognizes that side roads in the CSRD, which are provincially owned roads, are in poor shape and need work.

M/S Directors Flynn/Morgan THAT:

the request of MLA Kyllo for a priority list of highway improvements be referred to the Electoral Area Directors Committee for discussion to determine priorities related to rural roads that are not major highways.

Discussion:

 The Chair suggested once the EAD has developed its list, the matter will come back through the Board, at which time the Board will endorse the list and also reiterate the Board's top priority of the Trans-Canada Highway four-laning and the movement of transportation through the area.

CARRIED

2017-0313 SCHOOL DISTRICT NO. 83 ENGAGEMENT WITH LOCAL GOVERNMENT RE: STRATEGIC PLAN FOR THE SCHOOL DISTRICT Request from Chair Martin to add item to the agenda.

The Chair advised that School District 83 had hosted a meeting in Sicamous to have a conversation on priorities for education; however the other Electoral Area Directors were not aware of this session, nor did the City of Salmon Arm attend. Chair Martin observed that it is essential to have a meeting of the Shuswap Directors with the School District to make sure the School Board Trustee is aware of the concerns of CSRD constituents.

A brief discussion ensued, noting that Shuswap Directors should be afforded an opportunity to meet with the School Board, particularly in relation to the development of their strategic plan and to comment on school closures and on changes occurring to the school system in the Shuswap region.

M/S Directors Demenok/Morgan THAT:

School District 83 representatives be invited to attend the EAD meeting to discuss strategic planning that is currently underway in the School District, and further that the Municipal Directors for Salmon Arm and Sicamous be invited to attend that portion of the meeting.

BUSINESS GENERAL, Cont'd

2017-0314
POLICY A-1
"OCCUPATIONAL
HEALTH AND SAFETY
PROGRAM
AMENDMENT"

Report from D. Mooney, Manager, Operations Management, dated March 9, 2017.

M/S Director Morgan/Alt. Director Oszust THAT:

the Board endorse the amendment to Policy No. A-1 "Occupational Health and Safety Program" and approve its inclusion into the CSRD Policy Manual.

CARRIED

2017-0315 SHUSWAP TOURISM MARKETING STRATEGY – CONTRACT AWARD Report from R. Cyr, Economic Development Officer (EDO) dated March 23, 2017.

M/S Directors Morgan/Talbot THAT:

the Board empower the authorized signatories to enter into an agreement with Destination Think to develop the Shuswap Tourism Marketing Strategy.

CARRIED

BUSINESS BY AREA

2017-0316 GRANT-IN-AID REQUESTS Report from J. Pierce, Manager, Financial Services, dated March 10, 2017.

M/S Directors Talbot/Morgan THAT:

the Board approve the following allocations from the 2017 electoral Grant-in-Aids:

Area C

Arts Council for the South Shuswap (program funding) \$22,380

Area D

Falkland Historical Society (operational costs)

\$2,000

Area E

Eagle Valley Community Support Society (program funding) \$10,000

Area F

Anglemont Fire Fighters Association (Canada Day event) \$1,950.

CARRIED

2017-0317
ELECTORAL AREA A
COMMUNITY WORKS
FUND PARSON
COMMUNITY PARK
WARMING HUT AND
PICNIC SHELTER

Report from R. Nitchie, Team Leader, Community Services, dated March 8, 2017.

M/S Directors Cathcart/Demenok THAT:

in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$60,000 plus applicable taxes from the Electoral Area A Community Works Fund Allocation to construct a Warming Hut and Picnic Shelter at Parson Community Park.

BUSINESS BY AREA, Cont'd

2017-0318
REVELSTOKE/AREA B
EOF APPLICATIONS –
REVELSTOKE GOLF
CLUB
AND
COLUMBIA VALLEY
SKATEBOARD
ASSOCIATION

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Parker/McKee THAT:

with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund in the amount of \$80,000 annually for two years (2017 and 2018) to the Revelstoke Golf Club to assist with improvements to the Revelstoke golf course.

Discussion:

- A brief discussion occurred about the improvements proposed that are an incentive for the golf course to continue operation and to attract tourists to the area;
- the improvements also benefit the local community with the offering of new programs to students and area residents.

CARRIED

2017-0319

M/S Parker/McKee THAT:

with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund in the amount of \$125,000 to the Columbia Valley Skateboard Association to assist with the development of a new skateboard park at Kovach Park.

Discussion:

• Economic benefits for potential of hosting competitive events for the area; supporting construction of the new skateboard park is important.

CARRIED

2017-0320 ELECTORAL AREA C COMMUNITY WORKS FUND PLAYGROUND INFRASTRUCTURE AND PLAY COURT Report from R. Nitchie, Team Leader, Community Services, dated March 6, 2017.

M/S Directors Demenok/Cathcart THAT:

in accordance with Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$25,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for upgrades to playground equipment and construction of a play court at the John Evdokimoff Community Park in White Lake.

CARRIED

2017-0321
ELECTORAL AREA D
COMMUNITY WORKS
FUND - RANCHERO FIRE
HALL WATER SYSTEM
ASSESSMENT

Report from T. Langlois, Team Leader, Utilities, dated March 7, 2017.

M/S Directors Talbot/Morgan THAT:

in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$10,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for engineering assessment and design work for the Ranchero/Deep Creek Fire Hall water system.

BUSINESS BY AREA, Cont'd

2017-0322 **ELECTORAL AREA D COMMUNITY WORKS** FUND - SALMON RIVER Report from R. Nitchie, Team Leader, Community Services, dated March 7,

2017.

M/S Directors Talbot/Morgan THAT: ROAD PARALLEL TRAIL

in accordance with Policy No. F-3 "Electoral Area Community Works Fund -Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$200,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for construction of parallel trails.

CARRIED

2017-0323 M/S Directors Talbot/Morgan THAT:

> the Board empower the authorized signatories to endorse an application to the Ministry of Transportation and Infrastructure BikeBC Grant in the amount of

\$370,000 for the construction of parallel trails.

CARRIED

2017-0324 SEYMOUR ARM

COMMUNITY WHARF INFRASTRUCTURE PLANNING GRANT **APPLICATION**

Report from R. Nitchie, Team Leader, Community Services, dated March 6, 2017.

M/S Directors Morgan/Talbot THAT:

the Board empower the authorized signatories to apply for an Infrastructure Planning Grant from the Ministry of Community, Sport and Cultural Development in the amount of \$10,000 to provide an assessment to construct

a community boat launch and repurpose the existing wharf.

CARRIED

ADMINISTRATION BYLAWS

2017-0325 2017 FIVE YEAR FINANCIAL PLAN BYLAW NO. 5750 Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Flynn/Talbot THAT:

"2017 Five Year Financial Plan Bylaw No. 5750", be read a first, second and

third time this 23rd day of March, 2017.

Discussion:

Staff responded to several questions from the Board.

CARRIED

M/S Directors Talbot/Flynn THAT: 2017-0326

"2017 Five Year Financial Plan Bylaw No. 5750", be adopted this 23rd day of

March, 2017.

CARRIED

2017-0327

LAKEVIEW PLACE SUBDIVISION WATER **UPGRADE SERVICE**

AREA TEMPORARY **BORROWING BYLAW**

NO. 5751

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors McKee/Eliason THAT:

"Lakeview Place Subdivision Water Upgrade Temporary Borrowing Bylaw No. 5751" be read a first, second and third time this 23rd day of March, 2017.

ADMINISTRATION BYLAWS, Cont'd

2017-0328

M/S Directors McKee/Eliason THAT:

"Lakeview Place Subdivision Water Upgrade Temporary Borrowing Bylaw No.

5751" be adopted this 23rd day of March, 2017.

CARRIED

2017-0329

LAKEVIEW PLACE SUBDIVISION WATER UPGRADE SERVICE AREA PARCEL TAX BYLAW NO. 5752 Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Demenok/Cathcart THAT:

"Lakeview Place Subdivision Water Upgrade Service Parcel Tax Bylaw No. 5752" be read a first, second and third time this 23rd day of March, 2017.

CARRIED

2017-0330

M/S Directors Demenok/Cathcart THAT:

"Lakeview Place Subdivision Water Upgrade Service Parcel Tax Bylaw No.

5752" be adopted this 23rd day of March, 2017.

CARRIED

IN CAMERA

2017-0331

M/S Alt. Director Oszust/Director Cathcart THAT: pursuant to Sections 90(1)(a)(e)(i) and 90(2)(b):

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- the acquisition, disposition or expropriation of land or improvements;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- the consideration of information received and held in confidence relating to negotiations between the local government and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party:

of the Community Charter, the Board move In Camera.

CARRIED

The regular Board meeting reconvened at 12:42 PM

DEVELOPMENT SERVICES

BUSINESS GENERAL

2017-0332 DIAGNOSTIC INVENTORY, SOUTH REVELSTOKE AREA B Report from J. Thingsted, Planner, dated March 3, 2017.

Funding approval & approve Final Terms of Reference.

M/S Directors Parker/McKee THAT: the Board endorse the proposed Terms of Reference for the South Revelstoke area Diagnostic Inventory;

AND THAT the Board direct staff to finalize a cost-share agreement with the Ministry of Community, Sport, and Cultural Development and the City of Revelstoke;

AND FURTHER THAT the Board direct staff, in collaboration with the City of Revelstoke, to develop and post a Request for Proposals.

Discussion:

- The Planner confirmed the intent of the community meetings are to derive an understanding of how the community feels is their level of service, on governance, etc. and to present the factual findings to the public. The community meetings are not to intended to look for a preferred option for governance;
- Area B Director supports the project and commented that the inventory is a fact finding exercise that will inform both the City of Revelstoke and the CSRD, and the public; the factual information is a good basis to make informed decisions on future boundary annexation applications for those wishing to apply to annex property into the City of Revelstoke.

ALR APPLICATIONS

2017-0333
AGRICULTURAL LAND
COMMISSION (ALC)
APPLICATION
SECTION 20(3) – NONFARM USE IN THE ALR
COLUMBIA VIEW
HOMES LTD., INC. NO.
610894
CIVIC ADDRESS: 821
CANYON CREEK ROAD

Report from D. Passmore, Senior Planner, dated February 23, 2017.

The applicant attended the meeting.

M/S Directors McKee/Eliason THAT:

Application No. LC2536A, Section 20(3) Non-Farm Use in the ALR, for; Parcel A (Sketch Plan 5055I), Section 30, Township 26, Range 21, West of the Fifth Meridian, Kootenay District, Except Plans NEP65016 and NEP66542, be forwarded to the Provincial Agricultural Land Commission recommending approval on this 23rd day of March, 2017.

Discussion:

- Area A Director supports staff recommendation, though is concerned about any noise associated with the expanded camping;
- Staff confirmed that the water and sewer servicing require approvals of Interior Health and the Ministry of Environment;
- The applicant described the facilities and explained water and sewer servicing currently on site, advising of the capacity to accommodate further expansion for both water and sewer services; there is an Interior Health certificate renewal in place; the applicant also advised that the washhouse is on a septic field and pumped out yearly; an event pavilion and other washrooms are on site with holding tanks that are pumped out as needed.

CARRIED

Report from C. LeFloch, Development Services Assistant, dated Feb. 23, 2017.

The applicant was in attendance.

2017-0334
AGRICULTURAL LAND
COMMISSION (ALC)
APPLICATION
SECTION 21(2) –
SUBDIVISION WITHIN
THE AGRICULTURAL
LAND RESERVE (ALR)
LANCE REIMER C/O
BLAKE LAWSON
CIVIC ADDRESS: 174
AND 180 DEEP CREEK
ROAD

M/S Directors Flynn/Talbot THAT:

Application No. LC2529D, Section 21(2) Subdivision within the ALR, for the West ½ of the Northeast ¼, Section 20, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Except Plan A11384, and the Southwest ¼ of the Southeast ¼, Section 29, Township 19, Range 9, West of the 6th Meridian, Kamloops Division Yale District be forwarded to the Provincial Agricultural Land Commission recommending refusal, this 23rd day of March, 2017.

Discussion:

- Staff confirmed that there are two houses on the property in the ALR, that both homes are located on the most productive farmland; and that there is an option of making an application for a non-farm use;
- Area D Director supports the staff recommendation; the proposal does not conform to CSRD policies;
- Director expressed concerns about retroactive approval after the fact; noted that the Area D Advisory Planning Commission did not support the application, and suggested the APC take a leadership role to support building inspection service;
- Comment made that the property is not currently being farmed but the applicant has plans for cow-calf OPERATION; staff relayed the history of farming as provided on the application which that states historically the property has been used for forage and crops.
- Remarks that this property can be farmed and that it has agricultural capabilities; suggesting the applicant apply for a non-farm use for the second dwelling.

ALR APPLICATIONS, Cont'd

2017-0335 AGRICULTURAL LAND COMMISSION (ALC) APPLICATION

SECTION 17(3) – INCLUSION INTO THE

AGRICULTURAL LAND RESERVE (ALR)

NEIL AND KARL BISCHOFF

CIVIC ADDRESS:

2703 BISCHOFF ROAD

Report from C. LeFloch, Development Services Assistant, dated February 15,

2017.

The applicant was not in attendance.

M/S Directors Morgan/Talbot THAT:

Application No. LC2535F, Section 17(3) Inclusion into the ALR, for The Southwest ¼ of Section 23, Township 23, Range 10, West of the 6th Meridian, Kamloops Division Yale District be forwarded to the Provincial Agricultural Land

Commission recommending approval this 23rd day of March, 2017.

CARRIED

Director Eliason left the meeting at this time.

DIRECTOR'S REPORTS COMMUNITY EVENTS

Directors had the opportunity to report on activities and events taking place within their respective electoral areas and municipalities.

Municipal Directors left the meeting at this time.

ELECTORAL AREA DIRECTORS

BUSINESS BY AREA

2017-0336 DEVELOPMENT

VARIANCE PERMIT NO.

641-23

CORRIE AND JOHN

STALKER

CIVIC ADDRESS: 3120

CARLIN ROAD

Report from C. Benner, Development Services Assistant, dated February 28, 2017.

The applicant was not in attendance.

There were no comments or submissions received from adjacent land owners on the proposed variance.

M/S Directors Demenok/Cathcart THAT:

in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-23 for That Part of the southwest ¼ of Section 33, Township 21, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Except Plans 2844, H14421, KAP52812, KAP55494, KAP81117, and EPP15685, varying Subdivision Servicing Bylaw No. 641, as follows:

 waive the requirement that a surface water source proposed for an Independent On-Site Water System must be included on the List of Eligible Sources, contained in Schedule D of Bylaw No. 641, for a proposed subdivision under application No. 2016-00337C;

be approved for issuance this 23rd day of March, 2017.

BUSINESS BY AREA, Cont'd

2017-0337
DEVELOPMENT
VARIANCE PERMIT NO.
701-73
CHRISTIAN AND
MISSIONARY ALLIANCE
CIVIC ADDRESS: 5055
EAGLE BAY ROAD

Report from C. Benner, Development Services Assistant, dated February 28, 2017.

The applicant was in attendance.

No submissions from the adjacent land owners were received in relation to the proposed variance.

M/S Directors Demenok/Cathcart

THAT:

in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-73 for Lot A, Section 4, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District, Plan 34667, varying South Shuswap Zoning Bylaw No. 701, as follows:

 Section 24.2.4 Minimum setback from side parcel line from 5.0 m to 2.0 m for a camp cabin;

be approved for issuance this 23rd day of March, 2017.

CARRIED

2017-0338 DEVELOPMENT VARIANCE PERMIT NO. 800-26 BLAST DEVELOPMENTS INC. CIVIC ADDRESS: 6514 SQUILAX-ANGLEMONT ROAD, MAGNA BAY, BC

Report from D. Passmore, Senior Planner, dated February 15, 2017.

VARIANCE PERMIT NO. The applicant was not in attendance.

There were no submissions received from adjacent land owners, however there was an enquiry made to staff in regard to the septic system if sited near the lake.

M/S Directors Morgan/Talbot

THAT:

in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 800-26 for Lot 1, Section 13, Township 23, Range 10, W6M, KDYD, Plan 8557 varying Magna Bay Zoning Bylaw No. 800, as follows:

 Section 5.5(2) (f) Minimum setback from front parcel boundary from 4.5 m (14.76 ft.) to 4.2 m (13.78 ft.) for a proposed single family dwelling only;

be approved for issuance this 23rd day of March, 2017.

Discussion:

Staff advised that the septic system is located closer than 30 m to the lake within the Lakes Development Permit area. In this particular case the professional submitted a filing that Interior Health Authority subsequently audited and noted that new information is required to be provided to Interior Health by the applicant (an internal IH/applicant process).

PLANNING BYLAWS

2017-0339
ELECTORAL AREA 'C'
OFFICIAL COMMUNITY
PLAN AMENDMENT
(SHUSWAP LAKE
ESTATES) BYLAW NO.
725-8

Report from D. Passmore, Senior Planner, dated February 27, 2017.

The applicant was not in attendance.

M/S Directors Demenok/Cathcart THAT:

Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8" be read a first time this 23rd day of March, 2017;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 725-8, and it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Interior Health Authority Community Care Licensing;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services: and
- All relevant First Nations.

Discussion:

- Area C Director commented that the developer had held a public information meeting with community members in terms of what the community would like to see for the development; there is a need for this type of transitional housing in Area C.

CARRIED

2017-0340 SOUTH SHUSWAP ZONING AMENDMENT (SHUSWAP LAKE ESTATES) BYLAW NO. 701-87 CIVIC ADDRESS: GOLF COURSE DRIVE M/S Directors Demenok/Cathcart THAT:

"South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87" be read a first time this 23rd day of March, 2017:

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 701-87, and it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Interior Health Authority Community Care Licensing;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services; and
- All relevant First Nations.

RELEASE OF IN-CAMERA RESOLUTION

The following resolution was authorized for release from the Closed (In Camera) meeting of March 23, 2017:

Appointment to the Electoral Area D Advisory Planning Commission:

THAT:

the Board appoint Kurstin Barta to the Electoral Area D Advisory Planning Commission as a voting member, term beginning on March 23, 2017 and ending on May 16, 2019.

ADJOURNMENT

2017-0341 ADJOURNMENT AT 2:10 PM M/S Directors Morgan/Demenok THAT:

the regular Board meeting of March 23, 2017 be adjourned.

CERTIFIED CORRECT:	
CHAIR	CHIEF ADMINISTRATIVE OFFICER