

## **COLUMBIA SHUSWAP REGIONAL DISTRICT**

Minutes of a Regular Board meeting held March 23, 2017  
at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

### **PRESENT**

Chair	R. Martin	(Electoral Area 'E')
Directors:	K. Cathcart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	L. Morgan	(Electoral Area 'F')
Vice Chair:	C. Moss	(Town of Golden) (Absent)
Alt. Director	R. Oszust*	(Town of Golden)
	M. McKee*	(City of Revelstoke)
	K. Flynn*	(City of Salmon Arm)
	C. Eliason*	(City of Salmon Arm)
	T. Rysz*	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	E. Johnson*	Executive Assistant/Confidential Secretary
	B. Payne*	Manager, Information Systems
	R. Nitchie*	Team Leader, Community Services
	J. Pierce*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	C. Paiement	Team Leader, Development Services
	D. Passmore*	Senior Planner
	C. Benner*	Development Services Assistant
C. LeFloch*	Development Services Assistant	
J. Thingsted*	Planner	

\* attended part of meeting only

### **CALL TO ORDER**

The Chair called the meeting to order at 9:30 AM.

### **ADMINISTRATION**

#### **ADOPTION OF MINUTES**

2017-0301  
BOARD MEETING  
MINUTES

Adoption of February 16, 2017 Regular Board Meeting Minutes.

M/S Directors Morgan/Talbot THAT:  
the minutes of the February 16, 2017 Regular Board Meeting be adopted.

CARRIED

**CORRESPONDENCE**

RESTRUCTURE  
PLANNING GRANT  
(FEBRUARY 15, 2017)

Letter from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, advising that a Restructure Planning Grant of \$30,000 has been approved for a diagnostic governance study of South Revelstoke within Electoral Area B.

Director Parker commented that she is pleased to see the funding for this project which will contribute needed factual information that will be helpful in making future planning decisions related to boundary annexation applications for inclusion of properties located in South Revelstoke into the City of Revelstoke boundaries.

HIGHWAY  
MAINTENANCE  
(FEBRUARY 21, 2017)

Letter from JPW Road & Bridge Inc. requesting comments related to maintenance of the highway system in the Columbia Shuswap Regional District (CSRD).

Director Talbot commented that he has received less complaints compared to past years and that the contractor has done a good job in the Falkland/Silver Creek area.

Directors Morgan and Demenok echoed the comments that they are both satisfied with the road maintenance in their areas.

MINISTRY OF  
AGRICULTURE  
RESPONSE  
REGARDING AGRI-  
TOURISM, ALR  
REGULATIONS  
(FEBRUARY 16, 2017)

Response to Letter from the Chair dated June 28, 2016 expressing concerns about the lack of consultation on the Agricultural Land Reserve Use, Subdivision and Procedures Regulation amendments (Agri-tourism).

Director Rysz arrived at the meeting at this time.

It was mentioned that the letter did not respond to the concerns relayed by the Board.

2017-0302  
"KEEPING IT RURAL"  
2017 CONFERENCE -  
SOUTHERN INTERIOR  
BEETLE ACTION  
COALITION  
(MARCH 15, 2017)

Conference Notice – Kelowna, BC – June 20-21, 2017.

- Requested by Chair Martin

M/S Directors Demenok/Morgan THAT:  
CSR D Directors be encouraged to attend the 'Keeping it Rural' SIBAC Conference in June, 2017 and that the Board authorize the attendance and expenses for those Directors who choose to attend the conference.

Discussion:

- The Chair confirmed that the Conference is open to the general public to attend.

CARRIED

INITIATIVE TO AMEND  
THE FIRE AND POLICE  
SERVICES COLLECTIVE  
BARGAINING ACT (THE  
ACT) (MARCH 22, 2017)

Letter from Don Devine, Vice-President/Dispatcher, North Shuswap First Responders Society, asking for Board support on a petition to include Paramedics and Dispatchers under the Act.

Director Morgan commented that he had asked this letter be brought to the Board's attention to increase awareness of the electoral initiative currently underway in Area F and throughout the Province. Staff mentioned that the implications to the CSR D relative to the requested legislative change are unknown.

CORRESPONDENCE,  
Cont'd

2017-0303

M/S Directors Talbot/Morgan THAT:  
the correspondence contained on the March 23, 2017 regular Board agenda be received for information.

CARRIED

**REPORTS**

2017-0304  
ELECTORAL AREA  
DIRECTORS'  
COMMITTEE MEETING  
MINUTES –  
FEBRUARY 7, 2017

Recommendation to the Board:

M/S Directors Cathcart/Morgan THAT:  
it be recommended to the Board that staff be directed to draft a Noise Bylaw pertaining to Electoral Areas A, B, C, D, E & F for first reading, to be followed up by a public consultation process in the affected communities.

Discussion:

- Area C Director – it was valuable to have the RCMP attend the EAD meeting to provide input and insight on the role of the RCMP; looking forward to public consultation on a noise bylaw;
- Area D Director - the RCMP Detachment, North Okanagan was not at the EAD meeting, however the detachment has not indicated support for a noise bylaw, which is why the Director was not initially in favour of a noise bylaw for Area D;
- Chair made it clear that Development Services Bylaw Enforcement staff would not be responding to noise complaints at night and on weekends; all RCMP detachments who attended the EAD meeting indicated a noise bylaw would be of assistance to them;
- Director Cathcart has met with the Golden RCMP who indicate an interest in a noise bylaw for Area A.

CARRIED

2017-0305

M/S Directors Talbot/Morgan THAT:  
the minutes of the Electoral Area Directors' Committee meeting held on February 7, 2017 be received for information.

CARRIED

2017-0306  
AREA C GOVERNANCE  
COMMITTEE MEETING  
MINUTES –  
FEBRUARY 16, 2017

M/S Directors Demenok/Cathcart THAT:  
the minutes of the Area C Governance Committee meeting held on February 16, 2017 be received for information.

Discussion:

- Director Demenok commented that the February meeting got the Area C Governance Review off to a good start; the consultant did an excellent job of walking the public and the Committee through what the CSRD does; he is looking forward to the open house process that will take place in May and June in Area C.

CARRIED

REPORTS, Cont'd

2017-0307  
COMMITTEE OF THE  
WHOLE (BUDGET)  
MEETING MINUTES –  
FEBRUARY 17, 2017

M/S Directors Talbot/Parker THAT:  
the minutes of the Committee of the Whole (Budget) meeting held on February 17, 2017 be received for information.

CARRIED

2017-0308  
REVELSTOKE AND  
AREA ECONOMIC  
DEVELOPMENT  
COMMISSION MEETING  
MINUTES –  
FEBRUARY 8, 2017

M/S Directors Parker/McKee THAT:  
the minutes of the Revelstoke and Area Economic Development Commission meeting held on February 8, 2017 be received for information.

CARRIED

ADDITIONAL REPORTS  
– COLUMBIA BASIN  
TRUST BROADBAND  
INITIATIVE  
& FCM MEETINGS

Chair Martin mentioned that she had recently attended the Columbia Basin Trust Broadband meeting. The information will be circulated to the Directors.

Also, Chair Martin will be providing a report on Federation of Canadian Municipalities (FCM) meetings to the Directors.

PRESENTATION

Presentation of Retirement Gift to Cliff Doherty, Emergency Program Coordinator.

Chair Martin presented a gift on behalf of the Board to Cliff Doherty, Emergency Program Coordinator, in recognition of his retirement.

DELEGATIONS

AUDITORS  
PRESENTATION OF  
THE 2016 AUDITED  
FINANCIAL  
STATEMENTS

BDO Representatives in attendance to present the draft 2016 Financial Statements.

- Reference Business General Draft 2016 Financial Statements.

Ms. Angie Spencer, partner with BDO, presented the audit report for 2016, presented highlights of the financial statements, and commented that the financial statements are subject to approval by the Board.

There were no questions from the Board related to the financial statements for 2016.

Ms. Spencer acknowledged and thanked the Manager, Financial Services, the Deputy Treasurer, Financial Services, and the Finance staff team for their hard work in relation to the audit.

CRANNOG ALES,  
SORRENTO, BC

Requesting support from the Board to Minister of Agriculture to update section 2(2.3) of the Agricultural Land Commission (ALC) regulations to ensure the feasibility of farm-based breweries and meaderies growing agricultural crops, including hops.

DELEGATIONS, Cont'd

2017-0309

Ms. Rebecca Kneen, Crannog Ales, attended the meeting to explain the reason for the delegation and to request support from the Board to the Ministry of Agriculture to review and amend the regulations. The Board was also asked to involve UBCM to develop policies that would ensure the amount of land used for breweries be right sized for both the parcel and the surrounding community.

Ms. Kneen explained that their farm size does not allow them to grow all of their product. In 2015 there were changes to the ALC regulations which specify that hops are not considered a brewing ingredient, and that on-farm breweries are allowed if the farms produce 50% of their barley crops on their own farm. This is something that Crannog Ales cannot do as it does not have sufficient farm land to do so, and neither can other on-farm breweries such as Persephone Brewing Company, in the province. Now Crannog Ales is trying to request through the Ministry to come into cinque with the Winery and Cideries regulations which differ from the regulations for breweries, distilleries and meaderies.

A document dated March 23, 2017 and entitled Support for On-Farm Breweries and Meaderies (background and suggested recommendations to the CSRD) was distributed to the Board.

Mr. Kneen responded to several questions from the Board, advising that:

- Crannog Ales is unable to grow enough of their own barley but for now it is business as usual because at this time the ALC has not chosen to enforce the regulations against Crannog Ales;
- in the last week, the Minister of Agriculture has made no commitment to change or to re-examine the regulations at this time;
- Persephone Brewing Company is in discussion with the ALC on the ruling on their brewing operation because the ALC has chosen to enforce the regulations against that particular brewing company.

Board members briefly discussed this matter and it was suggested there may be better support on this issue to go through SILGA as a late resolution, then on to UBCM for consideration.

A question was posed to staff if the ALC decided to enforce the regulation about the potential of a non-farm use application for Crannog Ales. Staff responded there may be a potential for the operation to be grandfathered under the legislation or there is the ability to apply for a non- farm use.

M/S Directors Demenok/Flynn THAT:

the Board write letter to the Minister of Agriculture and to the Agricultural Land Commission expressing the Board's concern with this regulation and expressing the sentiment that Section 2(2.3) of the ALC regulations be amended to ensure feasibility of farm-based breweries and meaderies growing agricultural crops, including hops.

Discussion:

- Submit a Late Resolution to the Southern Interior Local Government Association (SILGA) Conference;
- Include MLA Kylo in the letter to the Minister and to the ALC.

CARRIED

DELEGATIONS, Cont'd

2017-0310 M/S Directors Demenok/Talbot THAT:  
the Board submit a Late Resolution to SILGA reflective of suggestions to Minister of Agriculture and the Agricultural Land Commission, as noted in the above motion.

CARRIED

**BUSINESS GENERAL**

2017-0311 Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

FINANCIAL

STATEMENTS

M/S Directors Eliason/McKee THAT:  
in accordance with the Local Government Act, the 2016 CSRD Year End Financial Statements be approved.

CARRIED

2017-0312  
HIGHWAY  
IMPROVEMENTS –  
PRIORITY LIST

Request from Chair Martin to add item to the agenda.

Request from MLA Kylo had suggested it would be helpful to him if there was a priority list of improvements at the local level, presented to him by the Board.

The Chair advised that the item was requested on the Board agenda based on a call from MLA Kylo for the Shuswap region to prioritize highway improvements, which would be helpful to him in his discussions with the Minister of Transportation and Infrastructure. Chair Martin suggested this item may be more appropriate for discussion as an Electoral Area Directors Committee matter, but wanted to bring it to the attention of the Board for discussion.

The following is a summary of discussions:

- Area D Director provided a list of upgrading on roads in Area D to the MLA; despite that little has occurred. It appears that most money is spent on the Trans-Canada Highway or on Highway 97 and little is spent on rural roads; the Province needs to spend more on rural roads;
- Chair believes a local budget and if a response is formulated from the Board may have greater impact at the provincial level;
- Comment that there are two issues: existing road infrastructure/maintenance issues and that of new, capital infrastructure on big projects such as 4-laning of the Trans-Canada Highway. The Ministry's plan to four lane the Trans-Canada Highway over time is a good one especially in areas where significant fatalities and high incidents occur;
- MLA is looking for input and prioritization on secondary roads;
- Area C Director provided a top 10 list of priorities to the MLA two years ago and those priorities have been addressed. Re-surfacing and repaving is needed in a number of areas, though, indicating he hears from area residents on a daily basis; aging and road infrastructure are getting to the point of becoming serious safety issues; he would like to discuss at EAD meeting in April as a better approach collectively versus submissions to the MLA from individual Electoral Area Directors;

BUSINESS GENERAL,  
Cont'd

- Electoral Area F Director commented that the priority paving of Squilax-Anglemont Road has been addressed, however that paving suffered over the winter with frost heaves and pavement cracking. Also other roads in F are terrible and there is a need to discuss further at the EAD meeting;
- Remarks on the value in the Province reviving the RAC which was an opportunity to talk about the priorities for the area with the ministry staff and the provincial politicians;
- Area B Director identified no major complaints commenting there have been several road initiatives done in Area B and on the highways. Agreed worth discussing at the EAD and that it is a good idea to revive the RAC;
- Comment that the overall message from the group is the 4-laning of the Trans-Canada Highway and the movement of transportation through this entire region is top priority, but recognizes that side roads in the CSRD, which are provincially owned roads, are in poor shape and need work.

M/S Directors Flynn/Morgan THAT:  
the request of MLA Kylo for a priority list of highway improvements be referred to the Electoral Area Directors Committee for discussion to determine priorities related to rural roads that are not major highways.

Discussion:

- The Chair suggested once the EAD has developed its list, the matter will come back through the Board, at which time the Board will endorse the list and also reiterate the Board's top priority of the Trans-Canada Highway four-laning and the movement of transportation through the area.

CARRIED

2017-0313  
SCHOOL DISTRICT NO.  
83 ENGAGEMENT WITH  
LOCAL GOVERNMENT  
RE: STRATEGIC PLAN  
FOR THE SCHOOL  
DISTRICT

Request from Chair Martin to add item to the agenda.

The Chair advised that School District 83 had hosted a meeting in Sicamous to have a conversation on priorities for education; however the other Electoral Area Directors were not aware of this session, nor did the City of Salmon Arm attend. Chair Martin observed that it is essential to have a meeting of the Shuswap Directors with the School District to make sure the School Board Trustee is aware of the concerns of CSRD constituents.

A brief discussion ensued, noting that Shuswap Directors should be afforded an opportunity to meet with the School Board, particularly in relation to the development of their strategic plan and to comment on school closures and on changes occurring to the school system in the Shuswap region.

M/S Directors Demenok/Morgan THAT:  
School District 83 representatives be invited to attend the EAD meeting to discuss strategic planning that is currently underway in the School District, and further that the Municipal Directors for Salmon Arm and Sicamous be invited to attend that portion of the meeting.

CARRIED.

**BUSINESS GENERAL,**  
**Cont'd**

2017-0314  
POLICY A-1  
"OCCUPATIONAL  
HEALTH AND SAFETY  
PROGRAM  
AMENDMENT"

Report from D. Mooney, Manager, Operations Management, dated March 9, 2017.

M/S Director Morgan/Alt. Director Oszust THAT:  
the Board endorse the amendment to Policy No. A-1 "Occupational Health and Safety Program" and approve its inclusion into the CSRD Policy Manual.

CARRIED

2017-0315  
SHUSWAP TOURISM  
MARKETING STRATEGY  
– CONTRACT AWARD

Report from R. Cyr, Economic Development Officer (EDO) dated March 23, 2017.

M/S Directors Morgan/Talbot THAT:  
the Board empower the authorized signatories to enter into an agreement with Destination Think to develop the Shuswap Tourism Marketing Strategy.

CARRIED

**BUSINESS BY AREA**

2017-0316  
GRANT-IN-AID  
REQUESTS

Report from J. Pierce, Manager, Financial Services, dated March 10, 2017.

M/S Directors Talbot/Morgan THAT:  
the Board approve the following allocations from the 2017 electoral Grant-in-Aids:

**Area C**

Arts Council for the South Shuswap (program funding) \$22,380

**Area D**

Falkland Historical Society (operational costs) \$2,000

**Area E**

Eagle Valley Community Support Society (program funding) \$10,000

**Area F**

Anglemont Fire Fighters Association (Canada Day event) \$1,950.

CARRIED

2017-0317  
ELECTORAL AREA A  
COMMUNITY WORKS  
FUND PARSON  
COMMUNITY PARK  
WARMING HUT AND  
PICNIC SHELTER

Report from R. Nitchie, Team Leader, Community Services, dated March 8, 2017.

M/S Directors Cathcart/Demenok THAT:  
in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$60,000 plus applicable taxes from the Electoral Area A Community Works Fund Allocation to construct a Warming Hut and Picnic Shelter at Parson Community Park.

CARRIED

BUSINESS BY AREA,  
Cont'd

2017-0318  
REVELSTOKE/AREA B  
EOF APPLICATIONS –  
REVELSTOKE GOLF  
CLUB  
AND  
COLUMBIA VALLEY  
SKATEBOARD  
ASSOCIATION

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Parker/McKee THAT:  
with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund in the amount of \$80,000 annually for two years (2017 and 2018) to the Revelstoke Golf Club to assist with improvements to the Revelstoke golf course.

Discussion:

- A brief discussion occurred about the improvements proposed that are an incentive for the golf course to continue operation and to attract tourists to the area;
- the improvements also benefit the local community with the offering of new programs to students and area residents.

CARRIED

2017-0319

M/S Parker/McKee THAT:  
with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund in the amount of \$125,000 to the Columbia Valley Skateboard Association to assist with the development of a new skateboard park at Kovach Park.

Discussion:

- Economic benefits for potential of hosting competitive events for the area; supporting construction of the new skateboard park is important.

CARRIED

2017-0320  
ELECTORAL AREA C  
COMMUNITY WORKS  
FUND PLAYGROUND  
INFRASTRUCTURE AND  
PLAY COURT

Report from R. Nitchie, Team Leader, Community Services, dated March 6, 2017.

M/S Directors Demenok/Cathcart THAT:  
in accordance with Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$25,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for upgrades to playground equipment and construction of a play court at the John Evdokimoff Community Park in White Lake.

CARRIED

2017-0321  
ELECTORAL AREA D  
COMMUNITY WORKS  
FUND - RANCHERO FIRE  
HALL WATER SYSTEM  
ASSESSMENT

Report from T. Langlois, Team Leader, Utilities, dated March 7, 2017.

M/S Directors Talbot/Morgan THAT:  
in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$10,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for engineering assessment and design work for the Rancho/Deep Creek Fire Hall water system.

CARRIED

**BUSINESS BY AREA,**  
**Cont'd**

2017-0322  
ELECTORAL AREA D  
COMMUNITY WORKS  
FUND – SALMON RIVER  
ROAD PARALLEL TRAIL

Report from R. Nitchie, Team Leader, Community Services, dated March 7, 2017.

M/S Directors Talbot/Morgan THAT:  
in accordance with Policy No. F-3 “Electoral Area Community Works Fund - Expenditure of Monies” access to the Electoral Area Community Works Fund be approved in the amount of \$200,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for construction of parallel trails.

CARRIED

2017-0323

M/S Directors Talbot/Morgan THAT:  
the Board empower the authorized signatories to endorse an application to the Ministry of Transportation and Infrastructure BikeBC Grant in the amount of \$370,000 for the construction of parallel trails.

CARRIED

2017-0324  
SEYMOUR ARM  
COMMUNITY WHARF  
INFRASTRUCTURE  
PLANNING GRANT  
APPLICATION

Report from R. Nitchie, Team Leader, Community Services, dated March 6, 2017.

M/S Directors Morgan/Talbot THAT:  
the Board empower the authorized signatories to apply for an Infrastructure Planning Grant from the Ministry of Community, Sport and Cultural Development in the amount of \$10,000 to provide an assessment to construct a community boat launch and repurpose the existing wharf.

CARRIED

**ADMINISTRATION BYLAWS**

2017-0325  
2017 FIVE YEAR  
FINANCIAL PLAN  
BYLAW NO. 5750

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Flynn/Talbot THAT:  
"2017 Five Year Financial Plan Bylaw No. 5750", be read a first, second and third time this 23rd day of March, 2017.

Discussion:

- Staff responded to several questions from the Board.

CARRIED

2017-0326

M/S Directors Talbot/Flynn THAT:  
"2017 Five Year Financial Plan Bylaw No. 5750", be adopted this 23rd day of March, 2017.

CARRIED

2017-0327  
LAKEVIEW PLACE  
SUBDIVISION WATER  
UPGRADE SERVICE  
AREA TEMPORARY  
BORROWING BYLAW  
NO. 5751

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors McKee/Eliason THAT:  
“Lakeview Place Subdivision Water Upgrade Temporary Borrowing Bylaw No. 5751” be read a first, second and third time this 23rd day of March, 2017.

CARRIED

ADMINISTRATION  
BYLAWS, Cont'd

2017-0328

M/S Directors McKee/Eliason THAT:  
"Lakeview Place Subdivision Water Upgrade Temporary Borrowing Bylaw No. 5751" be adopted this 23<sup>rd</sup> day of March, 2017.

CARRIED

2017-0329

LAKEVIEW PLACE  
SUBDIVISION WATER  
UPGRADE SERVICE  
AREA PARCEL TAX  
BYLAW NO. 5752

Report from J. Pierce, Manager, Financial Services, dated March 6, 2017.

M/S Directors Demenok/Cathcart THAT:  
"Lakeview Place Subdivision Water Upgrade Service Parcel Tax Bylaw No. 5752" be read a first, second and third time this 23<sup>rd</sup> day of March, 2017.

CARRIED

2017-0330

M/S Directors Demenok/Cathcart THAT:  
"Lakeview Place Subdivision Water Upgrade Service Parcel Tax Bylaw No. 5752" be adopted this 23<sup>rd</sup> day of March, 2017.

CARRIED

**IN CAMERA**

2017-0331

M/S Alt. Director Oszust/Director Cathcart THAT:  
pursuant to Sections 90(1)(a)(e)(i) and 90(2)(b):

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- the acquisition, disposition or expropriation of land or improvements;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- the consideration of information received and held in confidence relating to negotiations between the local government and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

of the Community Charter, the Board move In Camera.

CARRIED

The regular Board meeting reconvened at 12:42 PM











**RELEASE OF  
IN-CAMERA  
RESOLUTION**

The following resolution was authorized for release from the Closed (In Camera) meeting of March 23, 2017:

**Appointment to the Electoral Area D Advisory Planning Commission:**

THAT:

the Board appoint Kurstin Barta to the Electoral Area D Advisory Planning Commission as a voting member, term beginning on March 23, 2017 and ending on May 16, 2019.

**ADJOURNMENT**

2017-0341  
ADJOURNMENT  
AT 2:10 PM

M/S Directors Morgan/Demenok THAT:  
the regular Board meeting of March 23, 2017 be adjourned.

CARRIED

CERTIFIED CORRECT:

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER