



SHUSWAP EMERGENCY PROGRAM EXECUTIVE COMMITTEE REPORT

TO: Chair and Committee Members

SUBJECT: Emergency Management Plans

DESCRIPTION: Report from Tom Hansen, Emergency Program Coordinator, dated March 23, 2026. Review and update on emergency management plans rewrite due to the new Emergency and Disaster Management Act and Regulations.

RECOMMENDATION: THAT: The SEP Executive Committee receive this report for information.

BACKGROUND:

New legislation titled [Emergency and Disaster Management Act](#) (EDMA) and [Regulations](#) requires an update of emergency management plans. An emergency management plan must describe the following:

- measures necessary for each phase of emergency management (Mitigation, Preparedness, Response and Recovery)
- roles, powers, and duties of persons identified in the plan by name, title or position
- requirements for emergency resources
- procedures for engaging emergency systems
- emergency training and exercise programs that will be conducted
- measures to mitigate any adverse effects of an emergency on
 - individuals who may experience intersectional disadvantage and
 - vulnerable individuals, animals, places, or things
- measures to promote cultural safety

In addition, the emergency management plan must

- include a plan for the evacuation and care of individuals and animals
- include consultation, engagement, and cooperation with Indigenous peoples

The emergency management plan must be based on

- all applicable risk assessments available
- coordination with the emergency plans of regulated entities (government minister, public sector agency, local authority, and critical infrastructure owner)

Shuswap Emergency Program (SEP) staff continue to review and update the first draft of the new SEP Emergency Management Plan.

An updated risk assessment must be completed that includes new requirements in EDMA to consider the impacts of climate change on the various hazards identified for the Shuswap area. Special consideration must be given to individuals who may experience intersectional disadvantage and vulnerable individuals, animals, places, or things. Until a new risk assessment is completed, SEP will continue to use the existing HRVA in which the likelihood and consequences (severity) of the various hazards in our area appears to be reasonably ranked.

The draft plan still needs review and input from our local Indigenous Governing Bodies to ensure appropriate language is used regarding consultation and collaboration, how cultural safety will be

addressed, and how our plan will integrate with the updated Indigenous Governing Bodies updated emergency management plans.

Numerous sub-plans are being updated that compliment the SEP Emergency Management Plan and include:

- Disaster Debris Waste Management Plan (completed initial document),
- Donations management plan (in-progress)
- Crisis Communications Plan (still in review and update),
- evacuation route planning (additional work is ongoing that includes planning specific to the City of Salmon Arm. The next priority will be working on evacuation plans specific to the District of Sicamous), and
- updated Flood Management Plan (updated information from the District of Sicamous and City of Salmon Arm in March 2026).

The framework for our new internal SEP EOC Dashboard (HUB) has been completed by CSRD Information Technology staff working with SEP staff for content and layout. This tool will be used by EOC staff to efficiently access all required information and tools necessary during an emergency.

NEXT STEPS:

Continue updating the emergency management plan and sub-plans, and evacuation plans as new Emergency and Disaster Management Regulations are made public. Continue advocating for the creation of Business Continuity Plans for the CSRD, District of Sicamous and City of Salmon Arm as is required in the new EDMA legislation.

Report Approval Details

Document Title:	2026-04-14_SEP_CPS_Emergency_Management_Plans.docx
Attachments:	
Final Approval Date:	Mar 27, 2026

This report and all of its attachments were approved and signed as outlined below:



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