



BOARD REPORT

TO: Chair and Directors

File No: 1850 40 17

SUBJECT: Area C Community Works Fund – Sunnybrae Community Association

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services, dated February 1, 2018.

RECOMMENDATION #1: THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$30,000 from the Area C Community Works Fund for the Sunnybrae Community Association “Raise the Roof” project.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area C Director. The Sunnybrae Community Association is undertaking an expansion of the community hall by building a permanent, roofed structure over the patio area.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

The Sunnybrae Community Association is a non-profit organization with membership that is open to the public. Expansion of the hall is an eligible program expenditure under the culture and recreation infrastructure funding.

POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and the hall expansion is an eligible expenditure. The Sunnybrae Community Hall is available for public use and benefit.

FINANCIAL:

The balance of the Area C Community Works Fund (Gas Tax) at December 31, 2017 is \$796,000 after all previously approved commitments. The 2018 distribution is not included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR D, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Sunnybrae Community Association for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in 2018.

COMMUNICATIONS:

The CSRD will enter into an agreement with the Sunnybrae Community Association that transfers CSRD obligations on ownership and reporting to the Association (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

DESIRED OUTCOMES:

The Board will approve the recommendation.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2018-02-15_Board_FIN_Area C Gas Tax - Sunnybrae Community Association.docx
Attachments:	- Sunnybrae Community Assoc - Raise the Roof.pdf
Final Approval Date:	Feb 7, 2018

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Lynda Shykora was completed by assistant Jennifer Graham

Lynda Shykora - Feb 7, 2018 - 8:15 AM

A handwritten signature in black ink, appearing to read 'C. Hamilton', with a stylized flourish at the end.

Charles Hamilton - Feb 7, 2018 - 8:33 AM