



Chief Administrative Officer

Period Ending July 10, 2025

What I've been working on...

- Continued participation in the Rail Trail Project. Focus has been supporting staff in the permit granting process as well as supporting our partners as they continue discussions with the Agricultural Land Commission. We have also been working on making the existing, already approved sections fully open to the public.
- The First Nation Engagement project. We held the first Community to Community Forum in Salmon Arm with elected and staff representatives of Splatshin, Skwllax, Neskonlith and Adams Lake. We continue to work towards future meetings. We are hoping to have a planning meeting during the Summer leading to a full Community to Community meeting in the Fall.
- Attended the Strategic Planning Session with the Board of Directors. The Board has commented on the proposed strategy, and I will support the Chair as required to get this back to the Board.
- Participated in the hiring process for a new General Manager, Finance (CFO). We have hired and the start day is in early September.
- Continued support for the Bylaw Enforcement Team as we navigate several bylaw enforcement changes and efforts.
- Supporting the Community Services department as we navigate changes in leadership, service delivery issues and internal staffing matters.
- Involvement in monitoring the fire season and the impact on the CSRD. This included participation in Coordination Calls for the small fire outside Chase.
- Continued support for the Development Services Team as we navigate Provincial Housing support mandates and the changes to the regulation of short-term rentals.
- Working with Directors on initiatives or projects that are of interest. Mapping out how to move forward with the appropriate interaction and approval of the Board.
- Internal administrative matters
- Annual leave

What have I been attending...

- Attended the Federation of Canadian Municipalities Conference in Ottawa.

What's coming up...

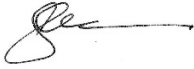
- Meeting in Revelstoke
- Rail Trail Roundtable (August 14)

- UBCM in September
- Local Community Commission Report (August COW)

What am I keeping an eye on...

- Seasonal Planning around emergency preparedness.
- Preparation for UBCM
- 2026 Workplan and Financial Planning
- GM, Finance Transition
- Community to Community Forum Meeting 2

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John M. MacLean', with a long horizontal flourish extending to the right.

John M. MacLean, CAO

July 10, 2025