



CONTRIBUTION AGREEMENT
North Shuswap First Responders

THIS AGREEMENT dated for reference the _____ day of _____ 2025.

BETWEEN: COLUMBIA SHUSWAP REGIONAL DISTRICT
BOX 978
SALMON ARM BC V1E 4P1

(hereinafter referred to as the Regional District)

AND: NORTH SHUSWAP FIRST RESPONDERS
PO BOX 24015
SCOTCH CREEK, BC V0E 3L0

(hereinafter referred to as Recipient)

for the provision of operating funds to help support the operational capacity of the North Shuswap First Responders within Electoral Area F of the Columbia Shuswap Regional District as authorized by the North Shuswap First Responders Financial Contribution Service Bylaw No. 5367.

RECIPIENT'S RESPONSIBILITIES

1. The Recipient will utilize the contributed operating funds toward its operational capacity in order to help the Recipient coordinate the necessary tasks needed to leverage, approve, fund and implement annual projects.
2. The recipient will provide specific core functions for the provision of first responder services for Electoral Area F of the Regional District. The core functions the recipient will provide are:
 - Pre-ambulance emergency first aid and medical assistance
 - Training volunteers to respond to emergencies.
 - Provision of equipment required during core functions.

REPORTING

3. The Recipient will submit a Budget for the upcoming year to the Regional District annually by September 30th in each year of this Agreement. The Budget will provide information on the planned projects and initiatives for the upcoming year.

REPORTING (cont.)

4. The Recipient will submit Financial Statements for the most recent fiscal year, to the Regional District on or before June 30th of each year of this Agreement. The statements must be signed by the Recipient's authorized signing officers.
5. The Recipient will submit an Annual Report to the Regional District on or before June 30th in each year of this Agreement. The Annual Report will outline the work carried out during the previous fiscal year.
6. All reports and statements must be sent via email to Jessica Plowman, Grants and Procurement Facilitator, at jplowman@csrd.bc.ca.

CONTRIBUTIONS

7. The Regional District will provide an annual operating contribution of \$31,000 to the Recipient for the services outlined herein throughout the Term of this Agreement.
8. Payments will be made to the Recipient according to the following schedule in each year of this Agreement:

2025	August 1, 2025	\$31,000
2026	August 1, 2026	\$31,000
2027	August 1, 2027	\$31,000
2028	August 1, 2028	\$31,000
2029	August 1, 2029	\$31,000

GENERAL

9. The Recipient will maintain its status as a registered non-profit society in good standing, in accordance with the provincial legislation and will ensure compliance with all municipal, provincial, and federal requirements with respect to the conduct of its business, throughout the Term of this Agreement.
10. The Regional District will not be liable for any loss, injury or damage suffered or caused as a result of the work completed under this Agreement. The Recipient will indemnify and save harmless the Regional District from fines, suits, proceedings, claims, demands or actions of any kind or nature or from anyone whosoever, arising or growing out of or otherwise connected with the performance of its covenants herein contained.
11. The Recipient will be solely responsible for all Employment Insurance, Canada Pension Plan, Income Tax, WorkSafe BC premiums, health and welfare benefits, overtime, vacation pay, licenses, permits, any other federal, provincial, or municipal tariffs or taxes usually payable by an employer to an employee and self-owned motor vehicle insurance premiums.



GENERAL (cont.)

12. The Recipient will be responsible for all expenses including, but not limited to, the salaries of the Recipient's employees, stationary, postage, meetings and all other expenses related to the North Shuswap First Responders.
13. The Recipient will not assign this Agreement or any part thereof without written authority by the Regional District.
14. This Agreement constitutes the entire Agreement between the parties hereto and no representations, warranties, understanding or Agreements, oral or otherwise, exist between the parties hereto except as expressly set out in this Agreement.
15. This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.
16. This Agreement shall enure to the benefit of and be binding upon the parties hereto and upon their respective successors, heirs, administrators, and assigns.

TERM

17. This Agreement will commence upon signing of the Agreement and will be completed by the 31st day of December 2029.

TERMINATION

18. This Agreement may be terminated by either party without cause upon giving to the other party sixty (60) days written notice at any time during the period that this Agreement is in effect to the other party at the addressed herein contained.



SIGNATURE

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto:

COLUMBIA SHUSWAP REGIONAL DISTRICT

NORTH SHUSWAP FIRST RESPONDERS

CHIEF ADMINISTRATIVE OFFICER (CAO)

Director Signature

Director Signature

Witness Signature

Witness Name (please print)

Witness Address