



# BOARD REPORT

<b>TO:</b>	Chair and Directors
<b>SUBJECT:</b>	Electoral Areas A, C, D, E, F, G, District of Sicamous, City of Salmon Arm: Contribution Agreements
<b>DESCRIPTION:</b>	Report from Jodi Pierce, General Manager, Financial Services, dated June 25, 2025. Formalization of annual funding contributions.
<b>RECOMMENDATION #1:</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the BC SPCA – Shuswap Branch for a five- year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #2:</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Falkland Historical Society for a five- year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #3:</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Falkland & District Community Association for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #4</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Gardom Lake Community Park for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #5</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Golden & District Historical Society for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #6</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the North Shuswap First Responders for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #7</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Salmon Valley Senior Citizens Branch 107 Society for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>
<b>RECOMMENDATION #8</b>	THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Shuswap Volunteer Search & Rescue Society for a five-year agreement commencing August 1, 2025.  <i>Corporate Vote Weighted</i>

**RECOMMENDATION  
#9**

THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with the Silver Creek Community Association for a five-year agreement commencing August 1, 2025.

*Corporate Vote Weighted*

**SUMMARY:**

The CSRSD has provided grant in aid funding to these organizations for operating expenses over the past number of years. These organizations require annual funding for the operation of their associations and bylaws have been established to provide funding through taxation. A tax requisition for operational funding has been included within the Five-Year Financial Plan. As staff have had to repeatedly reach out to organizations for receipt of documentation, it was determined that contribution agreements that clearly identify the roles and responsibilities of the receiving organizations would be beneficial. Staff have drafted the attached Contribution Agreement to lay out the recipient's responsibilities which may include, but are not limited to, submitting annual budgets, financial statements, and an annual report.

**BACKGROUND:**

N/A

**POLICY:**

Shuswap Animal Control Service Contributions Bylaw No. 5008

Search and Rescue Grant-in-aid Service Amendment Bylaw No. 5827, 2021

North Shuswap First Responders Financial Contribution Service Bylaw No. 5367

Area 'D' Community Halls Service Contributions Bylaw No. 5007

Area "D" Community Parks Bylaw No. 1099

Golden and District Museum Operation Grants-in-Aid Specified Area Establishment Bylaw No. 1141, 1982

**FINANCIAL:**

The CSRSD will provide an annual financial contribution to the recipient organizations beginning in 2025 to be funded through tax requisitions subject to all reporting requirements being met.

**KEY ISSUES/CONCEPTS:**

N/A

**IMPLEMENTATION:**

Upon Board approval, staff will work with the recipient organizations to have each respective Contribution Agreement executed. Once the signed agreements have been received, the operating funding will be paid to the recipient organizations in accordance with the schedule of payments within each Agreement.

**COMMUNICATIONS:**

Grants are reported in the CSRD Annual Report and in the Statement of Financial Information (SOFI).

**DESIRED OUTCOMES:**

That the Board endorse the staff recommendation(s).

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**Report Approval Details**

Document Title:	2025-07-17_Board_FIN 2025-2029 Contribution Agreements.docx
Attachments:	<ul style="list-style-type: none"><li>- CONTRIBUTION AGREEMENT - BC SPCA - Shuswap Branch.pdf</li><li>- CONTRIBUTION AGREEMENT - Falkland and District Community Association.pdf</li><li>- CONTRIBUTION AGREEMENT - Falkland Historical Society .pdf</li><li>- CONTRIBUTION AGREEMENT - Gardom Lake Community Park Society .pdf</li><li>- CONTRIBUTION AGREEMENT - Golden and District Historical Society.pdf</li><li>- CONTRIBUTION AGREEMENT - North Shuswap First Responders.pdf</li><li>- CONTRIBUTION AGREEMENT - Salmon Valley Senior Citizens Branch.pdf</li><li>- CONTRIBUTION AGREEMENT - Shuswap Volunteer Search and Rescue Society.pdf</li><li>- CONTRIBUTION AGREEMENT - Silver Creek Comm Association.pdf</li><li>- BL1141Golden and District Museum Operation Grants-in-Aid Specified Area Establishment.pdf</li><li>- BL1099 Area 'D' Community Parks.pdf</li><li>- BL5007 Area 'D' Community Halls Service Contributions.pdf</li><li>- BL5367 North Shuswap First Responders Financial Contribution Service.pdf</li><li>- BL5827, 2021 Search and Rescue Grant-in-aid Service Amendment.pdf</li><li>- BL5008 Shuswap Animal Control Service Contributions.pdf</li></ul>
Final Approval Date:	Jul 8, 2025

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean