



Chief Administrative Officer

Period Ending May 8, 2025

What I've been working on...

- Continued participation in the Rail Trail Project. Focus has been supporting staff in the permit granting process as well as supporting our partners as they continue discussions with the Agricultural Land Commission.
- The First Nation Engagement project. This project, funded by Municipal Affairs, has built on the work undertaken during the Sorrento/Blind Bay incorporation study. Currently working, with Clearview Consulting, on the upcoming Community to Community. The Community to Community Forum, after a couple starts and stops will be taking place tomorrow (May 9) in Salmon Arm.
- Working with the Select Committee and Staff Team on the Shuswap Tourism/Economic Development discussions. With the support of Chairs Gibbons and Melnychuk we are finalizing discussions with a facilitator to work with the Committee as it progresses towards the finalization of this project in September 2025.
- The development of a project tracking tool with the General Management Team. You will find attached Gantt Charts for the projects identified in the 2025 Workplans approved by the Board. It is our intention to update these Charts regularly and present them to the Board every four months (please note: the Development Services Gantt Chart will be attached next week). My thanks to the General Managers for their participation in this project. This is clearly a project that is alive and continues to be under development.
- Prepared for and attended the primary negotiating sessions related to the service review initiated by the District of Sicamous related to the management of the Sicamous Arena.
- Together with Chair Melnychuk, continued efforts to secure facilitation for Governance Review and Strategic Planning. The initial Strategic Planning Session, with the Management Team was held the morning of May 5 together with a Governance Session with the Board that afternoon.
- Continued support for the Bylaw Enforcement Team as we navigate several bylaw enforcement changes and efforts.
- Continued support for the Development Services Team as we navigate Provincial Housing support mandates and the changes to the regulation of short-term rentals.
- Working with Directors on initiatives or projects that are of interest. Mapping out how to move forward with the appropriate interaction and approval of the Board.
- Internal administrative matters

What have I been attending...

- Attended the Chairs and CAO Meeting with Chair Melnychuk in Victoria. The agenda for this annual meeting included presentations and discussions related to:
 - Update from the ADM of Housing and Municipal Affairs
 - Legal update related to Small Fire Departments
 - Discussions around Joint Advocacy. We will be participating in advocacy efforts related to:
 - Small Water Systems
 - Provincial Engagement
 - Cybersecurity
 - DRIPA
 - Legislative Reform (the Regional District Charter)
 - Short Term Rentals
- The SILGA Conference in Merritt.


What's coming up...

- Community to Community Forum – May 9
- Board Strategic Planning – May 22 and 23
- Federation of Canadian Municipalities Convention
- Continue to support the Board in discussions on economic development.
- Chief Financial Officer recruitment

What am I keeping an eye on...

- Situational awareness around matching service expectations with resource availability.
- Seasonal Planning around emergency preparedness.
- The new Federal Government
- The US situation and trade impacts.

Respectfully submitted,



John M. MacLean, CAO

May 8, 2025