



March 27, 2025 at 10:30 AM

File: 0360-20

Council Chambers, Town Hall, Town of Golden

Golden and Area Emergency Management Program (GAEMP) Executive Committee Meeting Minutes

Present:

- **Karen Cathcart**, Electoral Area 'A' Director (CSRD)
- **Ron Oszust**, Mayor (Town of Golden)
- **Joy Guyot**, Councillor (Town of Golden)
- **Rick Pullen**, Electoral Area 'A' Alternate Director (CSRD)

In Attendance:

- Derek Sutherland, General Manager, Community and Protective Services (CSRD)
- Kyle Hale, Golden & Area 'A' Emergency Management (CSRD/Town of Golden)
- Jeremy Denegar, CAO (Town of Golden)

1. Call to Order

- Committee members chose Councillor Joy Guyot as Chair.
- Councillor Guyot called the meeting to order at 10:34 AM.

2. Status of the Golden and Area Emergency Management Program

- Overview and update of program provided by Kyle Hale.
- Operational Summary handout provided to Committee.
- Request for Committee to write letters to Province to (BC Wildfire Service, etc.) better support.

Moved by Alt. Director Pullen, seconded by Mayor Oszust:

THAT the Chair of the CSRD Board send a letter to the Province regarding concerns related to the handling of the Dog Tooth Fire (Parson) wildfire in Golden/Area A in 2024.

CARRIED



- **Recommended** that the Town of Golden Mayor send a letter supporting the CSRD's letter. (Not vote on but clearly supported.)
- Discussion of various topics including post-event debrief, program and supporting contractor capacity, community/partner group capacity, coordination and communication, public perception, and all items in handout.

Moved by Mayor Oszust, seconded by Alt. Director Rick Pullen:

THAT the Emergency Program Coordinator recruit and train contractors to staff the EOC to reduce the impact on local government staffing and operations during an emergency.

CARRIED

3. Discussion of the current Emergency Management Program model

- Discussed need for more formalization of ESS program and its management.
- Discussed need for more capacity, incl. perhaps a "Deputy Emergency Program Coordinator" to assist with administration, operations, and for redundancy/continuity.
- Derek will provide a proposed Terms of Reference for the Committee.

Moved by Alt. Director Pullen, seconded by Councillor Guyot:

THAT staff develop and present options for increasing capacity in the Golden and Area Emergency Management Program.

CARRIED

4. Discuss updating CSRD Bylaw No. 5434 to align with new Emergency and Disaster Management Act (EDMA) and Regulation ([link](#)), including a review of the "Golden/Electoral Area A Emergency Management Services Agreement"

- We are leading in terms of running a multi-jurisdictional EM program.

5. Schedule future meetings of Executive Committee

- Next meeting will be in the fall of 2025, with a meeting being called earlier if needed. Staff will coordinate this.

6. Adjourn

Moved by Mayor Oszust, seconded by Director Cathcart:

THAT the meeting be adjourned at 12:44 PM.

CARRIED

