



BOARD REPORT

TO: Chair and Directors

SUBJECT: Sicamous Landfill Lease Renewal for Licence of Tenure over Crown Land

DESCRIPTION: Report from Ben Van Nostrand, General Manager of Environmental and Utility Services, dated April 25, 2025. To approve an application for a Tenure over Crown Land for the Sicamous Landfill.

RECOMMENDATION: THAT: the Board agrees to acquire the Lease from the Province, for the term of ten (10) years, over those parts of Section 30, Township 21, Range 7, together with Block A of Legal Subdivision 6 and that part of Legal Subdivision 3, all of Section 30, Township 21, Range 7, West of the Sixth Meridian, Kamloops Division of Yale District and containing 8.9 hectares, more or less, for the purposes of garbage of all kinds and of noxious offensive, or unwholesome substance.

Corporate Vote Unweighted Majority

SUMMARY:

The purpose of this report is to finalize the renewal of a Licence of Tenure over Crown Land for the purpose of continued operation of the Columbia Shuswap Regional District's (CSR D) Sicamous Landfill. As part of the renewal process, the Province has advised the CSR D of the requirement for the submission of a Board resolution, to be submitted by May 26, 2025, to support the application process. The wording in the recommendation was provided by the Province and must be approved by the Board to acquire tenure over the land.

BACKGROUND:

In order to deliver all related solid waste management services at the Sicamous Landfill the CSR D requires a lease over the land it occupies. As the CSR D does not own the property, a tenure over Crown Land is required via a lease from the Provincial Government. The lease for the Sicamous Landfill expired September 3, 2023 and staff have been working with the Province to supply the necessary documentation, including a Management Plan (see attached), in order to facilitate the renewal.

POLICY:

The Provincial government requires a Board resolution to process a Licence of Tenure.

FINANCIAL:

Fees related to the renewal of the tenure have been submitted to the Province as a part of the process to renew.

KEY ISSUES/CONCEPTS:

Documentation from the Ministry of Water, Land and Resource Stewardship, including the agreement, has been attached to this report.

IMPLEMENTATION:

Staff will forward a copy of the Resolution to the Province to complete the Tenure renewal process.

COMMUNICATIONS:

Staff will execute the agreement upon Board approval and return a signed version to the Ministry of Water, Land and Resource Stewardship by the deadline.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2025-05-15_Board_EUS_Sicamous_Landfill_Lease_Agreement.docx
Attachments:	<ul style="list-style-type: none">- Lease Agreement_Sicamous Landfill_Notice of Final Review.pdf- Lease Agreement_Sicamous Landfill_Management Plan.pdf- Lease Agreement_Sicamous Landfill.pdf
Final Approval Date:	May 6, 2025

This report and all of its attachments were approved and signed as outlined below:



Jodi Pierce



Jennifer Sham



John MacLean