



PARCEL TAX ROLL REVIEW PANEL MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Committee at the next Parcel Tax Roll Review Panel meeting.

Date: April 28, 2025
Time: 10:00 AM
Location: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm

Directors Present	D. Brooks-Hill (Chair)^ J. Simpson^	Electoral Area B Director Electoral Area F Director
Directors Absent	D. Trumbley	Electoral Area D Director
Staff in Attendance	C. Robichaud J. Pierce	Deputy Corporate Officer General Manager, Financial Services (Chief Financial Officer)

*attended a portion of the meeting only

^electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act

Article 44: All the rights and freedoms recognized herein are equally guaranteed to male and female indigenous individuals.

2. Call to Order

The Deputy Corporate Officer called the meeting to order at 10:09 AM.

3. Inaugural Proceedings

3.1 Election of Chair

The Deputy Corporate Officer called for nominations for the position of Parcel Tax Roll Review Panel Chair for 2025.

Director Simpson nominated Director Brooks-Hill. Director Brooks-Hill consented to the nomination.

The Deputy Corporate Officer declared Director Brooks-Hill as Parcel Tax Roll Review Panel Chair for 2025 by acclimation.

4. Adoption of Agenda

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: the Parcel Tax Roll Review Panel meeting agenda be adopted.

CARRIED

5. Meeting Minutes

None.

6. Authentication of Parcel Tax Roll

6.1 Scotch Creek Water Parcel Tax Roll Review

Report from Jodi Pierce, General Manager, Financial Services, dated April 24, 2025. Parcel tax roll for authentication.

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: the Parcel Tax Roll Review Panel confirm and authenticate the Scotch Creek Water Service Parcel Tax Roll for 2025.

Discussion on the motion:

General Manager, Financial Services confirmed no public complaints were received.

CARRIED

7. Adjournment

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: the Parcel Tax Roll Review Panel meeting be adjourned.

CARRIED

10:13 AM

CORPORATE OFFICER

CHAIR