



PARCEL TAX ROLL REVIEW REPORT

- TO:** Chair and Directors
- SUBJECT:** Scotch Creek Water Parcel Tax Roll Review
- DESCRIPTION:** Report from Jodi Pierce, General Manager, Financial Services, dated April 24, 2025. Parcel tax roll for authentication.
- RECOMMENDATION:** THAT: the Parcel Tax Roll Review Panel confirm and authenticate the Scotch Creek Water Service Parcel Tax Roll for 2025.

BACKGROUND:

A parcel tax roll review panel must consider any complaints respecting a parcel tax roll where a parcel tax is being imposed for the first time and authenticate the roll. This is the first year that residents in the Scotch Creek Water Service Area will be charged a parcel tax. Notices have been sent to all property owners in the service area, and at the time of agenda publishing, no complaints have been received. Complaints must be in writing and must be received at least 48 hours prior to this meeting.

Staff received the parcel tax roll from the Province on April 23, 2025 and have worked through the roll to ensure that all parcels are correctly identified. The proposed parcel tax roll is attached.

FINANCIAL IMPLICATIONS:

The five-year financial plan incorporates parcel taxes aligned with the property owners as listed on the Parcel Tax Roll.

IMPLEMENTATION:

The parcel tax roll review panel is being asked to confirm and authenticate the Scotch Creek Water Service Parcel Tax Roll for 2025. Once confirmed, staff will communicate the information to the Surveyor of Taxes for inclusion on the 2025 property tax notices.

Report Approval Details

Document Title:	2025-04-28_PTR_FIN Parcel Tax Scotch Creek Water.docx
Attachments:	- Scotch Creek Water Service Parcel Tax Roll to authenticate.pdf
Final Approval Date:	Apr 24, 2025

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham

No Signature - Task assigned to John MacLean was completed by workflow administrator Crystal Robichaud

John MacLean