

NORTH OKANAGAN/COLUMBIA SHUSWAP REGIONAL HOSPITAL DISTRICT

Minutes of a Regular meeting of the North Okanagan/Columbia Shuswap Regional Hospital District Board.

**Note: The following minutes are subject to correction when endorsed by the Board at the
next Regular meeting.**

Date: January 21, 2025
Time: 10:00 AM
Location: CSRD Boardroom
555 Harbourfront Drive NE, Salmon Arm

Directors Present	D. Brooks-Hill^	Area B, CSRD
	M. Gibbons^*	Area C, CSRD
	R. Martin*	Area E, CSRD
	J. Smith	Alternate Electoral Area G Director
	T. Stapenhurst^	Alternate Director, City of Revelstoke
	C. Anderson^	Sicamous, CSRD
	K. Flynn (Vice Chair)	Salmon Arm, CSRD
	T. Lavery^	Salmon Arm, CSRD
	B. Fleming^	Area B, RDNO
	A. Shatzko^	Area C, RDNO
	R. Fairbairn	Area D, RDNO
	A. Hopkins	Area F, RDNO
	S. Fowler^	Armstrong, RDNO
	R. Hoyte^	Coldstream, RDNO
	B. Schreiner^	Enderby, RDNO
	K. Acton (Chair)	Lumby, RDNO
	V. Cumming	Vernon, RDNO
	K. Fehr^	Vernon, RDNO
	K. Gares^	Vernon, RDNO
	A. Mund^	Vernon, RDNO

Directors Absent	D. Trumbley	Area D, CSRD
	N. Melnychuk	Area G, CSRD
	G. Sulz	Revelstoke, CSRD
	J. Johnson	Area E, RDNO
	C. Fraser	Spallumcheen, RDNO

Staff In Attendance	J. MacLean	Chief Administrative Officer
	J. Sham	General Manager, Corporate Services (Corporate Officer)
	J. Pierce	General Manager, Financial Services (Chief Financial Officer)
	J. Freund	Legislative Clerk/Executive Assistant
^ electronic participation		*attended a portion of the meeting

1. Land Acknowledgement

We acknowledge that we are meeting in service to the North Okanagan Columbia Shuswap Regional Hospital District on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 28:

1. Indigenous peoples have the right to redress, by means that can include restitution or, when this is not possible, just, fair and equitable compensation, for the lands, territories and resources which they have traditionally owned or otherwise occupied or used, and which have been confiscated, taken, occupied, used or damaged without their free, prior and informed consent.

2. Unless otherwise freely agreed upon by the peoples concerned, compensation shall take the form of lands, territories and resources equal in quality, size and legal status or of monetary compensation or other appropriate redress.

2. Call to Order by the Corporate Officer

The Corporate Officer called the meeting to order at 10:01 AM.

3. Election of Chair and Vice Chair

3.1 Election of Chair

The Corporate Officer called for nominations for the position of Chair for 2025. Director Cumming nominated Director Acton. Director Acton consented to the nomination. After calling three times for nominations and hearing no further nominations for the position of Chair, the Corporate Officer declared Director Acton as Chair of the North Okanagan Columbia Shuswap Regional Hospital District for 2025 by acclamation.

3.2 Election of Vice Chair

The Corporate Officer called for nominations for the position of Vice Chair for 2025. Chair Acton nominated Director Flynn. Director Acton consented to the nomination. After calling three times for nominations and hearing no further nominations for the position of Vice Chair, the Corporate Officer declared Director Flynn as Vice Chair of the North Okanagan Columbia Shuswap Regional Hospital District for 2025 by acclamation.

3.3 Chair's Remarks

4. Adoption of Agenda

HD 2025-01-01

Moved By Director Fairbairn

Seconded By Director Hopkins

THAT: the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda be adopted.

CARRIED

5. Minutes

5.1 Adoption of Minutes

Late Agenda - November 28, 2024 meeting minutes added.

HD 2025-01-02

Moved By Director Hopkins

Seconded By Director Flynn

THAT: the minutes attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board agenda be adopted.

CARRIED

5.2 Business Arising from the Minutes

None.

6. Delegations

Interior Health Authority, Dan Goughnour, Corporate Director Business Operations presented in person and Chris Simms, Executive Director Clinical Operations, North Okanagan participated electronically.

Director Martin entered the meeting at 10:04 AM.

Director Gibbons joined electronically at 10:04 AM.

Interior Health (IH) Armstrong noted that the larger size of the chiller/cooling tower at Pleasant Valley Manor precipitated the need to relocate the chilling and cooling tower to another location, so this construction component was not included in original plan. IH explained that dryer air is better from an infection control perspective and the water cooling supports water conservation.

The IH-wide digital health upgrade to Network and Technology Infrastructure includes items such as additional servers for Kelowna and additional storage capacity in the Kelowna and Kamloops data centres, support plans for data recovery in a catastrophic event, supporting migration and better long term system stability. These upgrades will provide better patient safety, increase sites with access to patient records, standardize systems in the ER, and provide access in UPCC, among many other benefits.

Interior Health indicated that their plan is to bring a more fulsome update to Board at the next meeting.

It was noted that there are no equipment requests over \$100 000.

VJG Inpatient Psychiatric Unit Business Centre has completed a refresh of the clinical services plan, the schematic work plan report is being finalized, and the business plan is on track with original timelines. IH will provide an update in June to the Regional Hospital District (RHD) board, with the final approval submitted to IH Board in July, and it is anticipated it will be submitted to the Ministry around October 2025.

SLGH Perioperative Redevelopment Business Case a rough plan was submitted to the Ministry. The RHD board will get updated with incorporated feedback and changes from new Ministry and Minister. No changes will be made before presenting details to the RHD Board.

Discussion:

A director had a question on HVAC systems, where some places have gone to modular heating systems, so there are very few traditional boilers operating until there are extreme cold conditions. The series of smaller machines is more economical for operating costs. Interior Health (IH) will consult with the technical team and bring back details. IH has gas reduction targets, and this is a priority in new infrastructure.

IH indicated the staff duress system is complimentary to the voice communication system, but the voice system does not have an alert function to trigger an alarm at the central security station if staff. This system will be for the Emergency

Department, but all higher risk areas are being assessed. IH will inquire if an event is recorded so information is available after and follow up with directors.

HD 2025-01-03

Moved By Director Martin

Seconded By Director Hopkins

THAT: the Board receive the presentation from Interior Health attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda.

CARRIED

7. Correspondence

HD 2025-01-04

Moved By Director Cumming

Seconded By Director Fairbairn

THAT: the Board receive the correspondence attached to the North Okanagan/Columbia Shuswap Regional Hospital District Board meeting agenda.

CARRIED

HD 2025-01-05

Moved By Director Cumming

Seconded By Director Hopkins

THAT: the North Okanagan/Columbia Shuswap Regional Hospital District Board of Directors write a letter thanking the Ministry of Health for the educational component of their response received on December 13, 2024 and encourage the Ministry to reply to the question asked in our letter.

CARRIED

7.1 Interior Health Authority (December 16, 2024)

Capital Funding Requests for the 2025/2026 Fiscal Year.

7.2 BDO Audit Planning Report for the Year Ending December 31, 2024

7.3 Ministry of Health Response to Letters

Response letter from Ministry of Health regarding letters sent by the North Okanagan Columbia Shuswap Regional Hospital District Board regarding primary care facilities sent:

[NOCSRHD Meeting - March 28, 2024](#)

8. Reports

8.1 2025 Five Year Financial Plan

Report presented in person by Jodi Pierce, General Manager, Financial Services, dated January 10, 2025.

Discussion:

General Manager Pierce noted that she looks to taxation increases and recommends borrowing when a tax increase would be unmanageable in terms of cost of living and CPI. She also commented that there is no policy specific to the RHD, but she has been using low risk investments as permitted within the Local Government Act and through the Municipal Finance Authority (MFA). The Hospital District also holds safer GICs. She has not looked to longer higher risk as in the past, the RHD has been subject to significant fluctuations in taxes.

HD 2025-01-06

Moved By Director Martin

Seconded By Director Flynn

THAT: the Board approve a 1.9 % tax increase for the 2025 tax year.

CARRIED

9. Bylaws

None.

10. Date of Next Meeting

March 25, 2025 at 10:00 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm

11. Adjournment

HD 2025-01-07

Moved By Director Hopkins

Seconded By Director Martin

THAT: the North Okanagan Columbia Shuswap Regional Hospital District Board meeting be adjourned.

CARRIED

10:54 AM

CORPORATE OFFICER

CHAIR