



Chief Administrative Officer

Period Ending March 11, 2025

What I've been working on...

- Continued participation in the Rail Trail Project.
- The First Nation Engagement project. This project, funded by Municipal Affairs, has built on the work undertaken during the Sorrento/Blind Bay incorporation study. Currently working with Clearview Consulting on the upcoming Community to Community. We have been approved for Community-to-Community funding and are actively planning the April 4th meeting in Revelstoke.
- Working with the Select Committee and Staff Team on the Shuswap Tourism/Economic Development discussions.
- Meeting with the Bruhn Bridge Project team to receive updates on the project.
- Prepared for and attended the preliminary meeting of the Sicamous Arena Service Review. This included a meeting with department officials with Municipal Affairs to discuss the scope and legislation.
- Participating as required in planning for the 2025 - 2029 Financial and Workplan development.
- Met with the new Detachment Commander of the Salmon Arm RCMP.
- Together with Chair Melnychuk, met with the facilitator to begin planning for the upcoming Board Governance and Strategic Planning sessions. Looking to April and May dates for this two-part session.
- Supported Human Resources, Finance and Community Services as they engaged in negotiations with CUPE representing the Sicamous Arena employees.
- Supported the Environmental Services Staff as they presented to Salmon Arm Council on Solid Waste Management issues.
- Supported the Bylaw Enforcement Team in service discussion.
- Working with Directors on initiatives or projects that are of interest. Mapping out how to move forward with the appropriate interaction and approval of the Board.
- Internal administrative matters
- Resort Development Strategy Advisory Committee (RAC). This committee will help inform the development of a new Resort Development Strategy as part of the Resort Municipality Initiative (RMI).

What have I been attending...

- Attended the CAO Forum in Victoria February 18 – 21, 2025.

What's coming up...

- Implementation of the workplan(s) after adoptions of the 2025 Financial Plan.
- Community to Community Forum on April 4 in Revelstoke
- Chairs and CAO's Annual Meeting (April 22 – 23)
- SILGA (April 29 – May 2)
- Continued participation in the Sicamous Arena Service Review
- Continue to support the Board/Committee in discussions on economic development.

What am I keeping an eye on...

- Situational awareness around matching service expectations with resource availability.
- The Provincial rollout of the Short-Term Rental Policies
- The monthly Snow Report
- The Federal Government election.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John M. MacLean', with a long horizontal flourish extending to the right.

John M. MacLean, CAO

March 11, 2025