



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: February 20, 2025
 Time: 9:30 AM - 3:30 PM
 Location: CSR D Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart^	Electoral Area A Director
	D. Brooks-Hill^	Electoral Area B Director
	M. Gibbons	Electoral Area C Director
	M. Otting	Electoral Area D Alternate Director
	R. Martin	Electoral Area E Director
	J. Simpson	Electoral Area F Director
	N. Melnychuk (Chair)	Electoral Area G Director
	R. Oszust*	Town of Golden Director
	K. Flynn (Vice Chair)*	City of Salmon Arm Director
	T. Lavery^*	City of Salmon Arm Director 2
	C. Anderson*	District of Sicamous Director
	T. Stapenhurst^*	City of Revelstoke Alternate Director
Directors Absent	D. Trumbley	Electoral Area D Director
	G. Sulz	City of Revelstoke Director
Staff In Attendance	J. Sham	General Manager, Corporate Services (Corporate Officer)
	C. Robichaud	Deputy Corporate Officer
	J. Pierce*	General Manager, Financial Services (Chief Financial Officer)
	G. Christie	General Manager, Development Services
	B. Van Nostrand*	General Manager, Environmental and Utility Services
	D. Sutherland*	General Manager, Community and Protective Services

* attended a portion of the meeting only

^electronic participation

1. Land Acknowledgement

We acknowledge that we are meeting in service to the Columbia Shuswap Regional District which is on the traditional and unceded territories of the Secwepemc, Syilx Okanagan, Sinixt and Ktunaxa Nation. We are privileged and grateful to be able to live, work and play in this beautiful area.

Declaration on the Rights of Indigenous Peoples Act
Article 31:

1. Indigenous peoples have the right to maintain, control, protect and develop their cultural heritage, traditional knowledge and traditional cultural expressions, as well as the manifestations of their sciences, technologies and cultures, including human and genetic resources, seeds, medicines, knowledge of the properties of fauna and flora, oral traditions, literatures, designs, sports and traditional games and visual and performing arts. They also have the right to maintain, control, protect and develop their intellectual property over such cultural heritage, traditional knowledge, and traditional cultural expressions.

2. In conjunction with indigenous peoples, States shall take effective measures to recognize and protect the exercise of these rights.

2. Call to Order

The Chair called the meeting to order at 9:31 AM.

3. Adoption of Agenda

2025-0201

Moved By Director Gibbons

Seconded By Director Oszust

THAT: the Regular Board meeting agenda be adopted.

CARRIED

4. Meeting Minutes

4.1 Adoption of Minutes

2025-0202

Moved By Director Flynn

Seconded By Director Simpson

THAT: the minutes attached to the Regular Board meeting agenda be adopted.

CARRIED

4.2 Business Arising from the Minutes

See Item 8.2 for proposed resolution for submission to SILGA and UBCM.

Late Agenda: see item 8.4 for report outlining concerns with the Cooperative Community Wildfire Response Program and draft letter in response to Regional District Kootenay Boundary's letter on the [January 16, 2025 Regular Board meeting](#).

5. Announcements

5.1 Employee Service Awards - 2024

5 Years

Crystal Robichaud
Ken Gobeil
Kerri Wirth
Graham Casselman
Greg Cockburn

10 Years

Stephanie Goodey

15 Years

Jennifer Sham

20 Years

Don Richmond

35 Years

Cal Franson

5.2 Staff Achievement

Gerald Christie, General Manager, Development Services
PADM Local Government Leadership Certificate.

6. Correspondence

6.1 For Information

2025-0203

Moved By Director Martin

Seconded By Director Cathcart

THAT: the Board receive the correspondence attached to the Regular Board Meeting Agenda.

CARRIED

6.1.1 From the January 16, 2025 Regular Board Meeting

6.1.1.1 Agricultural Land Commission (ALC) (January 23, 2025)

Letter from the Board requesting the ALC expedite the application process for ALC Application ID 102325, CSRD file LC2612D.

6.1.2 Regional District Central Kootenay (January 28, 2025)

Letter to the Minister of Forests concerning changes to the Cooperative Community Wildfire Response (CCWR) program.

6.1.3 Town of Oliver (February 13, 2025)

Requesting support for the proposed resolution at the 2025 SILGA Convention.

6.2 Action Requested

6.2.1 District of Sicamous Development Corporation (DOSDC) (February 3, 2025)

Request for a letter from the CSRD Board supporting the DOCDC Municipal & Regional District Tax (MRDT) 5-year renewal application.

2025-0204

Moved By Director Flynn

Seconded By Director Lavery

THAT: the Board approve the draft letter supporting the District of Sicamous Development Corporations 5-year renewal application for Municipal & Regional District Tax.

CARRIED

7. Committee Reports and Updates

7.1 For Information

2025-0205

Moved By Director Gibbons

Seconded By Director Cathcart

THAT: the Board receive the committee minutes attached to the Regular Board Meeting Agenda.

CARRIED

7.1.1 Shuswap Economic Development/Tourism Participants Review Committee Meeting Minutes (January 23, 2025)

7.1.2 Area A LAC Meeting Minutes (November 26, 2024)

7.1.3 North Okanagan Columbia Shuswap Regional Hospital District Meeting Minutes (January 21, 2025)

7.1.4 Solid Waste Management Public and Technical Advisory Committee (October 9, 2024)

7.2 Action Requested

7.2.1 Electoral Area Directors Committee Meeting Minutes (November 26, 2024)

Committee recommendation to the Board.

2025-0206

Moved By Director Martin

Seconded By Director Gibbons

THAT: the Board write a letter to UBCM expressing the concerns of Electoral Area Directors regarding the changes to the Community Works Fund eligibility and acknowledging the important role of third parties in services and much needed infrastructure in rural communities;

AND THAT: this topic be included as an agenda item at the EA Forum;

AND FURTHER THAT: the letter be copied to regional districts.

CARRIED

7.2.2 Shuswap Emergency Program Executive Committee Meeting Minutes (December 3, 2024)

Committee recommendations to the Board.

2025-0207

Moved By Director Flynn

Seconded By Director Gibbons

THAT: the Board direct staff to invite Search and Rescue agencies from across the CSRD region to a future Regular Board or Committee of the Whole meeting for an informational presentation on the services they provide.

AND THAT: staff investigate which SAR committees receive funds from the CSRD for operational costs and provide information to the Board.

CARRIED

Alternate Director Stapenhurst joined the meeting at 9:48 AM and Director Anderson joined the meeting at 9:49 AM.

2025-0208

Moved By Director Flynn

Seconded By Director Gibbons

THAT: the Board direct Community and Protective Services staff to create appropriate documents for the SEP Executive to have clarity on responsibilities and protocol as a policy committee.

CARRIED

8. Business General

8.1 Chair/Vice Chair Report

Verbal report from the Chair/Vice Chair.

Chair had and would continue to connect with First Nation band Kukpi7's and advised of the upcoming Community to Community Forum to be held this spring in Revelstoke. Chair advised she was looking into various contractors for a strategic planning session with the Board and she continues to speak with both rural and municipal directors on area specific topics as they arise.

As the CSRD representative the Vice Chair attended the announcement of the next stage of construction for the Shuswap North Okanagan Rail Trail.

Directors voiced concerns regarding challenges locating financial information about the Rail Trail project and felt that more information such as meeting minutes should be available on the website for increased public transparency.

Chair and Vice chair committed to bringing forward a succinct update regarding the Rail Trail sections and any opening timeframes if known to a future board meeting. Vice Chair noted that the trail would only open when it would be safe to do so and there were sections within the ALC that they were not permitted to build on at this time. The contractor was actively working on the sections of the trail that could currently be developed.

8.2 Proposed Resolutions for Submission to SILGA

SILGA Resolution Regarding Shift of Provincial Wildfire Response Responsibilities onto Regional Districts

WHEREAS the effects of climate change are increasing disaster intensity, duration, frequency, and scale of emergencies and Regional Districts do not have the ability to increase the capacity of personnel, finances, or resources to meet the demands within identified jurisdictional fire protection zones to manage the increasing number of local wildfire emergencies;

AND WHEREAS the Province of British Columbia has outlined changes to the Cooperative Community Wildfire Response program with an unattainable expectation of the role expected of the Regional District that includes the expectation the service area goes beyond established Regional District fire protection zones:

THEREFORE BE IT RESOLVED that UBCM request the Province of BC to assume full responsibility of wildfire response efforts in areas outside of fire protection zones, with recognition of operational capacities of Regional Districts.

AND BE IT FURTHER RESOLVED that UBCM request the Province of BC to support collaboration between BC Wildfire Service and Regional Districts to share resources in continued efforts to effectively respond to wildfire emergencies and enhance community resilience.

SILGA Resolution Regarding Equitable Status and Funding for Inland Ferries as Essential Infrastructure

WHEREAS Inland Ferries provide historically critical infrastructure to the communities served, equivalent to roads, highways and bridges;

AND WHEREAS Inland Ferry services are essential services whose costs are funded by a portion of the taxes on sales of gasoline and diesel:

THEREFORE BE IT RESOLVED that all Inland Ferries are entitled to the same legal status as roads, highways and bridges, that all remain toll-free, and that the regular schedule of each Inland Ferry (whether on-demand or set schedule) be deemed the minimum necessary to protect the health, safety and welfare of the communities served.

2025-0209

Moved By Director Flynn

Seconded By Director Simpson

THAT: the Board approve attached SILGA resolutions for submission.

CARRIED

8.3 Federation of Canadian Municipalities Attendance in Ottawa (May 29-June 1, 2025)

[Director Remuneration Bylaw No. 5786](#)

Attendance = Chair plus 3 Electoral Area Directors.

Director Trumbley, Director Simpson, and Director Gibbons have expressed interest in attending.

Director Trumbley and Director Brooks-Hill attended FCM 2024 in Calgary.

8.4 Cooperative Community Wildfire Response Program (CCWR)

Report from Derek Sutherland, General Manager Community and Protective Services dated February 3, 2025.
Response to CSRD involvement in the Provincial CCWR program.

2025-0210

Moved By Director Gibbons

Seconded By Director Simpson

THAT: The Board opt out of providing the Cooperative Community Wildfire Response Program.

CARRIED

2025-0211

Moved By Director Gibbons

Seconded By Director Simpson

THAT: the Board approve the draft letter to Minister Parmar outlining the CSRD's concerns with the Cooperative Community Wildfire Response Program.

CARRIED

9. Business By Area

9.1 Electoral Area B & Revelstoke: EOF Application – Revelstoke/Area B – Community Economic Development Initiatives

Report from Jodi Pierce, General Manager, Financial Services, dated February 4, 2025. Funding requests for consideration.

2025-0212

Moved By Director Brooks-Hill

Seconded By T. Stapenhurst

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve the following amount from the Revelstoke and Area B Economic Opportunity Fund:

\$8,000 to the Revelstoke Chamber of Commerce to support the Revelstoke Business Retention & Expansion (BR&E) Data Collection and Implementation Project.

CARRIED

2025-0213

Moved By Director Brooks-Hill

Seconded By T. Stapenhurst

THAT: with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve the following amount from the Revelstoke and Area B Economic Opportunity Fund:

\$150,000 to the City of Revelstoke Chamber of Commerce for the 2024/2025 Shuttle Service, inclusive of contingency.

CARRIED

Alternate Director Stapenhurst left the meeting at 10:21 AM.

9.2 Electoral Areas B, D, E and F: Grant-in-Aids

Report from Jodi Pierce, General Manager, Financial Services, dated February 3, 2025. Funding requests for consideration.

2025-0214

Moved By Alternate Director Otting

Seconded By Director Simpson

THAT: the Board approve the following allocations from the 2025 Electoral Area Grant-in-Aids:

Area B

\$1,000 Re-fest (community upcycling festival)

Area D

\$ 800 Mallory Ridge Community Trails Society (trail maintenance)

Area E

\$6,500 Swansea Point Community Association (operating costs)

Area F

\$3,500 North Shuswap Chamber of Commerce (winter festival)

\$1,954 North & South Shuswap Community Resources Association (food security program)

CARRIED

9.3 Electoral Area E and District of Sicamous: Sicamous and District Recreation Centre Service Review

Report from Jennifer Sham, General Manager, Corporate Services (Corporate Officer), dated February 6, 2025.

2025-0215

Moved By Director Martin

Seconded By Director Anderson

THAT: the Board appoint Chair Melnychuk as the Board representative in the Sicamous and District Recreation Centre service review.

CARRIED

2025-0216

Moved By Director Martin

Seconded By Director Anderson

THAT: the Board set an initial meeting date of March 6, 2025 for representatives from the participating service area for the Sicamous and District Recreation Centre service to review the terms and conditions of the service and establish a negotiation process for the issues raised in the service review notice dated December 17, 2024.

CARRIED

9.4 Electoral Area C: Waive Post-Disaster Construction Requirements for the White Lake Fire Hall Addition

Report from Sean Coubrough, Manager, Protective Services (Regional Fire Chief), dated January 27, 2025. Using conventional construction techniques for the addition to the White Lake Fire Hall as opposed to the more stringent post-disaster construction standards.

2025-0217

Moved By Director Gibbons

Seconded By Director Martin

THAT: the Board waive post-disaster construction standards as required in the 2024 BC Building Code for the construction of additional office space and an apparatus bay to the White Lake Fire Hall.

CARRIED

9.5 Electoral Areas C, D, E, F, G, District of Sicamous & City of Salmon Arm: 2025 UBCM Community Emergency Preparedness Funding

Report from Cathy Semchuk, Emergency Program Coordinator, dated January 21, 2025. Resolution to support the 2025 ESS Community Emergency Preparedness Funding application.

2025-0218

Moved By Director Martin

Seconded By Director Flynn

THAT: the Board empower the authorized signatories to submit an application to UBCM through the 2025 ESS Community Emergency Preparedness Funding for \$36,228 to purchase equipment required to continue the modernization of the Shuswap ESS team, for volunteers to attend the annual Network of Emergency Support Services Teams Conference in Prince George and to host training and an exercise for Shuswap, Revelstoke and Golden volunteers;

AND THAT: the Board support the provision of in-house contributions to support the overall grant and project management.

CARRIED

10. Administration Bylaws

10.1 Procedure Amendment Bylaw No. 5894, 2025

From the

2025-0219

Moved By Director Simpson

Seconded By Director Anderson

THAT: "Procedure Amendment Bylaw No. 5894, 2025" be read a first, second and third time, this 20th day of February.

CARRIED

2025-0220

Moved By Director Simpson

Seconded By Director Anderson

THAT: "Procedure Amendment Bylaw No. 5894, 2025" be adopted, this 20th day of February.

CARRIED

10.2 Electoral Area A Core Facilities Funding Contribution Service Area Amendment Bylaw No. 5896, 2025

Report from Jodi Pierce, General Manager, Financial Services dated February 18, 2025. Proposed amendment to the Electoral Area A Core Facilities Funding Contribution Service Area Bylaw No. 5777.

2025-0221

Moved By Director Cathcart

Seconded By Director Oszust

THAT: Electoral Area A Core Facilities Funding Contribution Service Area Amendment Bylaw No. 5896, 2025" be read a first, second and third time, this 20th day of February, 2025.

CARRIED

2025-0222

Moved By Director Cathcart

Seconded By Director Oszust

THAT: Electoral Area A Core Facilities Funding Contribution Service Area Amendment Bylaw No. 5896, 2025" be adopted, this 20th day of February 2025.

CARRIED

10.3 Electoral Area F: North Shuswap Economic Development (Tourism Promotion) Service Establishment Amendment Bylaw No. 5895, 2025

Report from Jodi Pierce, General Manager, Financial Services dated February 18, 2025. Proposed amendment to North Shuswap Economic Development (Tourism Promotion) Service Establishment Bylaw No. 5774.

2025-0223

Moved By Director Simpson

Seconded By Director Gibbons

THAT: North Shuswap Economic Development (Tourism Promotion) Service Amendment Bylaw No. 5895, 2025” be read a first, second and third time, this 20th day of February, 2025.

CARRIED

2025-0224

Moved By Director Simpson

Seconded By Director Gibbons

THAT: North Shuswap Economic Development (Tourism Promotion) Service Amendment Bylaw No. 5895, 2025” be adopted, this 20th day of February, 2025.

CARRIED

10.4 Shuswap North Okanagan Rail Trail Governance Amendment Bylaw No. 5889, 2024

Report from Fiona Barton, Manager Community Services, dated February 20, 2025.

Discussion:

The Board expressed displeasure with the number of reports being added to the late agenda and said only emergency items should be included on the late agenda. If there were a substantial number of changes to a bylaw being proposed the Board agreed that a track change version should be attached for Directors to review or at the very least all changes should be identified in the staff report.

2025-0225

Moved By Director Martin

Seconded By Director Flynn

THAT: the Board defer the item to the March Board meeting.

CARRIED

11. Delegations & Guest Speakers

None.

12. Public Question & Answer Period

Click to view the [Public Question Period Guidelines](#).

Wayne Masters asked if the Board had considered not sending Directors to the Federation of Canadian Municipalities (FCM) conference in 2025 in light of economic uncertainty.

Director Gibbons responded that the CSRD Board and staff were careful and mindful of spending and noted that there was value in the conference and having a limited number of directors attend.

The meeting recessed at 10:51 AM and the meeting resumed at 11:02 AM.

14. Development Services Business General

14.1 CSRD Housing Needs Report – Interim Assessment Update

Report from Gerald Christie, General Manager, Development Services, dated February 4, 2025. Update to all Electoral Area Housing Needs Assessment reports as required by recent provincial legislation.

2025-0226

Moved By Director Flynn

Seconded By Director Anderson

THAT: the Board receive the Columbia Shuswap Regional District Interim Housing Needs Assessment (January 2025) completed by Urbanics Consultants, this 20th day of February, 2025.

Discussion on the motion:

Director Gibbons felt the province was using a heavy handed draconian methodology by moving urban sprawl to rural areas.

Vice Chair Flynn also agreed that with the provincial government adding this burden on municipalities with no financial assistance for necessary infrastructure upgrades there would be unintended consequences for municipalities and residents.

CARRIED

15. ALR Applications

15.1 Electoral Area C: Agricultural Land Commission (ALC) Application Section 21(2) Subdivision LC2613C

Report from Ken Gobeil, Senior Planner, dated January 31, 2025.
4439 Trans-Canada Hwy, Tappen

Discussion:

Director Gibbons said the property owner was attempting to get the property into compliance and felt that the ALC should make the decision to

approve or deny the application and requested that the Board forward the application to the ALC recommending approval.

2025-0227

Moved By Director Gibbons

Seconded By Director Simpson

THAT: Application No. LC2613C Section 21(2) – Subdivision for Lot 2 Section 21 Township 21 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan 670 Excluding Plans 14216 H716 and EPP59235 be forwarded to the Provincial Agricultural Land Commission recommending approval, this 20th day of February 2025.

CARRIED (10-1)

Opposed: Director Lavery

13. CLOSED (In Camera)

2025-0228

Moved By Director Cathcart

Seconded By Director Simpson

THAT: pursuant to Section 90(1) of the Community Charter, the subject matter being considered relates to: (c) labour relations or other employee relations;

AND THAT: the Board close this portion of the meeting to the public and move to into the Closed Session of the meeting.

CARRIED

The Board moved into the Closed portion of the meeting at 11:41 AM.

The Regular (Open) meeting resumed at 1:26 PM and Municipal Directors Lavery, Anderson, Oszust and Vice Chair Flynn left the meeting at this time.

16. Development Services Business by Area

16.1 Electoral Area G: Development Permit No. 725-568

~~Report from Christine LeFloch, Planner III, dated January 31, 2025.
Lot 7, Balmoral Road, Blind Bay~~

Late Agenda - item removed at the request of the applicant.

16.2 Electoral Area E: Development Variance Permit No. 841-11

Report from Hayley Johnson, Planner I and Laura Gibson, Planner II, dated January 31, 2025.

9059 Hummingbird Drive, Swansea Point

2025-0229

Moved By Director Martin

Seconded By Alternate Director Otting

THAT: In accordance with Section 498 of the Local Government Act, Development Variance Permit No. 841-11 for Lot 14 Section 11 Township 21 Range 8 West of the 6th Meridian Kamloops Division Yale District Plan 27052, varying Electoral Area E Zoning Bylaw No. 841, as amended, as follows:

1. Section 4.8.4 (i) the maximum floor area, gross of the proposed accessory building be increased from 150 m² to 218 m²

be approved this 20th day of February 2025.

CARRIED

16.3 Electoral Area G: Temporary Use Permit No. 725-03

Report from Laura Gibson, Planner II, dated January 31, 2025.
3312 McBride Road, Reedman Point

2025-0230

Moved By Director Simpson

Seconded By Alternate Director Otting

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 725-03 for Parcel A (KL110121) Section 30 Township 22 Range 10 West of the 6th Meridian Kamloops Division Yale District Plan 27611, be authorized for issuance this 20th day of February, 2025, for the temporary use of the existing detached secondary dwelling unit as a short term rental, with issuance subject to the applicant fulfilling the following conditions:

- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act, protecting an area on the subject property for a backup septic field area for the secondary dwelling unit;
- Submitting proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

CARRIED

16.4 Electoral Area B: Temporary Use Permit No. 850-19

Report from Christine LeFloch, Planner III, dated January 21, 2025.
3108 Airport Way, South Revelstoke

2025-0231

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-19 for Lot A Section 14 Township 23 Range 2 West of the 6th Meridian Kootenay District Plan NEP20670, be authorized for issuance this 20th day of February, 2025, for the temporary use of the single detached dwelling as a lodge, with issuance subject to the applicant fulfilling the following conditions:

- Proof of adequate accommodation and liability insurance, with a minimum \$3 million in coverage;
- A revised septic system compliance review from Dave Seaton, ROWP confirming that the lodge will have 14 guests and that this number can be accommodated by the existing septic system; and
 - Registration of a covenant on title to the subject property pursuant to Section 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to the issuance of the TUP.

CARRIED

16.5 Electoral Area B: Temporary Use Permit No. 850-20

Report from Laura Gibson, Planner II, dated January 31, 2025.
1876 Shaver Road, Rural Revelstoke

2025-0232

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-20 for Lot 6 Section 11 Township 23 Range 2 West of the 6th Meridian Kootenay District Plan 6304, be authorized for issuance this 20th day of February 2025, for the temporary use of the single detached dwelling as a short-term rental, with issuance subject to the applicant fulfilling the following conditions:

- Proof of adequate short-term rental and liability insurance, with a minimum \$3 million in coverage; and,
- Registration of a covenant on title for the subject property pursuant to s. 219 of the Land Title Act releasing and indemnifying the CSRD for any damages arising from or relating to issuance of the Temporary Use Permit.

CARRIED

16.6 Electoral Area A: Development Variance Permit No. 680-05A

Report from Christine LeFloch, Planner III, dated January 31, 2025.
603 Lapp Road, Rural Golden

Late Agenda - public submissions added.

2025-0233

Moved By Director Cathcart

Seconded By Director Simpson

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 680-05A for District Lot 4752 Kootenay District, varying Subdivision Servicing Bylaw No. 680 as follows:

1. Section 9.4 (a) be varied to allow the use of a well that is not located on the same parcel as the residential dwelling unit in respect of which it is required;

for Proposed Lot 1 of a two-lot subdivision under File# 2022-04509A, be approved for issuance this 20th day of February, 2025, subject to the following conditions:

- a. An easement over the water line located on Proposed Lot 2 in favour of Proposed Lot 1;
- b. An easement over the water line located on Rem Lot 1, Plan NEP15202 in favour of Proposed Lot 1;
- c. a letter of undertaking from the applicant's solicitor to register the easement concurrently with the plan of subdivision; and,
- d. a letter and photographs from the applicant's contractor confirming that the dwelling on Proposed Lot 2 has been disconnected from the well on Rem Lot 1, Plan NEP15202.

CARRIED

17. Planning Bylaws

17.1 Electoral Area D: Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02

Report from Christine LeFloch, Planner III, dated January 31, 2025.
5530 Gardiner Lake Frontage Road, Ranchero

2025-0234

Moved By Alternate Director Otting

Seconded By Director Simpson

THAT: "Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-02" be read a third time, this 20th day of February, 2025.

CARRIED

17.2 Electoral Area D: Ranchero / Deep Creek Zoning Amendment Bylaw No. 751-07

Report from Jan Thingsted, Planner III, dated January 31, 2025.
942 Gardom Lake Road, Gardom Lake

2025-0235

Moved By Alternate Director Otting

Seconded By Director Simpson

THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-07” be given third reading this 20th day of February, 2025.

CARRIED

2025-0236

Moved By Alternate Director Otting

Seconded By Director Simpson

THAT: “Ranchero/Deep Creek Zoning Amendment Bylaw No. 751-07” be adopted this 20th day of February, 2025.

CARRIED

17.3 Electoral Area E Zoning Amendment Bylaw No. 841-11

Report from Jan Thingsted, Planner III, dated February 4, 2025.
3410 Oxbow Frontage Road, Yard Creek

2025-0237

Moved By Director Martin

Seconded By Director Gibbons

THAT: “Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-11” be given first reading, this 20th day of February, 2025.

CARRIED

2025-0238

Moved By Director Martin

Seconded By Director Gibbons

THAT: the Board utilize the simple consultation process for Electoral Area E Zoning Bylaw Amendment Bylaw No. 841-11, and it be referred to the following agencies and First Nations:

- CSRD Community and Protective Services;
- CSRD Environmental and Utility Services;
- Ministry of Environment and Parks;
- Interior Health Authority;
- Ministry of Transportation and Transit;
- Ministry of Forests: Archaeology Branch;
- All applicable First Nations Bands and Councils;

AND THAT: the public hearing be waived.

CARRIED

18. Release of Closed Session Resolutions

Attached to minutes, if any.

None.

19. Next Board Meeting

Thursday, March 20, 2025 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm.

20. Adjournment

2025-0239

Moved By Director Simpson

Seconded By Director Gibbons

THAT: the Regular Board meeting be adjourned.

CARRIED

1:40 PM.

CORPORATE OFFICER

CHAIR