



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 6120 30 04

**SUBJECT:** Electoral Area C Parks Master Plan

**DESCRIPTION:** Report from Ryan Nitchie, Team Leader Community Services, dated November 18, 2017. Requesting adoption of the Electoral Area C Parks Master Plan.

**RECOMMENDATION #1:** THAT: the Board endorse the 2017 Columbia Shuswap Regional District Electoral Area C Parks Master Plan, dated September, 2017.

## SHORT SUMMARY:

In 2016, the CSRD engaged Lees & Associates, Landscape Architects and Planners to develop a new Parks Master Plan (Plan) for Electoral Area C. Following extensive public engagement and consultation, the Plan is now complete. The new Plan was reviewed by the Area Director as well as the Electoral Area C Parks Advisory Committee with a recommendation for the Board to adopt the Plan as presented.

<b>VOTING:</b>	Unweighted Corporate	<input checked="" type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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## BACKGROUND:

The existing Parks Master Plan for Electoral Area C was created in 2003 and represented the first parks plan for the Regional District. Most of the recommendations from the existing plan were successfully completed or implemented, necessitating the need for a new updated Master Parks Plan.

In 2015, staff received Board approval to use funds from the Electoral Area C Community Works Fund allocation to complete an update to the Area C Parks Master Plan. Following a Request for Proposals and with input from the Electoral Area Director and the Area C Parks Advisory Committee, the CSRD selected Lees & Associates, Landscape Architects and Planners to develop a Plan for Electoral Area C.

Throughout 2016 and 2017, Lees and Associates, with the assistance of staff, conducted extensive public consultation exercises to gain public input into parks and recreation needs and desires in the community. Public engagement included sounding boards in area parks, public open houses, online surveys, telephone surveys, key stakeholder meetings and written surveys and written communication. Lees & Associates worked in collaboration with staff and provided updates in a series of technical memorandum to the working group which was comprised of the Area Director, Electoral Area C Parks Advisory Committee and staff.

The final draft of the Area C Parks Master Plan was received in September 2017; was reviewed by the Area Director and the Area C Parks Advisory Committee in November, 2017 with a recommendation for the CSRD Board of Directors to approve the final draft.

## POLICY:

The CSRD Board of Directors may adopt the Electoral Area C Master Parks plan as policy direction.

**FINANCIAL:**

Recommendations from within the Electoral Area C Master Parks plan will be incorporated into the Electoral Area C Five Year Financial Plan.

**KEY ISSUES/CONCEPTS:**

To adopt the Electoral Area C Parks Master Plan as presented.

**COMMUNICATIONS:**

The new Electoral Area C Parks Master Plan will be posted on the CSRD website for public viewing.

**DESIRED OUTCOMES:**

The Board adopt the Electoral Area C Parks Master Plan.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

**Report Approval Details**

Document Title:	Area C Parks Master Plan Update Board Report.docx
Attachments:	- CSRDAreaC_Final Parks Plan_reduced20170914.pdf
Final Approval Date:	Nov 21, 2017

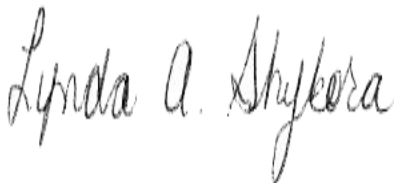
This report and all of its attachments were approved and signed as outlined below:



**Darcy Mooney - Nov 20, 2017 - 2:58 PM**



**Jodi Pierce - Nov 20, 2017 - 3:01 PM**



**Lynda Shykora - Nov 20, 2017 - 4:11 PM**



**Charles Hamilton - Nov 21, 2017 - 9:01 AM**