



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area D: Silver Creek Community Park – Licence of Occupation Tenure Renewal
- DESCRIPTION:** Report from Fiona Barton, Manager, Community Services, dated October 4, 2024. To renew a provincial licence of occupation for Silver Creek Community Park in Electoral Area D.
- RECOMMENDATION:** THAT: the Board empower the authorized signatories to acquire a Licence in accordance with the letter dated March 14, 2024, from the Ministry of Water, Land and Resource Stewardship for parks purposes for the Silver Creek Community Park in Electoral Area D.
- AND THAT: the Board will agree to acquire the Licence for the term of 30 years from the Province over the land that part of Section 32, Township 18, Range 10, West of the Sixth Meridian, Kamloops Division Yale District, containing 0.50 hectares, more or less, for the purposes of Regional Park use.
- Corporate Vote Weighted*

SUMMARY:

This item was first brought forward for Board consideration on [June 20, 2024](#). It is being brought forward to the Board for further review based on feedback from the Province that the resolution was missing key language – specifically the word ‘acquire’ as opposed to ‘obtain’ and to include the term and legal description of the land in question.

BACKGROUND:

The CSRD, through the Community and Protective Services Department, owns and manages 7.02 hectares (17.35 acres) of dedicated parkland at 1561 Salmon River Road and 2800 Sallenbach Road in Electoral Area D. In addition, the CSRD has held a 0.50 hectares. (1.24 acre) Licence of Occupation (LoO) for portions of the park riding arena that are located outside of the 7.02 hectares of dedicated parkland and within MoTI reserve lands. The current 30-year LoO expired on April 16, 2019, and requires replacement to continue use of the lands for park purposes.

POLICY:

- [Bylaw Number 5556: Parks \(CSR\) Regulation \(PDF\)](#)
- CSRD Electoral Area ‘D’ Parks Plan Final Report, October 15, 2008

FINANCIAL:

The fee for the term is \$1.00, the receipt of which is acknowledged.

KEY ISSUES/CONCEPTS:

N/A

IMPLEMENTATION:

The authorized signatories will execute the Agreement, and complete the Management Plan documents, including the Board Resolution on the LoO renewal for an additional 30-year period.

COMMUNICATIONS:

Upon Board approval, Community Services staff will update the Parks Planning and Development page on www.csr.bc.ca advising of the project progress.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-10-17_Board_CPS_Silver_Creek_Community_Park_LOC_Renewal_Amendment.docx
Attachments:	- Notice of Final Review.pdf - 20190121_SilverCreekPark_CrownApp_SiteMap.pdf
Final Approval Date:	Oct 11, 2024

This report and all of its attachments were approved and signed as outlined below:



Derek Sutherland



Jennifer Sham



John MacLean