



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area C: Whitehead Road Boat Launch - License of Occupation Tenure Renewal
- DESCRIPTION:** Report from Fiona Barton, Manager, Community Services, dated October 4, 2024. To renew a provincial licence of occupation for the Whitehead Park and Boat Launch in Electoral Area C.
- RECOMMENDATION:** THAT: the Board empower the authorized signatories to obtain a Licence in accordance with the letter dated May 1, 2024, from the Ministry of Water, Land and Resource Stewardship for parks purposes for the Whitehead Road Park & Boat Launch in Electoral Area C.
- AND THAT: the Board will agree to acquire the Licence for the term of 30 years from the Province over that unsurveyed Crown foreshore being part of the bed of Shuswap Lake and fronting on Whitehead Road within the SW1/4 of Section 12, Township 23, Range 9, West of the 6th Meridian, Kamloops Division Yale District, containing 0.12 hectares, more or less, for the purposes of community park and boat launch.
- Corporate Vote Weighted*

SUMMARY:

This item was first brought forward for Board consideration on [June 20, 2024](#). It is being brought forward to the Board for further review based on feedback from the Province that the resolution was missing key language – specifically the word ‘acquire’ as opposed to ‘obtain’ and to include the term and legal description of the land in question.

BACKGROUND:

The CSR D, through the Community & Protective Services Department, had held a licence of occupation (LoO) to operate and maintain a 0.14 hectare waterfront parcel, located at 4325 Whitehead Road in Electoral Area C for the purposes of a park and boat launch. The current 30-year LoO expired on May 15, 2020, and requires replacement to continue use of the lands for park purposes.

POLICY:

- [Bylaw Number 5556: Parks \(CSR D\) Regulation \(PDF\)](#)
- CSR D 2017 Area C Parks Master Plan Update

FINANCIAL:

The fee for the term is \$1.00, the receipt of which is acknowledged.

KEY ISSUES/CONCEPTS:

N/A

IMPLEMENTATION:

The authorized signatories will execute the Agreement, and complete the Management Plan documents, including the Board Resolution on the LoO renewal for an additional 30-year period.

COMMUNICATIONS:

Upon Board approval, Community Services staff will update the Parks Planning and Development page on www.csr.d.bc.ca advising of the project progress.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-10-17_Board_CPS_Whitehead_Rd_Boat_Launch_Park_LOC_Renewal_Amendment.docx
Attachments:	- Notice of Final Review.pdf
Final Approval Date:	Oct 11, 2024

This report and all of its attachments were approved and signed as outlined below:



Derek Sutherland



Jennifer Sham



John MacLean