



BOARD REPORT

TO: Chair and Directors

SUBJECT: CSR Landfill Cover and Compaction Contract Awards

DESCRIPTION: Report from Ben Van Nostrand, General Manager, Environmental and Utility Services, dated October 2, 2024. A report seeking Board authorization for awarding the Golden, Revelstoke, Sicamous and Salmon Arm Landfill Cover and Compaction Services contracts.

RECOMMENDATION #1: THAT: the Board endorse the authorized signatories to enter into an agreement, for the Cover and Compaction Services for the Sicamous landfill, with Rex Putney & Frank Strain for a five-year term in the amount of \$1,121,105 plus applicable taxes and annual CPI adjustments over the term of the agreement.

Corporate Vote Weighted

RECOMMENDATION #2: THAT: the Board endorse the authorized signatories to enter into an agreement, for the Cover and Compaction Services for the Salmon Arm landfill, with Core Environmental for a five-year term in the amount of \$3,529,576.50 plus applicable taxes and annual CPI adjustments over the term of the agreement.

Corporate Vote Weighted

RECOMMENDATION #3: THAT: the Board endorse the authorized signatories to enter into an agreement, for the Cover and Compaction Services for the Revelstoke landfill, with Elite Septic and Excavation for a five-year term in the amount of \$1,741,434.85 plus applicable taxes and annual CPI adjustments over the term of the agreement.

Corporate Vote Weighted

RECOMMENDATION #4: THAT: the Board endorse the authorized signatories to enter into an agreement, for the Cover and Compaction Services for the Golden landfill, with Pet Eagle Contracting Ltd. for a five-year term in the amount of \$1,679,198.25 plus applicable taxes and annual CPI adjustments over the term of the agreement.

Corporate Vote Weighted

SUMMARY:

The contracts in place to ensure the machinery required to cover and compact refuse at the CSR's four regional landfill disposal facilities expire on October 31, 2024. The purpose of this Board report is

to outline the results of the procurement process and the associated recommendations to award five-year contracts for the continued operation (cover and compaction services) of each landfill.

BACKGROUND:

The CSRD's Solid Waste Management division operates four landfills, one in each of the member municipalities. These sites receive, manage and either divert or dispose of via landfilling, the refuse disposal requirements for the CSRD. The sites are authorized by the Ministry of Environment (Operational Certificates), managed by CSRD staff and operated by contractors. The scalehouse operations are under a contract, separate from the contract required to operate the heavy machinery used to divert and dispose of refuse (cover and compaction contract). Over the past five years CSRD landfills manage on average 65,000 tonnes of material, of which approximately 40,000 tonnes are compacted and covered for final disposal (landfilled).

Procurement Process

In the summer of 2024, in preparation for the expiry of the four landfill operations contracts (five-year agreements) the CSRD conducted a Request for Proposal procurement process, whereby bidders were required to submit proposals that outlined their experience, operations methodology and pricing for a five-year contract with an option to extend for two one-year terms. The CSRD received two submissions for the Golden landfill, five for the Revelstoke landfill, three for the Sicamous landfill and three for the Salmon Arm landfill. Submissions were evaluated by the CSRD's Environmental Services department, guided by Pryce Advisory, the CSRD's procurement specialist. A summary of results and recommendations, for each landfill, are attached to this report.

POLICY:

[Policy F-32](#), the CSRD Procurement of Goods and Services Policy, states any agreement with a value greater than \$500,000 requires Board approval.

FINANCIAL:

The Cover and Compaction contracts are four of the largest contracts the CSRD administers. An evaluation of the successful proposals recommended in this report, compared the existing contract valuations reveals the following approximate annual increases for the next five-year term:

Golden landfill – 5% increase

Revelstoke landfill – 4% increase

Sicamous landfill – 1% increase

Salmon Arm landfill – 58% increase

It should be noted that the other two submissions for the Salmon Arm landfill proposed an increase over existing rates of 148% and 27% respectively, which likely means that the past five years have provided excellent value to the CSRD. Given the significant increase at the Salmon Arm landfill, staff will be monitoring the Solid Waste (219) budget closely in 2025 to ensure that revenues are sufficient to cover the increased costs and tipping fee increases may be required in 2026 should shortfalls be projected.

Staff have elected to exclude in the recommendation the value for the option of the two one-year contract extensions. As such, any negotiated extension will be brought back to the Board in five years for approval.

KEY ISSUES/CONCEPTS:

The Cover and Compaction Contracts, for the CSR D's regional landfills, are of significant importance to the operations of the Environmental Services department. The procurement process for soliciting and evaluating bids, via a request for proposal process, allowed staff to consider not just price for service but value to the CSR D. Staff are confident that the successful proponents will provide the CSR D with the service required to deliver the effective and efficient operations of the four regional landfills.

IMPLEMENTATION:

Based on the Board's endorsement of the recommendations contained in this report, staff will conduct meetings with the successful proponents to ensure that the requirements of the contract are clearly understood; and contractors will be required to sign off confirming their understanding. Furthermore, site meetings will be scheduled with the successful proponent's key personnel to review site safety and operational requirements of the individual landfills.

COMMUNICATIONS:

All bidders will be informed of the results of the procurement process.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-10-17_Board_EUS_Landfill_Cover_and_Compaction_Contract_Awards.docx
Attachments:	<ul style="list-style-type: none">- Compaction Services - Golden Evaluation Summary Final.pdf- Compaction Services - Revelstoke Evaluation Summary Final.pdf- Compaction Services - Salmon Arm Evaluation Summary Final (002).pdf- Compaction Services - Sicamous Evaluation Summary Final.pdf
Final Approval Date:	Oct 4, 2024

This report and all of its attachments were approved and signed as outlined below:



Jodi Pierce



Jennifer Sham



John MacLean