



BOARD REPORT

TO: Chair and Directors

File No: 1850-40-17

SUBJECT: Area C Community Works Fund – Notch Hill Town Hall

DESCRIPTION: Report from Jodi Pierce, Manager, Financial Services dated November 20, 2017.

RECOMMENDATION #1: THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$1,000 plus applicable taxes from the Area C Community Works Fund for insulating the furnace area of the Notch Hill Town Hall.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area C Director. The Notch Hill Town Hall is in need of having to insulate the furnace area of the hall to increase energy efficiency.

VOTING:	Unweighted <input type="checkbox"/>	LGA Part 14 <input type="checkbox"/>	Weighted <input checked="" type="checkbox"/>	Stakeholder <input type="checkbox"/>
	Corporate	(Unweighted)	Corporate	(Weighted)

BACKGROUND:

The Notch Hill Town Hall Association is a non-profit organization with membership that is open to the public. Insulating the furnace area is an eligible program expenditure under the recreation infrastructure funding. Only one quote has been submitted as the total value is less than \$10,000.

POLICY:

This request meets the criteria for support in relation to CSR Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and insulating buildings is an eligible expenditure. The Notch Hill Town Hall is available for public use and benefit.

FINANCIAL:

The balance of the Area C Community Works Fund (Gas Tax) is \$810,000 after all previously approved commitments. The 2017 distribution is included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Notch Hill Town Hall Association for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in winter 2017/2018.

COMMUNICATIONS:

The CSRD will enter into an agreement with the Notch Hill Town Hall Association that transfers CSRD obligations on ownership and reporting to the Association (e.g. the Association will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc).

DESIRED OUTCOMES:

The Board will approve the recommendation.

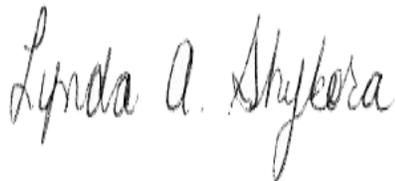
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2017-12-01_Board_FIN_Area C Gas Tax - Notch Hill Town Hall.docx
Attachments:	- Notch Hill Town Hall CWF Application.pdf
Final Approval Date:	Nov 20, 2017

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Nov 20, 2017 - 10:10 AM



Charles Hamilton - Nov 20, 2017 - 11:17 AM