



BOARD REPORT

- TO:** Chair and Directors
- SUBJECT:** Electoral Area A: 2024-2028 Contribution Agreement – Wildsight Golden
- DESCRIPTION:** Report from Jodi Pierce, General Manager, Financial Services, dated May 3, 2024. Formalization of annual funding contribution.
- RECOMMENDATION:** THAT: the Board empower the authorized signatories to enter into a Contribution Agreement with Wildsight Golden for a five-year agreement commencing January 1, 2024.
Corporate Vote Weighted

SUMMARY:

The CSRD had been providing grant in aid funding to the Town of Golden Air Quality Committee for a woodstove exchange program and other means which are intended to achieve improved air quality since 2009. The Committee disbanded in 2022 and Wildsight Golden was ready to assume responsibility for this function, however, the bylaw required updating to reflect that the service is purely a financial contribution agreement and the contractor providing the service can be changed at the discretion of the CSRD. Staff has worked with Wildsight Golden to draft a proposed contribution agreement that lays out the parameters for the annual contribution. Staff have recently been converting these larger annual grants to Contribution Agreements to ensure that all parties are aware of their responsibilities regarding the use and reporting of funds. The recipient’s responsibilities which include, but are not limited to, submitting annual budgets, financial statements, and an annual report.

BACKGROUND:

N/A

POLICY:

Woodstove Exchange Program Financial Contribution (Area 'A') Service Bylaw No. 5494 and Community Wood Smoke Reduction Program Financial Contribution (Area 'A') Service Amendment Bylaw No. 5872, 2023 provides the authority for the Regional District to provide, by way of an annual grant, the financial contribution towards the cost of a wood smoke reduction program and other means which are intended to achieve improved air quality.

FINANCIAL:

The CSRD will provide a \$15,000 annual financial contribution to be funded through tax requisitions subject to all reporting requirements being met for five years beginning August 1, 2024.

KEY ISSUES/CONCEPTS:

Formalize funding and clearly identify roles, responsibilities and deliverables.

IMPLEMENTATION:

Upon Board approval, staff will work with Wildsight Golden to have the Contribution Agreement executed. Once the signed agreement has been received, the operating funding will be paid to the Wildsight Golden in accordance with the schedule of payments.

COMMUNICATIONS:

Staff will communicate with the Wildsight Golden to advise of the Board’s decision as well as to ensure all reporting outcomes are being met prior to the release of funding in each year of the agreement.

DESIRED OUTCOMES:

That the Board endorse the staff recommendation(s).

BOARD’S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2024-07-18_Board_FIN Area A Contribution Agreement - Wildsight Golden.docx
Attachments:	- CONTRIBUTION AGREEMENT - Wildsight Golden - Smoke Reduction Program.pdf - 5872, 2023 Community Wood Smoke Reduction Program Financial Contribution (Area 'A') Service Amendment.pdf - BL5494 Woodstove Exchange Program Financial Contribution (Area 'A') Service.pdf
Final Approval Date:	Jul 4, 2024

This report and all of its attachments were approved and signed as outlined below:



Jennifer Sham



John MacLean