



BOARD REPORT

TO:**Chair and Directors****File No:** 7200 08**SUBJECT:**

CSR D Fire Dispatch Radio Compliance Project Sole Source Request

DESCRIPTION:

Report from Derek Sutherland, Team Leader, Protective Services, dated November 6, 2017. Authorization for the sole source of the CSR D fire dispatch radio compliance project.

RECOMMENDATION:

THAT: the Board empower the authorized signatories to enter into an agreement with Vella Radiolinks Ltd. to complete a fire dispatch radio compliance project for a total cost of \$24,279 plus applicable taxes.

SHORT SUMMARY:

Industry Canada is the regulator of radio communications within Canada. As part of their mandate, they have been auditing current radio licence holders across the country. In the summer of 2017, they completed an audit of the CSR D radio communications system for licensing compliance. The audit revealed several areas where the CSR D was found non-compliant with current radio licensing standards.

VOTING:Unweighted
Corporate☐LGA Part 14
(Unweighted)☐Weighted
Corporate☒Stakeholder
(Weighted)☐**BACKGROUND:**

In the summer of 2017, the CSR D radio communications system was audited by Industry Canada for licensing compliance. The audit revealed several areas where the CSR D was non-compliant with current radio licensing regulations. In response, CSR D staff requested Vella Radiolinks Ltd. to develop a scope of work to bring the system into compliance. The project includes documenting the current hardware and radio systems in place, the removal of unnecessary equipment, the update of critical systems as necessary, and system mapping for the fire department communication and repeater sites throughout the CSR D.

POLICY:

In accordance with Policy No. F-32 "Procurement of Goods & Services", Board authorization must be obtained for any sole sourced contract over \$10,000.

FINANCIAL:

The 911 Emergency Communications budget (049) has sufficient resources to accommodate the cost of this project.

KEY ISSUES/CONCEPTS:

As the main service provider of radio communication equipment and service to the CSR D, Vella Radiolinks Ltd. is uniquely positioned to provide the best service to the CSR D for this project. Vella Radiolinks Ltd. has extensive knowledge of the CSR D's radio systems, and has acted as the CSR D representative throughout the Industry Canada audit.

IMPLEMENTATION:

Upon approval, Vella Radiolinks Ltd. will be engaged to carry out this project with completion expected by the end of January, 2018.

DESIRED OUTCOMES:

The Board approve the recommendation to sole source the CSRD radio compliance project to Vella Radiolinks Ltd. of Salmon Arm.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	CSRD Fire Dispatch Radio Compliance Project Sole Source Request.docx
Attachments:	
Final Approval Date:	Nov 6, 2017

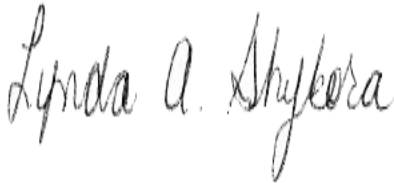
This report and all of its attachments were approved and signed as outlined below:



Darcy Mooney - Nov 6, 2017 - 11:46 AM



Jodi Pierce - Nov 6, 2017 - 1:48 PM



Lynda Shykora - Nov 6, 2017 - 1:55 PM



Charles Hamilton - Nov 6, 2017 - 1:59 PM