



BOARD REPORT

TO:

Chair and Directors

File No: 7200 01

SUBJECT:

Fire Services Command Vehicle Purchase

DESCRIPTION:

Derek Sutherland, Team Leader, Protective Services, dated October 5, 2017. Fire Services Command Vehicle purchase and internal borrowing approval.

**RECOMMENDATION
#1:**

THAT: WHEREAS section 377 (3) of the Local Government Act and section 189 (4.1) and (4.2) of the Community Charter permit a Regional District to lend money from a reserve fund for one service to a reserve fund for a different service;

NOW THEREFORE be it resolved that:

1. As needed during the 2017 financial year, the Board authorize the CSRD to borrow up to \$70,000 from the pooled capital reserve funds of the Fire Department Funds, to complete the purchase of a new Fire Services Command Unit in accordance with the Five Year Financial Plan, with total repayment of interest and principal to the contributing reserve funds within five (5) years; and
2. Principal will be repaid to the respective Reserve Funds annually upon receipt of the annual tax requisition and interest will be paid from Function 046 – Regional Fire Services on a monthly basis.

**RECOMMENDATION
#2:**

THAT: the Board empower the authorized signatories to enter into a Purchase Agreement with Salmon Arm GM for the acquisition of a 2017 Chevy Silverado pick-up truck for use as a Fire Services Command Vehicle

SHORT SUMMARY:

Section 377 (3) of the Local Government Act and section 189 (4.1) and (4.2) of the Community Charter permit a Regional District to lend money from a reserve fund for one service to a reserve fund for a different service. In order to do so, a Board resolution is required.

\$56,000 has been allocated within the 2017 Five Year Financial Plan Funds for the purchase of a new Fire Services Command Unit. An Invitation to Quote was issued in August 2017 for vendor submissions. Staff has evaluated the submissions and recommends the purchase of a 2017 Chevrolet Silverado from Salmon Arm GM for a total cost of \$40,498.00 plus applicable taxes. Although this vehicle is not the lowest cost submission, it is available immediately and offers \$5,600 in added features and accessories, some of which were planned to be acquired after purchase of a new vehicle.

VOTING:

Unweighted
Corporate

☐

LGA Part 14
(Unweighted)

☐

Weighted
Corporate

☒

Stakeholder
(Weighted)

☐

BACKGROUND:

The Regional Fire Services budget (046), includes \$56,000 for a new command unit. An additional \$14,000 is also budgeted for necessary additional features such as a light bar, siren, mud flaps, running boards etc. for a total budget of \$70,000. The Regional Fire Services command unit is utilized by the Fire Services Coordinator on a daily basis. The current unit is a 2012 Ford F-150, has high kilometres and is in need of replacement. The current vehicle is planned to be reallocated to another CSRD fire department with a need for a used command/pick-up truck.

Seven submissions were received as a result of the invitation to quote as follows:

<i>Vendor</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>Price (excluding taxes)</i>	
<i>Zimmer Wheaton</i>	2018	GMC	1500	\$	39,994.00
<i>Dearborn Motors</i>	2018	Ford	F150	\$	35,674.00
<i>Ian Gray SA GM</i>	2017	Chev	1500	\$	40,498.00
<i>Braby Motors</i>	2017	Dodge	1500	\$	35,849.00
<i>Jacobson Ford</i>	2018	Ford	F150	\$	36,482.68
<i>River City Nissan</i>	2017	Nissan	Titan	\$	43,847.38

POLICY:

Section 377 (3) of the Local Government Act and section 189 (4.1) and (4.2) of the Community Charter permit a Regional District to lend money from a reserve fund for one service to a reserve fund for a different service.

Policy F-32 requires Board approval for any purchase over \$25,000 where the recommended supplier is not the lowest price submission.

FINANCIAL:

Although internal borrowing is required for this purchase, the request is within the funds budgeted in the 2017 Five Year Financial Plan.

KEY ISSUES/CONCEPTS:

Board approval is required to borrow funds internally from one service reserve fund to a different service.

Board approval is required in order to purchase the vehicle from the recommended vendor when it is not the lowest price submission.

COMMUNICATIONS:

If approved by the Board, the purchase of the vehicle from the recommended vendor will move forward.

DESIRED OUTCOMES:

The Board endorse the recommendations.

BOARD'S OPTIONS:

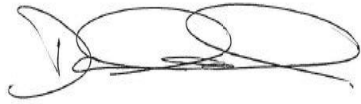
1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:

Report Approval Details

Document Title:	Fire_Services_Command_Truck_Purchase_2017.docx
Attachments:	
Final Approval Date:	Oct 10, 2017

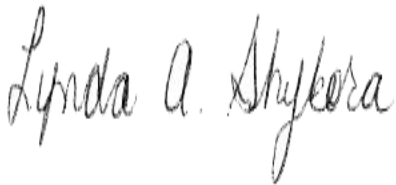
This report and all of its attachments were approved and signed as outlined below:



Darcy Mooney - Oct 6, 2017 - 1:55 PM



Jodi Pierce - Oct 6, 2017 - 3:51 PM



Lynda Shykora - Oct 10, 2017 - 8:46 AM



Charles Hamilton - Oct 10, 2017 - 9:06 AM