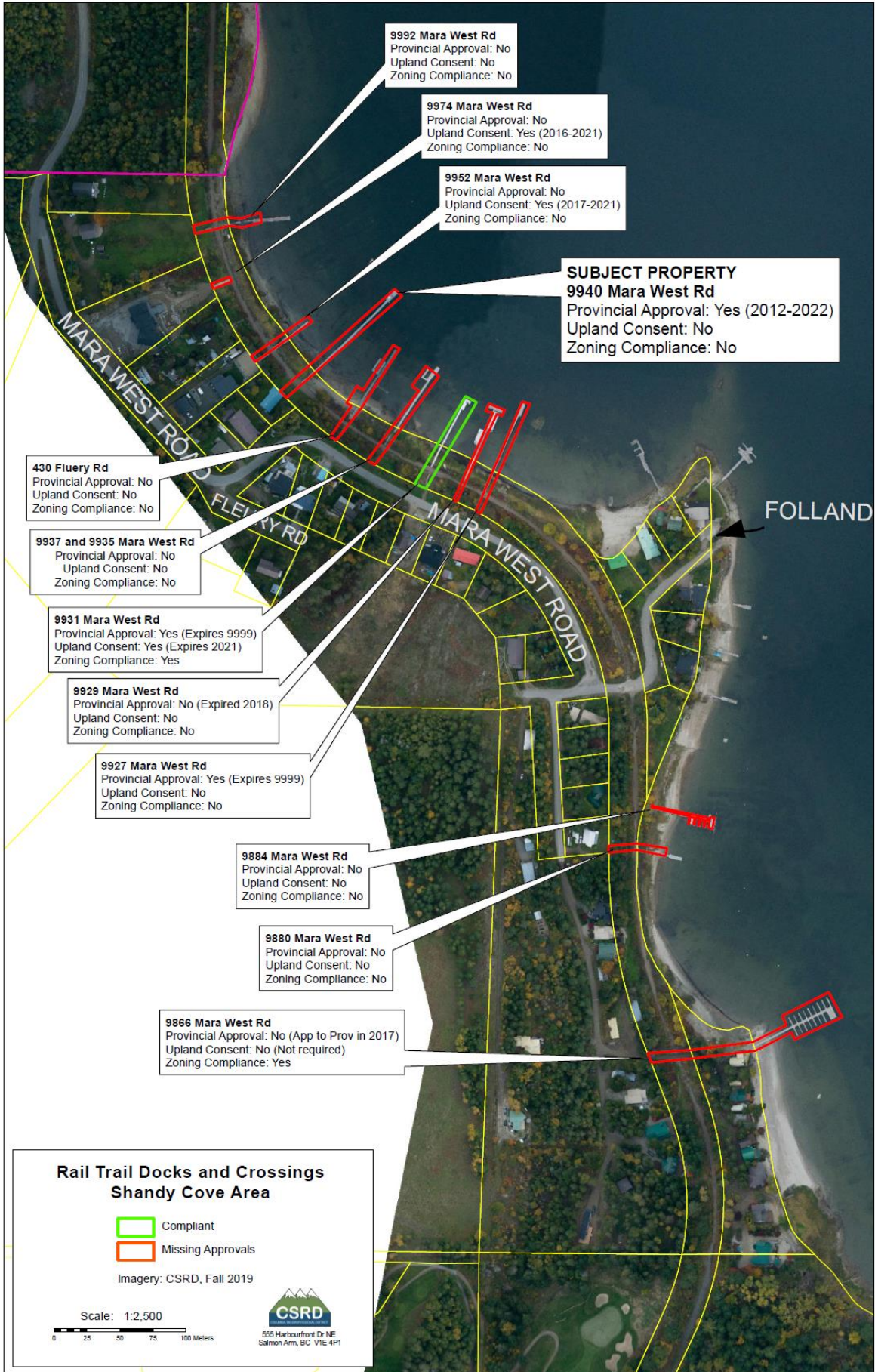


Rail Trail Documents

- Map – Rail Trail Dock Crossings Shandy Cove Area (includes data on applicable permissions and approvals)
- Minutes of CSRD Regular Board Meeting – October 17, 2019 (See Item 6.4 regarding Rail Trail Encumbrance Agreements)
- Briefing Note to Rail Trail Governance Advisory Committee from the Technical Advisory Committee dated September 27, 2021, regarding upland consent for swim platforms
- Minutes of CSRD Regular Board Meeting – October 21, 2021 (See Item 7.2.3 Sicamous to Armstrong Interjurisdictional Governance Committee Recommendation - September 27, 2021)





REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: October 17, 2019
 Time: 9:30 AM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart D. Brooks-Hill J. Dies R. Talbot R. Martin (Chair) J. Simpson C. Moss (Vice-Chair)* G. Sulz* T. Rysz* K. Flynn* C. Eliason*	Electoral Area A Electoral Area B Electoral Area C Alternate Electoral Area D Electoral Area E Electoral Area F Town of Golden City of Revelstoke District of Sicamous City of Salmon Arm City of Salmon Arm
In Attendance	C. Hamilton L. Shykora J. Sham J. Pierce* D. Mooney* T. Langlois*	Chief Administrative Officer Deputy Manager, Corporate Administration Services Assistant Deputy Corporate Officer Manager, Financial Services Manager, Operations Management Team Leader, Utilities

B. Van Nostrand*	Team Leader, Environmental Health
G. Casselman*	Waste Reduction Facilitator
G. Christie	Manager, Development Services
C. Paiement*	Team Leader, Development Services
M. Herbert*	Team Leader, Building and Bylaw Services
K. Gipps*	Building Official
K. Gobeil*	Senior Planner
C. Benner*	Planner II
E. Hartling*	Planner I
B. Payne*	Manager, Information Systems

*attended a portion of the meeting only.

1. Call to Order

The Chair called the meeting to order at 9:32 AM.

2. Introduction of New Staff

Graham Casselman, Waste Reduction Coordinator, Operations Management

Kenny Gipps, Building Official, Development Services

3. Board Meeting Minutes

3.1 Adoption of Minutes

2019-1001

Moved By Director Talbot

Seconded By Director Cathcart

THAT: the minutes of the September 19, 2019 regular Board meeting be adopted.

CARRIED

3.2 Business Arising from the Minutes

None.

ADMINISTRATION

Agenda Item 15.6 Withdrawn from agenda

5. Correspondence

2019-1002

Moved By Director Talbot

Seconded By Director Cathcart

THAT: the correspondence contained on the October 17, 2019 Regular Board agenda be received.

CARRIED

5.1 Letter from Recycle BC (September 9, 2019)

Letter from Carmen Fennell, Recycle BC Field Services Specialist, regarding the CSRD Sicamous Recycling Depot relocation.

5.2 Letter from RDNO to the Ministry of Agriculture (September 19, 2019)

Letter from Kevin Acton, Chair, RDNO to the Ministry of Agriculture regarding feedback on Class D Licences.

5.3 Letter from MFLNRORD - Response to Chair Martin - Re: Request for Temporary Timber Harvesting Moratorium in the Bastion Creek Area (September 19, 2019)

Chair Martin correspondence to Minister of MFLNRORD dated August 19, 2019, included for reference.

5.4 Letter from Provincial Health Services Authority (PHSA) - Response to Chair Martin - Re: Reductions to Local First Responder Groups Ambulance Service Calls (October 11, 2019)

Chair Martin correspondence to PHSA dated September 13, 2019, included for reference.

6. Reports

2019-1003

Moved By Director Talbot
Seconded By Director Cathcart

THAT: the Reports and Committee Meeting Minutes contained on the October 17, 2019 Regular Board Agenda be received, this 17th day of October, 2019

CARRIED

- 6.1 Shuswap Watershed Council Meeting Minutes (September 11, 2019)**
- 6.2 Revelstoke and Area Economic Development Commission Meeting Minutes (September 4, 2019)**
- 6.3 Shuswap Economic Development Committee Meeting Minutes (September 18, 2019)**
- 6.4 Sicamous-to-Armstrong Rail Trail Corridor Advisory Committee Meeting (July 19, 2019)**

Note to Board: Two action items arising from the July 19 2019 Sicamous to Armstrong Rail Trail Corridor Advisory Committee meeting:

(The July 19 2019 Committee meeting minutes were previously received by the CSRD Board at the August 15, 2019 Regular Board meeting)

6. Encumbrance Agreements – Update and Recommended Revisions

6a. MOTION: THAT: the Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and the Splatins Band Council approve revision of recommendation #9 of the May 10, 2019 Encumbrance Agreement Recommendations adding a bullet point stating no new upland consent will be granted, consistent with Provincial Policy.

Moved: Councillor Eliason, Seconded: Councillor Baird. Carried: by consensus.

Discussion: Ryan reported on recent TOC meeting with MFLNRO regarding provincial policy with docks. Province has indicated they will no longer grant dock permits to landowners unless they have waterfront property. Intent of this recommendation is to place the responsibility for deciding on dock licenses with the Province, and just have the Rail Trail owners responsibility focus on permitting access onto and across the rail trail corridor. The agreements and accompanying permit fees would be specific to access agreements.

It was noted this will likely be a contentious issue. TOC noted the intent of the recommendation is to remove need for upland consent from the agreements and leave the onus of dock permitting on the province where it belongs. There is no intent to ask people to remove docks at this time. This would be a provincial mandate.

6b. MOTION: THAT: further to policy direction from the Province the Committee recommends that the Boards of the Columbia Shuswap Regional District, Regional District of North Okanagan and the Splatshin Band Council rescind recommendation #10 of the May 10, 2019 Encumbrance Agreement Recommendations pending further review by the Technical Operational Committee, and that a moratorium on any new upland consent be instituted until such time as new policy can be presented to the Governance Committee.

Moved: Councillor Eliason, Seconded: Mayor Acton. Carried: by consensus.

2019-1004

Moved By Director Simpson
Seconded By Director Talbot

THAT: the Board endorse the recommendation of the Sicamous-to-Armstrong Rail Trail Corridor Advisory Committee (July 19, 2019) supporting the revision of Recommendation #9 of the May 10, 2019 Encumbrance Agreement Recommendations adding a bullet point stating no new upland consent will be granted, consistent with Provincial Policy.

CARRIED

2019-1005

Moved By Director Simpson
Seconded By Director Talbot

THAT: the Board endorse the recommendation of the Sicamous-to-Armstrong Rail Trail Corridor Advisory Committee (July 19, 2019) to rescind Recommendation #10 of the May 10, 2019 Encumbrance Agreement Recommendations, pending further review by the

Technical Operational Committee, and that a moratorium on any new upland consent be instituted until such time as new policy can be presented to the Governance Committee.

CARRIED

6.5 Columbia River Treaty Local Governments Committee Meeting Summary (September 17, 2019)

7. Business General

7.1 Recycling Depot Contract Awards

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated October 2, 2019. Contract award for bottle depot operators supporting the Recycle BC program in Salmon Arm, Revelstoke and Golden.

2019-1006

Moved By Director Cathcart
Seconded By Director Moss

THAT: the Board empower the authorized signatories to enter into an agreement with the Golden Bottle Depot effective October 1, 2019, for a total cost of \$147,600 plus applicable taxes over a three year term, with an optional two-year extension for the provision of location and site attendant operations for the downtown Golden recycling depot service.

CARRIED

2019-1007

Moved By Director Brooks-Hill
Seconded By Director Cathcart

THAT: the Board empower the authorized signatories to enter into an agreement with B & D Bottlers Ltd. effective October 1, 2019, for a total cost of \$240,540 plus applicable taxes over a three year term, with an

optional two-year extension for the provision of location and site attendant operations for the downtown Revelstoke recycling depot service.

CARRIED

2019-1008

Moved By Director Flynn

Seconded By Director Cathcart

THAT: the Board empower the authorized signatories to enter into an agreement with Bill's Bottle Depot effective October 1, 2019, for a total cost of \$315,000 plus applicable taxes over a three year term, with an optional two-year extension for the provision of location and site attendant operations for the downtown Salmon Arm recycling depot service.

CARRIED

7.2 Commercial Water Bottling Policy A-75

Brought forward from September 19, 2019 Regular Board Meeting

2019-1009

Moved By Director Cathcart

Seconded By Director Moss

THAT: the Board endorse Policy A-75 "Commercial Water Bottling", as amended, and approve its inclusion into the CSR Policy manual, this 17th day of October, 2019.

Discussion on the motion:

Moved by Director Cathcart

Seconded by Director Moss

to amend the policy by adding the following introduction:

"Many residents in rural Golden (Electoral Area A) do not have access to adequate and good water quality. Extraction of groundwater for commercial purposes will further deplete water resources. Rural Golden has challenges with managing sources of surface contamination that

threatens the aquifers. With climate change upon us, we are experiencing more drought seasons and seeing less snow pack."

Director Moss suggest the introduction as whereas statements.

AMENDMENT CARRIED

CARRIED

7.3 Scotch Creek/Lee Creek Mosquito Control Program

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated September 2, 2019. Scotch Creek/Lee Creek Mosquito Control program update.

2019-1010

Moved By Director Simpson

Seconded By Director Talbot

THAT: the Board support the suspension of the nuisance mosquito control treatment program for Scotch Creek/Lee Mosquito Control Service Area for the 2020 season;

AND THAT: staff will provide an update to the Board in the fall of 2020 to determine the next steps for the Scotch Creek/Lee Creek Mosquito Control Service for the 2021 season.

CARRIED

7.4 New Location of a Downtown Sicamous Recycling Depot

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated October 10, 2019. Location of the downtown Sicamous Recycling Depot.

2019-1011

Moved By Director Flynn

Seconded By Director Cathcart

THAT: the Board receive the report as an information update to the Downtown Sicamous recycle depot location, this 17th day of October, 2019.

CARRIED

4. Delegations

4.1 10:00 AM City of Revelstoke - EOF Application, Funding Area B Economic Development

Ingrid Bron, Director of Community Economic Development, in attendance to provide overview of Revelstoke Area B Commission Activities and of Funding requests for 2019-2021 and for the funding of special projects/initiatives - economic development.

The CSRD Financial Services Manager has advised that there is sufficient funding in the Economic Opportunity Fund for the Board to endorse Request 1. Refer to proposed motion.

Note: The CSRD Financial Services Manager has advised that there is insufficient funding in the Economic Opportunity Fund for the Board to endorse Request 2 – funding for special initiatives/projects for 2019/2020. Therefore, the Board is not in a position to endorse the request at this time.

2019-1012

Moved By Director Brooks-Hill

Seconded By Director Cathcart

THAT: The Columbia Shuswap Regional District Board allocate \$165,000 per year for a period of three years beginning in 2019 and continuing to 2021 from the Economic Opportunity Fund to the City of Revelstoke Community Economic Development department to support core administration costs, subject to the approval of Area B Director and the City of Revelstoke Council.

CARRIED

4.2 10:30 AM Kicking Horse Canyon Project

Lindsay Parker representing Kicking Horse Canyon Project - Phase 4 Team, presented an overview of the Kicking Horse Canyon Project, and responded to several questions/comments.

8. Business By Area

8.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated October 6, 2019.

2019-1013

Moved By Director Talbot

Seconded By Director Cathcart

THAT: the Board approve the following allocations from the 2019 electoral Grant-in-Aids:

Area C

\$1,500 Notch Hill Town Hall Association (Children's Christmas Party and CP Holiday Train event)

\$4,000 White Lake Firefighters Society (Halloween Event)

\$15,616 Cedar Heights Community Association (trenching and installation of electrical services)

Area D

\$2,000 Falkland Fire Fighters Association (Halloween event)

\$3,000 Silver Creek Fire Department Social Club (Halloween event)

Area E

\$2,000 The Joe Schandelle Firefighters Foundation (Halloween event)

Area F

\$1,500 Seymour Arm Snowmobile Club (development and maintenance of trails)

this 17th day of October.

CARRIED

8.2 Saratoga Waterworks Grant Application and Service Area Expansion

Report from Terry Langlois, Team Leader Utilities, dated October 17, 2019. Saratoga Waterworks Grant Application and Service Area Expansion for a community water service for the Scotch Creek.

Note: Updated Board Report attached to Late Agenda.

Discussion on the motion:

Staff stated the previous grant application was not successful, but with elector assent prior to the application, staff believe it would make a stronger application. Board discussed the process.

2019-1014

Moved By Director Simpson

Seconded By Director Talbot

THAT: the Board empower the authorized signatories to submit an application for grant funding through the Investing in Canada Infrastructure Program - Green Infrastructure: Environmental Quality Sub-Stream fund to a maximum amount of \$8,000,000 to fund 73.33% of the eligible costs to upgrade the Saratoga Water System for the Scotch Creek water connection project;

AND THAT: the Board supports the project and is committed to contribute its share of the eligible project costs and all of the ineligible costs for the Scotch Creek water connection project as authorized by “Scotch Creek Water Upgrade Service Area Establishment Bylaw No. 5783” and “Scotch Creek Water Upgrade Loan Authorization Bylaw No. 5784”.

CARRIED

2019-1015

Moved By Director Simpson

Seconded By Director Talbot

THAT: access to the Electoral Area Feasibility Fund be approved in the amount of \$100,000 to conduct community engagement and an assent voting process to determine if sufficient community support exists to establish a new service to implement a community water system for Scotch Creek.

CARRIED

2019-1016

Moved By Director Simpson

Seconded By Director Talbot

THAT: the Board empower the authorized signatories to enter into an agreement with Urban Systems to complete the Scotch Creek community engagement process in advance of assent voting on the development of a community water system for Scotch Creek for a total cost not to exceed \$75,000 plus applicable taxes.

CARRIED

2019-1017

Moved By Director Simpson

Seconded By Director Talbot

THAT: in accordance with Section 344 of the Local Government Act, the Board endorse assent voting (referendum) as the method to obtain the elector's opinion on the establishment of a Scotch Creek Water Upgrade Service as described in Bylaw No. 5783 and Loan Authorization as described in Bylaw No. 5784 for capital financing to construct a water distribution system within the community of Scotch Creek.

CARRIED

8.3 Director Simpson - Request Board Support for Revised Restructure Funding Request - Scotch Creek Governance/Incorporation

Resolution adopted at October 14, 2017 Regular Board Meeting:

THAT: the Board endorse the letter dated October 20, 2017 to Minister of Municipal Affairs Selena Robinson re: Request for Restructure Planning Grant Funding Electoral Area F, CSRD – Community Issues Assessment;

FURTHER: that the Board support a restructure planning grant application to the Minister of Municipal Affairs and Housing in the amount of up to \$40,000 for a community issues assessment project in Electoral Area F of the CSRD, to be cost-shared by the CSRD with a contribution of up to \$20,000;

AND FURTHER THAT: the Board direct staff to consult with Ministry of Municipal Affairs staff in the development of a Terms of Reference that

establishes the scope and objectives for a Community Issues Assessment for Electoral Area F.

Refer to Letter from Minister of Municipal Affairs – February 19, 2018 – Minister indicates prepared to contribute \$20,000 in funding to assess community issues/needs, in the context of the existing regional district framework (full electoral area), as opposed to an incorporation study.

CSRD Corporate Administration has collaborated with the Ministry of Municipal Affairs staff on a Terms of Reference for a Community Issues/Needs Assessment.

However, in light of a recent community meeting in Scotch Creek (September 2019) attended by CSRD Chair, Chief Administrative Officer (CAO) and Director Simpson it is apparent that the sentiments of the Scotch Creek community is a desire to examine the viability of incorporating the area. CAO observation that a community issues/needs assessment (such as that conducted in Area B Rural Revelstoke) is not an approach which will be fruitful.

On September 25, 2019, CSRD staff, Chair Martin and Director Simpson met with Ministry of Municipal Affairs to discuss the topic of a change to the funding parameters. At the meeting, Director Simpson presented the attached Backgrounder document in support of the request for an Incorporation Study for Scotch Creek.

Ministry Staff advise that a change in scope to the funding parameters for Electoral Area F requires a Board resolution / request to the Minister's office.

Note to Board: The 2019 CSRD budget allocates \$20,000 for an Area F Community Issues/Needs Assessment. Should the Minister approve the revised funding request, an additional \$20,000 would need to be added to the 2020 Budget for the CSRD's contribution to a Scotch Creek pre-Incorporation/Governance Study.

2019-1018

Moved By Director Simpson

Seconded By Director Talbot

THAT: the CSRD Board submit a revised letter of request to the Minister of Municipal Affairs and Housing for Restructure Planning Grant Funding, Electoral Area F – for the funding of a pre-Incorporation/Governance Study in the Scotch Creek area, to warrant a more comprehensive order

of magnitude costing to provide services/infrastructure and the associated potential tax implications;

AND FURTHER THAT: the revised Restructure Funding be requested in the amount of \$60,000 to be cost-shared with the CSRD by a CSRD contribution of up to \$40,000 (subject to the approval of \$20,000 in the 2020 CSRD Budget).

CARRIED

9. Administration Bylaws

9.1 Electoral Area C: Centennial Field Park Service Establishment and Loan Authorization Alternative Approval Process Results

Report from Jennifer Sham, Assistant Deputy Corporate Officer, dated October 4, 2019.

2019-1019

Moved By Alternate Director Dies

Seconded By Director Sulz

THAT: the results of the Alternative Approval Process for the Centennial Field Community Park Service Establishment Bylaw No. 5800, 2019 and Centennial Field Community Park Loan Authorization Bylaw No. 5801, 2019 be received this 17th day of October, 2019, noting that elector approval has not been obtained.

Discussion on the motion:

Alt. Director Dies discussed the results with Director Demenok and would like to set the project aside to address the concerns. No action or referendum at this time.

CARRIED

13. Directors' Report on Community Events

Directors gave verbal reports from each Board Director for information.

10. 11:30 AM IN CAMERA

2019-1020

Moved By Director Flynn

Seconded By Alternate Director Dies

THAT: pursuant to Sections 90(1)

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

of the Community Charter, the Board move In Camera.

CARRIED

Meeting reconvened at 1:00 PM

Municipal Directors left the meeting at this time.

DEVELOPMENT SERVICES

11. Business General

ELECTORAL AREA DIRECTORS

14. Business by Area

14.1 Electoral Area F: Development Variance Permit No. 825-30 ([REDACTED])

Report from Erica Hartling, Planner I, dated September 26, 2019.
4186 Ashe Crescent, Scotch Creek

Applicant was not in attendance.

One public submission was received stating concerns.

2019-1021

Moved By Director Simpson

Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 825-30 for Lot 30, Section 35, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale

District, Plan 18252, varying Scotch Creek/Lee Creek Zoning Bylaw No. 825 as follows:

Section 5.7.3(f) minimum setback from:

- the west interior side parcel boundary from 2.0 m to 0.9 m for the eaves of the single family dwelling and from 2.0 m to 1.5 m for the outside face of the single family dwelling; and,
- the rear parcel boundary from 4.5 m to 3.95 m for the eaves of the single family dwelling.

be approved this 17th day of October, 2019.

CARRIED

15. Planning Bylaws

15.1 Electoral Area B: Electoral Area B Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-12 and Electoral Area B Zoning Bylaw Amendment (Illecillewaet Development Inc.) 851-15

Report from Ken Gobeil, Senior Planner, dated September 30, 2019.
354 Leoffler Road, Greeley

Applicant was not in attendance.

2019-1022

Moved By Director Brooks-Hill
Seconded By Director Cathcart

THAT: "Electoral Area B Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-12", be adopted this 17th day of October, 2019.

CARRIED

2019-1023

Moved By Director Brooks-Hill
Seconded By Director Cathcart

THAT: "Electoral Area B Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-15" be adopted, this 17th day of October, 2019.

CARRIED

15.2 Electoral Area B: Electoral Area B Zoning Amendment (██████████ et al) Bylaw No. 851-16

Report from Erica Hartling, Planner I, dated October 17, 2019.
Strata Plan NES3881, Lots 1 – 7 Mt McPherson Drive

Applicant was in attendance.

2019-1024

Moved By Director Brooks-Hill
Seconded By Director Cathcart

THAT: "Electoral Area B Zoning Amendment (██████████ et al) Bylaw No. 851-16" be given second reading this 17th day of October 2019.

CARRIED

2019-1025

Moved By Director Brooks-Hill
Seconded By Director Cathcart

THAT: a public hearing to hear representations on "Electoral Area B Zoning Amendment (██████████ et al) Bylaw No. 851-16" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Brooks-Hill, Electoral Area B, being that in which the land concerned is located, or Alternate Director Parkin if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

15.3 Electoral Area D: Salmon Valley Land Use Amendment (██████████ - ██████████) Bylaw No. 2561

Report from Erica Hartling, Planner I, dated September 26, 2019.
2950 Wetaskiwin Road, Falkland

Applicant was not in attendance.

2019-1026

Moved By Director Talbot

Seconded By Director Cathcart

THAT: "Salmon Valley Land Use Amendment ([REDACTED])
Bylaw No. 2561" be adopted this 17th day of October, 2019.

CARRIED

**15.4 Electoral Area D: Salmon Valley Land Use Amendment ([REDACTED])
Bylaw No. 2563**

Report from Erica Hartling, Planner I, October 1, 2019.
5488 Lynes Road, Falkland

Applicant was not in attendance.

2019-1027

Moved By Director Talbot

Seconded By Director Cathcart

THAT: "Salmon Valley Land Use Amendment ([REDACTED]) Bylaw No. 2563"
be read a first time this 17th day of October, 2019.

AND THAT: the Board utilize the simple consultation process for Bylaw
No. 2563, and it be referred to the following agencies and First Nations:

- Interior Health;
- FrontCounter BC;
- Archaeology Branch;
- Ministry of Transportation and Infrastructure;
- CSRD Operations Management;
- CSRD Financial Services; and,
- All relevant First Nations Bands and Councils.

CARRIED

**15.5 Electoral Area D: Salmon Valley Land Use Amendment (674816 BC
Ltd.) Bylaw No. 2558**

Report from Candice Benner, Planner II, dated October 2, 2019
Highway 97, Falkland

Applicant was not in attendance.

2019-1028

Moved By Director Talbot

Seconded By Director Cathcart

THAT: "Salmon Valley Land Use Amendment (674816 BC Ltd.) Bylaw No. 2558" be adopted this 17th day of October, 2019.

CARRIED

16. Release of In Camera Resolutions

Appointments to the Advisory Planning Commission F

THAT: the Board appoint the following candidates to Advisory Planning Commission F as voting members, for the term beginning October 17, 2019 and ending May 20, 2023:

Electoral Area F:
Brian Knipstrom
Derek Rawn
Phil Vilbert
Varya Lutjen

AND FURTHER THAT: the resolution be authorized for release from the Closed (In-Camera) portion of the meeting, this 17th day of October, 2019.

Strategic Plan

THAT: the Board endorse the Strategic Plan 2019-2022, dated September, 2019;

AND THAT: the above resolution be authorized for release from the Closed (In Camera) meeting, this 17th day of October, 2019.

Appointments to the Sorrento-Blind Bay Incorporation Advisory Committee

THAT: the following individuals be appointed to serve on the Sorrento-Blind Bay Incorporation Advisory Committee effective this 17th day of October, 2019 and expiring upon completion of the Final Report Incorporation Study, February 28, 2021:

- Brian Butcher (Blind Bay);
- Patrick Earley (Blind Bay);
- Rose Fritz (Blind Bay)
- Sandra Heschuk (Sorrento)
- Lorrie Kelsey (Blind Bay)
- Darlene Lincoln (Blind Bay)
- Tracy Lundberg-Schimpf (Blind Bay)
- Rex Porter (Sorrento)
- Michael Shapcott (Sorrento)
- John Smith (Blind Bay)
- Larry Stephenson (Blind Bay)
- Tim Van Den Heuvel (Blind Bay);

AND FURTHER THAT: the above resolution be authorized for release from the Closed (In Camera) meeting, this 17th day of October, 2019.

Resignation from Advisory Planning Commission C

THAT: the Board accept Brian Morris' resignation from the Advisory Planning Commission C;

AND THAT: the resolution be released from the Closed (In Camera) meeting, this 17th day of October, 2019.

19. Adjournment

2019-1029

Moved By Director Cathcart

Seconded By Director Simpson

THAT: the regular Board meeting of October 17, 2019 be adjourned.

CARRIED

1:40 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER



REGULAR BOARD MEETING MINUTES

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

Date: October 21, 2021
 Time: 8:30 AM - 3:30 PM
 Location: CSRD Boardroom
 555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart^* D. Brooks-Hill^ P. Demenok^ R. Talbot^ R. Martin (Vice Chair) J. Simpson^ C. Moss^* G. Sulz^* T. Rysz^* K. Flynn (Chair)* T. Lavery^*	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E Electoral Area F Town of Golden City of Revelstoke District of Sicamous City of Salmon Arm City of Salmon Arm
Staff In Attendance	C. Hamilton J. Sham C. Robichaud G. Christie J. Pierce^* D. Mooney* B. Payne* T. Hughes^ R. Nitchie* C. Paiement* C. LeFloch* J. Thingsted* L. Gibson* D. Ackerman* M. Herbert*	Chief Administrative Officer (CAO) Deputy Manager, Corporate Administration Legislative Clerk Manager, Development Services Manager, Financial Services Manager, Operations Management Manager, Information Systems Communications Coordinator Team Leader, Community Services Team Leader, Development Services Planner III Planner III Planner II Planner I Team Leader, Building and Bylaw Services

*attended a portion of the meeting only

^electronic participation

1. Call to Order

The Chair called the meeting to order at 8:31 AM. The Board convene to Committee of the Whole policy session.

2. Committee of the Whole - Policy Update

2.1 Meeting Minutes

2.1.1 Adoption of Minutes

CW2021-1001

Moved By Director Martin

Seconded By Director Talbot

THAT: the minutes of the February 24, 2021 Committee of the Whole meeting be adopted.

CARRIED

2.1.2 Business Arising from the Minutes

None.

2.2 Policy Session Update 2021

2.2.1 Policy Session Update 2021

Report from Jennifer Sham, Deputy Manager, Corporate Administration, dated October 12, 2021.

Late Agenda: typographical corrections made.

CW2021-1002

Moved By Director Lavery

Seconded By Director Sulz

THAT: the Committee of the Whole recommends the Board receive the Policy Session Update 2021 for information, this 21st day of October, 2021.

Discussion on the motion:

CAO stated that Senior Managers would provide a high-level overview of the key policies and initiatives itemized in the report.

Director Demenok commented that he did not see a timetable for the development of new policies and asked if setting a timeframe would be appropriate to ensure that the policy work is done in a timely manner.

CAO advised that the Board could prioritize policies and noted that due to staffing resources and workload the policy updates are being conducted off the side of the desk.

Director Demenok asked if there was a policy being developed for operating and capital reserve targets policy.

Manager Financial Services advised that it is under consideration as a part of the long-term capital plan.

Chair asked if savings from travel expenses will be put into reserve.

Manager Financial Services stated that for the most part savings from travel expenses will be converted to the operating reserve.

Director Martin asked if WorkSafe BC provides templates for the required the communicable disease policy.

Manager Financial Services commented that WorkSafe BC has provided templates and examples which are often used as a framework; however, they are often not a one size fits all. Staff also use their network of colleagues at other local governments as a resource of sharing information.

Director Demenok asked for clarification on the revisions for the community parks and parks acquisitions policies.

Manager Operations Management advised revisions for community parks and parks acquisitions are primarily housekeeping with changes to the language to align with the province.

Directors Martin and Cathcart were encouraged to hear the development of a forestry referral policy. Director Martin asked if other regional districts have developed a similar referral process.

Manager Development Services noted that Fraser Valley Regional District has created a policy; however, referral responses from the Ministry had been challenging.

Director Martin inquired about having a session at UBCM to discuss the need of crown land ministries to engage in a more robust consultation with local governments. The current lack of communication and referrals is inadequate.

Director Martin asked what the basis of the affordable housing policy is.

Manager Development Services stated that it would be a high-level policy and unlike a strategy which would get very specific. The housing policy outline avenues the CSRD can utilize to encourage and aid development of affordable housing.

Director Martin feels that affordable housing is a region wide issue and suggests a workshop be arranged to discuss the topic in-depth.

Director Lavery concurs that a workshop on affordable housing would be helpful.

Director Demenok agrees that affordable housing is the most important subject and supports the concept of a workshop.

Director Cathcart recommends staff create the policy and bring to the Board to review and discuss at a workshop.

CAO recognizes affordable housing is important issue and there will be fundamentally different visions from both rural and municipal perspectives. Recognizing the limitations as a local government and staying within the mandate is extremely difficult when faced with important societal issues. Cautioned overstepping boundaries of the mandate.

Chair commented that an affordable housing policy is a complicated issue and suggests the Board hold a separate session to have a thorough discussion.

Cognizant of mandate creep, Director Cathcart suggests the session incorporate a discussion about the role of the regional district.

Director Simpson asked if there was any thought given to broadening zoning bylaws, reducing segmentation, and providing clarity for property owners and staff.

Manager Development Services commented having a Shuswap wide comprehensive bylaw is on forefront and a discussion will likely happen early next year discuss future zoning bylaw considerations.

CARRIED

2.3 Rise and Report

CW2021-1003

Moved By Director Martin

Seconded By Director Talbot

THAT: the Committee of the Whole rise and report.

CARRIED

CSR D Regular Board Meeting commenced at 9:46 AM.

3. Adoption of Agenda

Item 16.3 moved to be the first item for Development Serviced by Area, Director Cathcart needs to leave early.

Addition item 6.2.2 Correspondence, Action Requested from MP Mel Arnold's staff regarding the Federal Governments pre-budget discussion meeting.

2021-1001

Moved By Director Simpson

Seconded By Director Cathcart

THAT: the agenda of October 21, 2021 Regular Board meeting be approved as amended.

CARRIED

4. Announcements

4.1 Introduction of New Staff

Sean Diakiw, Operations Management Technician II, Operations Management

4.2 Loss of Resident in Electoral Area E

Request by Director Martin

Director Martin announced the passing of Joyce Balestra, long time resident of Swansea Point and offered condolences to Joyce's family.

5. Meeting Minutes

5.1 Adoption of Minutes

2021-1002

Moved By Director Martin

Seconded By Director Talbot

THAT: the minutes of the September 23, 2021 Regular Board meeting be adopted.

CARRIED

5.2 Business Arising from the Minutes

None.

6. Correspondence

6.1 For Information

2021-1003

Moved By Director Lavery

Seconded By Director Brooks-Hill

THAT: the Board receive the correspondence attached to the October 21, 2021 Board Agenda.

CARRIED

6.1.1 Letter of Support for Salmon Arm's Municipal and Regional District Tax renewal application

Letter of support from Chair Flynn to Mr. Laird, Chairperson, Salmon Arm Economic Development Society.

6.2 Action Requested

6.2.1 North Shuswap Health Centre - Community Petition

Letter and email from Gal McNeil Oliver, Executive Director North Shuswap Health Centre (NSHC) requesting an annual tax requisition for Electoral Area F to provide tax funded support for the NSHC.

Staff received a Change.org petition with 4,345 signatures as of October 6, 2021.

Staff also received a local petition with 1009 signatures in support of the CSRD developing a contribution agreement to support the North Shuswap Health Centre through an annual contribution tax.

Staff are seeking Board direction.

Discussion:

Director Simpson understands that providing funding through taxation may be perceived by some as mandate creep; however, with the extensive groundwork that was done by the North Shuswap Hospital Centre (NSHC) it appears that the residential community would be supportive of taxation to keep the health care facility in the North Shuswap.

CAO supports the initiative advancing and proposed that a bylaw be developed and brought back to the Board for consideration. Proposed the utilizing the alternative approval process (AAP) for voter assent. Because the deadline for implementing the tax for 2022 has already passed and suggests the taxation request be brought back before the Board as part of the 2022 workplan.

2021-1004

Moved By Director Simpson

Seconded By Director Talbot

THAT: the Board direct staff to include the North Shuswap Health Centre taxation request in the 2022 workplan.

CARRIED

6.2.2 Mel Arnold Letter/Email – Pre-budget Consultation

Letter from MP Mel Arnold staff requesting a pre-budget consultation meeting with the CSRD Board.

Discussion:

Chair requested CSRD staff plan with MP staff to coordinate a meeting. Directors (municipal and rural) would discuss regional issues; municipal directors would leave, and electoral area directors would stay to discuss concerns impacting the rural areas.

7. Committee Reports and Updates

7.1 For Information

2021-1005

Moved By Director Demenok

Seconded By Director Sulz

THAT: the Board receive the committee minutes attached to the October 21, 2021 Board meeting agenda.

CARRIED

7.1.1 Shuswap Emergency Executive Committee Meeting Minutes (January 19, 2021)

7.1.2 Shuswap Emergency Executive Committee Meeting Minutes (April 7, 2021)

7.1.3 Shuswap Emergency Executive Committee Meeting Minutes (June 8, 2021)

7.1.4 Revelstoke and Area Economic Development Commission Minutes (September 8, 2021)

7.1.5 Electoral Area Directors' Committee Meeting Minutes (September 28, 2021)

7.2 Action Requested

7.2.1 Electoral Area Directors' Committee Recommendation (September 28, 2021)

THAT: the Electoral Area Directors recommend the Board develop an ALC Exclusion Policy based on Option 6 as recommended by staff with changes made to the exclusions application considerations section as discussed.

THAT: the Electoral Area Directors recommend the Board direct staff to update the Development Services Fees Bylaw for ALC exclusion applications.

2021-1006

Moved By Director Simpson

Seconded By Director Demenok

THAT: staff be directed to develop an ALC Exclusion Policy based on Option 6 as recommended by staff, with changes made to the exclusions application considerations section as discussed by the Electoral Area Directors' Committee;

AND THAT: staff be directed to update the Development Services Fees Bylaw for ALC exclusion applications.

Discussion on the motion:

Director Martin was dismayed with the changes made to the ALC exclusion application process. Property owners will no longer have access to an appeal process for decisions made by the ALC.

Chair stated property owners' rights of ownership are being eroded by not allowing them to apply for the exclusion directly to the ALC.

Directors agreed the downloading of exclusion applications to local governments should be brought forward to Southern Interior Local Government Association (SILGA) and the Association of Kootenay and Boundary Local Governments (AKBLG) for discussion.

CARRIED

2021-1007

Moved By Director Simpson

Seconded By Director Martin

THAT: the ALC exclusion application process be brought forward to SILGA and AKBLG for discussion.

CARRIED

7.2.2 Committee of the Whole Recommendation (October 21, 2021)

2021-1008

Moved By Director Martin

Seconded By Director Talbot

THAT: the Policy Update 2021 be received for information, this 21st day of October, 2021.

CARRIED

7.2.3 Sicamous to Armstrong Interjurisdictional Governance Committee Recommendation (September 27, 2021)

THAT: The Governance Advisory Committee recommend that the Rail Trail Owner not permit the installation of private swim platforms adjacent to the rail corridor lands.

2021-1009

Moved By Director Martin

Seconded By Director Talbot

THAT: the CSRD, as a joint owner of the Shuswap North Okanagan Rail Trail lands, does not support and will not grant upland consent for the installation of private swim platforms adjacent to the rail corridor lands.

Discussion on the motion:

Director Simpson does not support the motion and does not feel that a swim platform is a significant interference to the rail trail for waterfront owners.

Director Rysz does not support the recommendation proposed by the Governance Advisory Committee.

CAO advised it is inconsistent with CSRD and provincial policies to allow for properties without foreshore rights to have swim platforms or docks.

Director Martin noted that these owners are not waterfront owners. The waterfront owners are the Rail Trail partners; therefore, the adjacent landowner's rights are not being taken away as they have no foreshore rights.

Manager Community Services commented swim platforms are considered the same as a dock, which results in a crossing over the Rail Trail and noted the recommendation is constant to policy within the RDNO portion of the Rail Trail.

Director Simpson asked about access to the water for people who want to swim.

Manager Community Services advised there would be pause points along the Rail Trail for water access, however, the concern is the crossing points over the Rail Trail from private properties.

CARRIED with a vote of 6 to 5

In Favour: Directors Martin, Talbot, Demenok, Moss, Lavery, and Flynn

Opposed: Directors Simpson, Rysz, Sulz, Brooks-Hill, and Cathcart

8. Business General

8.1 CSRD COVID-19 Update

Report from Jodi Pierce, Manager, Financial Services/Deputy Manager, Human Resources dated October 7, 2021.

2021-1010

Moved By Director Martin

Seconded By Director Talbot

THAT: the Board continue to defer non-essential meetings until the current COVID-19 pandemic has progressed to Step 4 of the provincial Restart Program.

Discussion on the motion:

Director Talbot supports the staff recommendation and feels we need to do our part to ensure that COVID-19 does not continue to spread.

Director Cathcart understands staff hesitation and although sad that the Area A Local Advisory Committee can not resume as usual, she will continue to have informal individual meetings with committee members for updates.

Director Demenok has mixed feelings with the recommendation as he noted the Area C APC seems to be dismantling. He fears that by the time meetings are again permitted, there will be no one left on the committee.

Manager Financial Services noted that public meetings for local government could lead to the public attending meetings that do not meet the COVID-19 protocols and vaccination status. Local government has no prerequisite for confirming vaccination status.

Deputy Manager Corporate Administration clarified electronic meetings and permissions regarding virtual meetings. Local government meetings must be open to the public; meetings held electronically need to have a meeting space for the public to attend in person to watch and listen to the

electronic meeting. Both a venue and staffing would be necessary to meet legislative requirements.

Director Brooks-Hill would like to see the Area B APC meeting continue, however, does not feel that fully electronic meetings would work in his area as several committee members have poor or no internet connection.

CARRIED

8.2 Community Resiliency Investment Program Grant 2022

Report from Derek Sutherland, Team Leader, Protective Services, dated October 8, 2021.

2021-1011

Moved By Director Talbot

Seconded By Director Martin

THAT: the Board empower the authorized signatories to submit an application to the 2022 Community Resiliency Investment Program for a FireSmart Community Funding and Supports Program grant for the continued development and implementation of localized FireSmart educational activities and tools up to a maximum amount of \$250,000;

AND THAT: the Board support the provision of in-house contributions to support overall grant and project management, this 21st day of October, 2021.

CARRIED

8.3 Corporate Fleet Vehicle Lease Buyouts

Report from Darcy Mooney, Manager, Operations Management dated October 8, 2021. Corporate fleet vehicle lease buyouts, internal borrowing approval and lease agreements.

Late Agenda: corrected a grammatical error in the staff recommendation.

Director Flynn declared a conflict on this item. (Kaizen Holdings Ltd. (Hilltop Toyota) is a client of Chair Flynn.) Chair Flynn left the meeting at this time (11:01AM).

Vice Chair Martin assumed the position of Chair.

2021-1012

Moved By Director Moss

Seconded By Director Simpson

THAT: The Board authorize the CSRD to internally borrow up to \$50,000 from capital reserve funds to complete the lease buyout of two 2018

Toyota Tundra corporate fleet vehicles from Kaizen Holdings Ltd. (Hilltop Toyota) with a total repayment of interest and principal to the contributing reserve funds within three (3) years;

AND THAT: The principal and interest be repaid to the respective capital reserve funds from Function 013 – Vehicle Fleet on a monthly basis;

AND FURTHER THAT: The Board support an amendment to the 2021 Five Year Financial Plan to include the additional expenditure related to the lease buyout of two corporate fleet vehicles.

Discussion on the motion:

Director Demenok asked if staff have reviewed options for leasing hybrid vehicles.

Manager Operations Management advised that staff have not reviewed a hybrid vehicle option and advised that he would investigate the availability of hybrid vehicles.

Director Demenok asked that a utilization report of the fleet vehicles be brought forward to the Board.

Manager Operations Management commented that the finance department tracks the usage of the fleet vehicles and could provide a report to Directors.

CARRIED

2021-1013

Moved By Director Moss

Seconded By Director Simpson

THAT: the Board empower the authorized signatories to enter into an agreement with Kaizen Holdings Ltd. (Hilltop Toyota) to lease four new 2021 model Toyota Rav4's for the corporate fleet, for total monthly fee of \$457.17 per unit including applicable taxes over a 39-month term, this 21st day of October, 2021.

CARRIED

Chair Flynn returned to the meeting at 11:06 AM and resumed the role of Chair.

9. Business By Area

9.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated October 8, 2021. Funding requests for consideration.

2021-1014

Moved By Director Talbot

Seconded By Director Martin

THAT: the Board approve the following allocations from the 2021 electoral Grant-in-Aids:

Area C

\$1,000 Sicamous & District Museum (book publication)

Area D

\$1,000 Sicamous & District Museum (book publication)

\$2,000 Deep Creek Farmers Institute (farmer advocacy & community hall expenses)

Area E

\$1,000 Sicamous & District Museum (book publication)

Area F

\$1,000 Sicamous & District Museum (book publication)

this 21st day of October, 2021.

CARRIED

9.2 Electoral Area D: Electoral Area D Community Works Fund – Falkland Waterworks upgrade.

Report from Terry Langlois, Team Leader, Utilities, dated October 5, 2021. Authorization to access the Community Works Fund monies from the Electoral Area D allocation for the Falkland Waterworks upgrades.

2021-1015

Moved By Director Talbot

Seconded By Director Simpson

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for a maximum amount of \$27,200 plus applicable taxes from the Electoral Area D Community Works Fund allocation for energy efficient upgrades to the Falkland Water System this 21st day of October, 2021.

CARRIED

9.3 Electoral Area F: Seymour Arm Internet Connection

Request from Director Simpson

2021-1016

Moved By Director Simpson

Seconded By Director Rysz

THAT: the Board write a letter to FLNRORD encouraging the Ministry to work with My BC Datacom to support internet connectivity in Seymour Arm.

CARRIED

9.4 School District 83 Long Range Facilities Plan

Request from Director Demenok

2021-1017

Moved By Director Demenok

Seconded By Director Simpson

THAT: the Board send a letter to the Chair and Superintendent/CEO of School District 83 and the Minister of Education expressing concerns presented and ask that the Sorrento High School option be re-visited and given more serious consideration.

Discussion on the motion:

Director Demenok expressed his concerns and feels that proper process with the community consultation was not followed with the addition of the E5 option with no public engagement. He believes the Electoral Areas C and F students were not given fair consideration during process. Director Demenok is concerned that reconfiguring high schools in Salmon Arm will push back the creation of a Sorrento high school by years if not decades.

Director Moss currently will not support the motion as stated as he does not feel it is appropriate for the CSRD to question the actions of another locally elected body. He does not agree with raising concerns that are not within the scope of the CSRD mandate. Director Moss feels the CSRD should not be stepping in and policing the process of other elected bodies and encouraged Directors Demenok and Simpson to write letters voicing their concerns as elected officials.

Chair agrees with Director Moss's comments and is not comfortable with a letter written from the Board.

Director Simpson stated that it is important for rural communities to have a high school facility for students to attend school without long daily bus rides. Many smaller incorporated communities have high schools, yet a larger population rural area goes without.

Director Rysz supports the recommendation and made comment that a high school in Sorrento should move forward if there is sufficient the demographic.

Director Lavery personally supports the motion and feels that local governments have a responsibility to raise concerns.

Director Martin supports the motion, she has been concerned for years with the lengthy bus rides required for students to attend school.

Director Talbot supports the motion due to the growing population of both Electoral Areas and the lengthy bus rides for students from the rural areas.

Chair clarified reverences made to CAO of School District 83 during the discussion were referring to the Superintendent/CEO of the district. Chair feels there is a legitimate public concern with the process and timing of when the E5 option was added, however, like Director Moss does not feel it does not fall within the CSRD mandate. He would be comfortable inviting both the Superintendent and Chairperson to either the November or December CSRD Board meeting.

CARRIED

9.5 Shuswap North Okanagan (Sicamous to Armstrong) Rail Trail Accounting

Request from Director Simpson

Discussion:

Director Simpson asked about staff time used for the Rail Trail project and if the CSRD was compensated accordingly by the other partners as it appears that the CSRD had taken the lead role on this project.

CAO stated the CSRD has been compensated by the other partners and there are various contracts and agreements, but in fairness sometimes things are blurry and there is lack of clarity as much of the work is grant dependent.

The matter will be referred to the budget process where the Operations Department will be instructed to use the special initiative form with respect to the Rail Trail project for the 2022 workplan onwards. The form will document will endeavor to address the specific questions about the rail trail project raised by Director Simpson.

9.6 Electoral Area F: North Shuswap Community Issues Assessment Study

CSRD staff have been corresponding with provincial staff regarding the North Shuswap Community Issues Assessment Study that will examine the community issues in Electoral Area F. Provincial staff have requested confirmation of the timing for this study, based on staff capacity and workplans.

As the Board is responsible for setting priorities, staff is seeking Board direction on the response.

Discussion:

CAO provided a brief history of process to date.

Director Simpson commented that he hoped the assessment study could be started as soon as possible to have the study completed prior to the 2022 general election.

Deputy Manager Corporate Administration gave a brief outline of the current workload and timelines of projects currently underway and proposed the study start in early 2023.

Director Simpson's preference would be for this study to begin sooner than 2023.

CAO thinks the report offered by the province will not satisfy the public as it is a water downed version of what was proposed by the community. Staff will make plans to ensure it is in the budget process for 2023.

Director Simpson agrees with the CAO and appreciates the CAO's effort with attempting to persuade the province to broaden the scope of the study, although the province ultimately decided to proceed with the smaller assessment option for the North Shuswap.

10. Administration Bylaws

10.1 Whitetooth Ski Hill Legacy Fund Administration Amendment Bylaw No. 5841, 2021

Report from Darcy Mooney, Manager, Operations Management dated October 12, 2021. Amendment to the Whitetooth Ski Hill Legacy Fund Administration Bylaw.

2021-1018

Moved By Director Moss

Seconded By Director Cathcart

THAT: the Board rescind all applicable resolutions of the Board associated with amendments to the Whitetooth Ski Hill Legacy Fund Administration Bylaw No. 5478;

AND THAT: "Whitetooth Ski Hill Legacy Fund Administration Amendment Bylaw No. 5841, 2021" be read a first, second and third time this 21st day of October, 2021;

AND FURTHER THAT: the Board support a referral process for Bylaw No. 5841, 2021 and forward it to the Town of Golden Council for comment, prior to the bylaw being considered for adoption at a future date, this 21st day of October, 2021.

CARRIED

10.2 Procedure Amendment Bylaw No. 5840, 2021

Report from Jennifer Sham, Deputy Manager, Corporate Administration dated October 12, 2021. A bylaw amendment to authorize electronic meetings.

2021-1019

Moved By Director Martin

Seconded By Director Talbot

THAT: "Procedure Amendment Bylaw No. 5840, 2021" be given first, second, and third readings, this 21st day of October, 2021.

Discussion on the motion:

Director Simpson asked if the proposed change to the would be a permanent.

Deputy Manager Corporate Administration advised the amendment would be a permanent inclusion to the bylaw, however, would only be used if necessary.

Director Sulz asked if the bylaw would be applicable to both the Board and committees.

Deputy Manager Corporate Administration confirmed the change would encompass committee meetings, but the electronic meetings component is intended primarily for Board meetings.

CARRIED

2021-1020

Moved By Director Martin

Seconded By Director Talbot

THAT: "Procedure Amendment Bylaw No. 5840, 2021" be adopted, this 21st day of October, 2021.

CARRIED

10.3 CSRD Ticketing Utilization Amendment Bylaw No. 5839, 2021

Board report and bylaw attached to the Late Agenda.

Report from Jennifer Sham, Deputy Manager, Corporate Administration, dated October 14, 2021. Updates to the bylaw to reflect other applicable bylaw changes.

2021-1021

Moved By Director Simpson

Seconded By Director Sulz

THAT: "CSRD Ticket Information Utilization Amendment Bylaw No. 5839, 2021", be given first, second, and third readings, this 21st day of October, 2021.

CARRIED

2021-1022

Moved By Director Simpson

Seconded By Director Sulz

THAT: "CSRD Ticket Information Utilization Amendment Bylaw No. 5839, 2021", be adopted this 21st day of October, 2021;

AND THAT: the Corporate Officer be authorized to consolidate CSRD Ticket Information Utilization Bylaw No. 5776, as amended.

CARRIED

11. Delegations

None.

12. Public Question & Answer Period

No questions were posed by the public at this time.

13. Development Services Business General

None.

14. ALR Applications

14.1 Electoral Area F: Agricultural Land Commission (ALC) Application Section 21(2) – Subdivision LC2587F

Report from Laura Gibson, Planner II, dated October 5, 2021.
6929 Squilax-Anglemont Road, Magna Bay

2021-1023

Moved By Director Simpson

Seconded By Director Talbot

THAT: Application No. LC2587F Section 21(2) – Subdivision, for the West 1/2 of the North West 1/4 Section 17 Township 23 Range 9 West of the 6th Meridian Kamloops Division Yale District Except Part of the Southerly 350 Feet of Legal Subdivision 12 Section 17 as shown on Plan B7633, be forwarded to the Provincial Agricultural Land Commission recommending approval this 21st day of October, 2021.

CARRIED

15. IN CAMERA

2021-1024

Moved By Director Lavery

Seconded By Director Talbot

THAT: pursuant to Sections 90(1)(c) labour relations or other employee relations of the Community Charter, the Board move In Camera.

CARRIED

The Board convened to the Closed (In Camera) portion of the meeting at 12:28 PM.

The Board reconvened to the Open (Regular) meeting at 1:34 PM.

16. Development Services Business by Area

16.3 Electoral Area A: Development Variance Permit No. 641-48A

Report from Christine LeFloch, Planner III, dated October 1, 2021.
Golden Donald Upper Road, Blaeberry.

Late Agenda: public submissions added.

2021-1025

Moved By Director Martin

Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-48A for the NE¼ of Section 2, Township 28, Range 22, West of the 5th Meridian, Kootenay District, Except Plans 9497, NEP20534, 15371, NEP67878 and EPP97845, which proposes a variance to Subdivision Servicing Bylaw No. 641 be addressed as follows:

- a. Varying Section 8.3(a) by waiving the requirement that a surface water source proposed for an Independent On-site Water System must be surface water from an intake that has unrecorded water and is on the List of Eligible Sources, shown on Schedule D of Bylaw No. 641, to allow for Moberly Creek to be used as the source of water only for the Proposed Remainder parcel, which is shown on the Preliminary Sketch Plan of Proposed Subdivision by Adam Brash, BCLS, dated September 14, 2021;

be approved for issuance this 21st day of October, 2021, subject to the applicant providing the following items to the CSRD:

- i. report from a Qualified Professional regarding the proposed surface water source as outlined in Table 1 of Bylaw No. 641; and

- ii. An undertaking from the owner's solicitor to register a Section 219 covenant on the title of the proposed Remainder parcel specifying that the property may not be used for residential purposes until the owner has submitted a copy of an issued water licence to the CSRD.

Discussion on the motion:

Director Cathcart does not support the development variance permit. She commented that the area had had previous issues with water quality and quantities. She asked staff if the four public submissions attached to the agenda could be sent to the water allocation branch because she believes the Ministry should be advised of the public's concerns.

Director Demenok questioned the rationale behind the Area Director not supporting the motion as the title covenant would restrict the property from residential use until a water licence is issued.

Director Cathcart voiced concerns conveyed from residents that an additional water licence on Moberly Creek will place an increased strain on steadily declining water levels.

CARRIED

Opposed: Directors Cathcart and Talbot

In Favour: Directors Demenok, Simpson, Brooks-Hill, and Martin

2021-1026

Moved By Director Cathcart

Seconded By Director Martin

THAT: staff be directed to write a letter to the Water Allocation Branch suggesting they engage with current water users when considering the water licence application related to DVP641-48A;

AND THAT: the four public submissions from the public be included with the letter.

CARRIED

16.1 Electoral Area C: Development Variance Permit No. 701-117

Report from Jan Thingsted, Planner III, dated October 6, 2021.
2486 Eagle Bay Road, Reedman Point.

Late Agenda: public submission added.

2021-1027

Moved By Director Demenok

Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 701-117 for Lot 4, Section 30, Township 22, Range 10, W6M, Kamloops Division Yale District, Plan KAP46029, varying South Shuswap Zoning Bylaw No. 701 as follows:

1. Section 1 – Definitions (COTTAGE): Vary the maximum floor area of cottage from 50 m² to 83.4 m² for the proposed new larger cottage (50 m² living quarters plus 33.4 m² covered patio); and,
2. Section 8.2.5: Vary the minimum setback from the front parcel line from 5.0 m to 2.0 m for the proposed new larger cottage,

be approved for issuance this 21st day of October, 2021.

CARRIED

16.2 Electoral Area F: Development Variance Permit No. 825-35

Report from Denise Ackerman, Planner I, dated October 5, 2021.
53 – 1131 Pine Grove Road, Scotch Creek.

Late Agenda: public submission added.

2021-1028

Moved By Director Simpson

Seconded By Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 825-35 for Share Area 53 of Lot B Section 27 Township 22 Range 11 West of the 6th Meridian Kamloops Division Yale District Plan KAP78778 Except Plan KAP82509, varying Scotch Creek/Lee Creek Zoning Bylaw No. 825 as follows:

- a. Part 5.23(3)(h) increase maximum gross floor area for a Recreational Vehicle or Park Model Deck from 30 m² to 48 m².

be denied for issuance this 21st day of October, 2021.

CARRIED

17. Planning Bylaws

17.1 Electoral Area C: Lakes Zoning Amendment (CSRD) Bylaw No. 900-30C

Report from Christine LeFloch, Planner III, dated October 1, 2021.
7000 Block Sunnybrae-Canoe Pt. Road, Bastion Bay.

2021-1029

Moved By Director Demenok

Seconded By Director Simpson

THAT: “Lakes Zoning Amendment (CSRD) Bylaw No. 900-30C” be read a third time this 21st day of October, 2021.

CARRIED

2021-1030

Moved By Director Demenok

Seconded By Director Simpson

THAT: “Lakes Zoning Amendment (CSRD) Bylaw No. 900-30C” be adopted this 21st day of October, 2021.

CARRIED

17.2 Electoral Area F: Lakes Zoning Amendment Bylaw No. 900-29F

Report from Laura Gibson, Planner II, dated October 4, 2021.
Strata Plan EPS611, St. Ives

2021-1031

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: “Lakes Zoning Bylaw No. 900-29F” be read a first time this 21st day of October, 2021;

CARRIED

2021-1032

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: the Board utilize the simple consultation process for Bylaw No. 900-29F and it be referred to the following agencies, First Nations, and stakeholders:

- Ministry of Forests, Lands and Natural Resource Operations, Lands Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology;
- Transport Canada;
- Ministry of Transportation;
- CSRD Operations Management; and
- All applicable First Nations Bands and Councils.

CARRIED

2021-1033

Moved By Director Simpson

Seconded By Director Brooks-Hill

THAT: in accordance with Section 464(2) of the Local Government Act, the public hearing for “Lakes Zoning Amendment Bylaw No. 900- 29F” be waived.

CARRIED

17.3 Electoral Area C: Lakes Zoning Amendment Bylaw No. 900-34C

Report from Laura Gibson, Planner II, dated October 5, 2021.
4119 Galligan Road, Eagle Bay

2021-1034

Moved By Director Demenok

Seconded By Director Simpson

THAT: “Lakes Zoning Amendment Bylaw No. 900-34C” be read a first time this 21st day of October, 2021;

CARRIED

2021-1035

Moved By Director Demenok

Seconded By Director Simpson

THAT: the Board utilize the simple consultation process for Bylaw No. 900-34C and it be referred to the following agencies, First Nations, and stakeholders:

- Ministry of Forests, Lands and Natural Resource Operations, Lands Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology;
- CSRD Operations Management; and
- All applicable First Nations Bands and Councils.

CARRIED

2021-1036

Moved By Director Demenok

Seconded By Director Simpson

THAT: in accordance with Section 464(2) of the Local Government Act, the public hearing for “Lakes Zoning Amendment Bylaw No. 900-34C” be waived.

CARRIED

17.4 Electoral Area C: Lakes Zoning Amendment Bylaw No. 900-32C

Report from Laura Gibson, Planner II, dated October 5, 2021.
6432 Sunnybrae Canoe Point Road, Canoe Point

2021-1037

Moved By Director Demenok

Seconded By Director Talbot

THAT: "Lakes Zoning Bylaw No. 900-32C" be read a third time, as amended, this 21st day of October, 2021.

CARRIED

2021-1038

Moved By Director Demenok

Seconded By Director Talbot

THAT: "Lakes Zoning Bylaw No. 900-32C be adopted this 21st day of October, 2021.

CARRIED

18. Release of In Camera Resolutions

Mandatory COVID-19 Vaccination Requirements

THAT: staff be authorized to release a statement regarding the Board's support of a vaccination mandate.

AND THAT: the resolution be released from the Closed (In Camera) portion of this meeting this 21st day of October, 2021.

19. Next Board Meeting

Thursday, November 18, 2021 at 9:30 AM.

CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

20. Adjournment

2021-1039

Moved By Director Talbot

Seconded By Director Martin

THAT: the Regular Board meeting of October 21, 2021 be adjourned.

CARRIED

2:42 PM.

CORPORATE OFFICER

CHAIR