



# BOARD REPORT

**TO:****Chair and Directors****File No:** 1850-40-17**SUBJECT:**

Area D Community Works Fund – Larch Hills Nordic Society

**DESCRIPTION:**

Report from Jodi Pierce, Manager, Financial Services dated August 8, 2017. Access to Community Works Funds

**RECOMMENDATION  
#1:**

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$17,400 plus applicable taxes from the Area D Community Works Fund for windows and doors as part of the Chalet Expansion project being undertaken by the Larch Hills Nordic Society.

**SHORT SUMMARY:**

Information relating to this request is attached and is supported by the Electoral Area D Director. The Larch Hills Chalet Expansion project is a recreational infrastructure project that will see the existing chalet expand to meet the needs of members and visitors to the Nordic ski destination.

**VOTING:**Unweighted  
Corporate☐LGA Part 14  
(Unweighted)☐Weighted  
Corporate☒Stakeholder  
(Weighted)☐**BACKGROUND:**

The Larch Hills Nordic Society is a non-profit organization with over 1,000 members from throughout the CSR D. The existing chalet is too small and is inadequate to accommodate the large number of users throughout the winter season. The Society also hosts a number of large events throughout the winter season and the expanded chalet will provide a safe, warm environment for those attending or volunteering at the events. Additionally, the larger chalet will better serve the needs of year round users of Larch Hills including mountain bikers, hikers and horseback riders.

**POLICY:**

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and the chalet expansion is an eligible expenditure. The Larch Hills Nordic Society chalet and trails are for public use and benefit.

**FINANCIAL:**

The balance of the Area C Community Works Fund (Gas Tax) is \$102,000 after all previously approved commitments. The 2017 distribution of approximately \$165,000 is in addition to the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR D, dated July 7, 2014.

**IMPLEMENTATION:**

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Larch Hills Nordic Society for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion by November 2017.

**COMMUNICATIONS:**

The CSRD will enter into an agreement with the Larch Hills Nordic Society that transfers CSRD obligations on ownership and reporting to the Society (e.g. the Society will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc).

**DESIRED OUTCOMES:**

The Board will approve the recommendation.

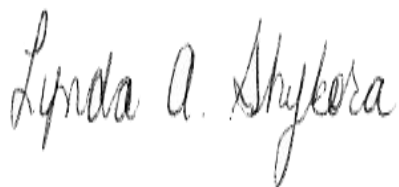
**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**Report Approval Details**

Document Title:	2017-08-17_Board_Fin_Gas Tax - Larch Hills Ski Society.docx
Attachments:	- Larch Hills Ski Society.pdf
Final Approval Date:	Aug 8, 2017

This report and all of its attachments were approved and signed as outlined below:



**Lynda Shykora - Aug 8, 2017 - 3:05 PM**



**Charles Hamilton - Aug 8, 2017 - 3:21 PM**