



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: July 20, 2017

Time: 9:30 AM

Location: CSR D Boardroom

555 Harbourfront Drive NE, Salmon Arm

Directors Present	R. Martin (Chair)	Electoral Area E
	K. Cathcart	Electoral Area A
	(Via Teleconference)	
	L. Parker	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	L. Morgan	Electoral Area F
	C. Moss	Town of Golden
	(Via Teleconference)	
	M. McKee	City of Revelstoke
	T. Rysz	District of Sicamous
	K. Flynn	City of Salmon Arm
	C. Eliason	City of Salmon Arm
	C. Hamilton	Chief Administrative Officer
Staff Present	L. Shykora	Deputy Manager, Corporate Administration Services
	E. Johnson	Executive Assistant/Confidential Secretary
	J. Pierce	Manager, Financial Services
	C. Kraft	Deputy Treasurer
	D. Mooney	Manager, Operations Management
	B. Van Nostrand	Team Leader, Environmental Health Services
	R. Nitchie	Team Leader, Community Services
	G. Christie	Manager, Development Services
	D. Passmore	Senior Planner
	C. Benner	Development Services Assistant
	R. Cyr	Economic Development Officer
	B. Payne	Manager, Information Systems

**1. Call to Order**

The Chair called the meeting to order at 9:30 AM.

**2. Board Meeting Minutes**

**2.1 Adoption of Minutes**

Adoption of June 15, 2017 regular Board meeting minutes.

2017-0701

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: the minutes of the June 15, 2017 regular Board meeting be adopted.

**CARRIED**

**2.2 Business Arising from the Minutes**

**2.2.1 Letter from Spec-Team Assessment Society - Request for Board Letter of Support for Funding Applications**

Chair Martin has requested this request be brought forward from the June 15, 2017 regular Board meeting.

2017-0702

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: the Board provide a letter of support to the Spec-Team Society to acknowledge the need for the Society's services in the provincial interior, and to express support for the Society's applications for provincial funding that will be used for the costs of Fetal Alcohol Syndrome Disorder assessments and the associated support programs for individuals and families.

**CARRIED**

**3. 9:35 AM Gift Presentation to Susan Abbott, Community Parks and Recreation Planner**

Chair Martin presented Susan Abbott with a gift on behalf of the Board in appreciation for ten years of service with the CSRD.

The Chair acknowledged Ms. Abbott's expertise, design works and her contributions to CSRD parks.

**4. 9:40 AM Briefing Session:**

Verbal Report from the Manager, Operations Management - Wildfires and CSRD Emergency Management Response.

Outline of emergency structure/preparedness and the state of readiness in potential local wildfire threats.

The Board received an extensive update from the Shuswap Emergency Program (SEP) about its response to emergencies over the past few months, including responses to flooding, landslides and the recent BC wildfire evacuations. The Shuswap Emergency Program has provided support to Kamloops and recently opened a reception centre here to support wildfire evacuees in the area.

The CSRD's Emergency Operations Centre's Director, Darcy Mooney, provided overview of emergency services personnel and the trained volunteers on the Emergency Social Services side, covering roles and responsibilities. He commented on SEP readiness and advised that the Emergency Operations Centre (EOC) has not stood down since April 7th, 2017.

The Team Leader, Protective Services, Derek Sutherland, commented on the staffing and equipment resources deployed out of area, including the Structural Protection Unit Strike Team, at the same time retaining adequate resources within the CSRD. As well the EOC has been supporting the reception centre since Sunday; the Province also asked that group lodging be set up; it is ready to be activated when needed.

SEP Assistant, ESS Director, Community Services, Cathy Semchuk, remarked on the many well trained volunteers who have been assisting since April.

Director comment that it is evident the CSRD is well prepared, suggesting it is a good time for citizens to also take responsibility to be prepared.

Concerns were expressed about one way out evacuation from certain areas of the CSRD, and suggesting the need to look at outbound communications for those who don't have awareness of existing emergency plans. Staff responded to questions, i.e. Area F in terms of readiness and public not knowing options, evacuation routes in the North Shuswap, indicating that staff will reach out to North Shuswap community and local groups with the plans for those interested.

In terms of communication, Director observed that the debrief is good today because the SEP Committee is not actively meeting. Staff will be more mindful to keep the SEP Committee informed on communications.

Director Cathcart noted the size of Area A, its geography and limited telecommunications. With limited RCMP and firefighters, how do we get the message out when there are evacuations needed in Area A in a timely way? Staff responded that there would likely be provincial resources involved, adding that contact will be made with the Town of Golden who provides the Emergency Program contract for that area.

Director remarks that as a Board how do we act to support our CSRD unit in relation to emergency support, evacuations, etc., suggesting that the Board approach the Minister this fall and be prepared for these challenges. Staff indicated that a report will be brought before the Board in the next couple of months as to how the Board might advance these issues politically.

2017-0703

**Moved By** Director Eliason

**Seconded By** Director McKee

THAT: the Columbia Shuswap Regional District request a meeting with the Minister of Forests, Lands and Natural Resource Operations as well as the Minister of Solicitor General at the UBCM Conference to discuss emergency management issues to advocate for our region in terms of funding and resources, as well as to update the Minister on our situations.

**CARRIED**

Discussion on the motion:

Staff advised a need to indicate the nature of our specific concerns if we already are getting properly reimbursed on emergencies;

Director response that the concern is the funding for emergency planning readiness;

Dialogue with government, especially new government, is important.

## **5. Delegations**

### **5.1 10:00 AM Joan Ragsdale, Regional Dean, Okanagan College, Shuswap Revelstoke Region**

Joan Ragsdale in attendance to update the Board on activities and priorities of the college.

Regional Dean, Joan Ragsdale, and Kristine Wickner, Recruitment & Events staff, attended the meeting.

#### Presentation overview:

Regional Strengths: What they offer - corporate training, academic and vocational, Adult Special Education; Certificates program areas, some of which are off-site; Diploma programs; Trades; University Studies; Continuing Studies courses including business/corporate designed programs.

Campus Highlights: Serve the community's needs and reaching out to communities, currently they are working on a feasibility study for the possibility of community housing.

Vision: Main goal to meet students' needs and to build community relationships.

1750 people accessed the Okanagan College services last year; the average student age is that of mature student.

If people train in the community, they will work in the community. The College offers three main options:

- Training that leads directly to employment;
- Training that enhances work on the job; and
- Pathways - for trades and for university studies.

What they need from the CSRD is programming suggestions and partnerships.

Ms. Ragsdale and Ms. Wickner responded to questions and comments.

The Chair commented that she would like Okanagan College to go out into the communities more and that would benefit those who are disadvantaged and so they are more employable. Doing so puts a face to a name. Dean Ragsdale agreed with the comment and indicated that she intends to have a greater presence, particularly in the smaller rural areas to promote the availability of programs and available training.

## **5.2 CANCELLED: David Miege, Resident of Sunnybrae, Electoral Area C**

Mr. Miege has advised that he is unable to attend the Board meeting. The request remains on the agenda in the Business by Area section.

Requesting support from the Board to change the name of Robinson Creek Community Park in Sunnybrae to 'Roy Sharp Community Park' in memorial of Roy Sharp, longtime resident of Sunnybrae who lost his life in the Robinson Creek mudslide on May 5, 2017.

[Link to the petition on Change.org here.](#)

The Team Leader, Community Services, read a statement on behalf of Mr. Miege and on behalf of the 400+ petitioners who are asking for the Robinson Creek Park to be named after Roy Sharp.

"For those of us who live near the end of Sunnybrae Road, Roy Sharp was so much more than the "senior who perished in the Robinson Creek mudslide." He was our friend, our helper, our model father, a true pillar of the community. Roy moved to our neck of the woods in the 70's , married a beautiful local lady from Tappen, built a home with his own hands, and started a family with the birth of his daughter, Barbara. When his wife Mitzi died from cancer, he taught us courage, true love, and how to be the ultimate dad. He and Barbara were wonderful together, he raised her with a love of the outdoors and competitive spirit. She went on to represent Canada in cross-country skiing, and is now a certified mountain guide. Barbara and Roy were amongst the neighbors helping the English family dig out after the Hart Creek slide in the early 1990's. Roy was well known as always willing to lend a hand to any who needed it. There is no more appropriate name for our park than "Roy Sharp Community Park."

"The current name of the park is misleading because the creek does not go through it. The Robinson family was honored by having the Creek named after them, the park was named after the Creek. There are a number of precedents for name changes for parks, it is not at all unusual. Finally, I believe the number of signed supporters for this change along with their comments, more than illustrate that this name change is the will of the vast majority of our small community. Please resolve that our community park be renamed "Roy Sharp Community Park".

### **5.3 10:30 AM Adams River Salmon Society (ARSS)**

Dave Smith, Vice President of the Adams River Salmon Society, in attendance to provide the Board information on education, advocacy, stewardship activities and plans for 2017/2018 Spawning Season. Society Representative, Bill Smith, also attended the meeting.

The Society's focus is anything related to salmon, water, riparian areas, and volunteers and to the return of spawning salmon that contribute to the element of seasonal jobs, tourism and personal experiences. The Society is regionally involved in the salmon enhancement program; noting the huge importance of salmon to the area. The Board was advised of upcoming activities and events being planned for 2017/2018.

The CSRD and the Shuswap Watershed Council (SWC) were asked for assistance and partnership, particularly related to a Salute to Salmon Symposium in 2018. Society representatives are hoping that the Watershed Council will be open to collaborating with the Adams River Salmon Society on both the Symposium 2018 planning and partnership, and in considering how the Council and the Society could work best together to combine any education, information sharing and volunteerism activities that relate to both watershed protection and to the preservation and enhancement of salmon populations. Ultimately, this assistance would help the Society be more of an advocate to protect the salmon population within our watersheds.

Several Board members commented on the presentation. The 2017 events and those planned for 2018 are a positive sign that the number of salmon returning has gone up considerably in the past two years with the efforts of the Shuswap Watershed Council and the agricultural communities. Director Demenok, Chair, Shuswap Watershed Council, agreed that the SWC is a natural fit to collaborate with the ARSS and the Society representatives were invited to the October SWC meeting.

## **ADMINISTRATION**

### **6. Correspondence**

#### **6.1 Southern Interior Local Government Association (June 19, 2017)**

Call for nominees for youth to attend the Union of British Columbia Municipalities (UBCM) Convention.

Note: deadline for nominations is August 7, 2017.

Director Eliason advised the Board of several municipal nominees, including the City of Salmon Arm's nomination of a student drawn from School District 83. It was noted this a three-year pilot project.

**6.2 The Adams River Salmon Society (June 26, 2017)**

Letter from Dave Smith, Vice President, giving background information on the Adams River Salmon Society initiatives.

Related to 10:30 AM delegation.

2017-0704

**Moved By** Director Demenok

**Seconded By** Director Morgan

THAT: the letter of the Adams River Salmon Society (June 26, 2017) and the requests outlined in the Delegations portion of the meeting be referred to the Shuswap Watershed Council.

**CARRIED**

2017-0705

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: the correspondence contained on the July 20, 2017 regular Board agenda be received for information.

**CARRIED**

**7. Reports**

**7.1 Area C Governance Committee Meeting Minutes - June 15, 2017**

2017-0706

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: the minutes of the June 15, 2017 Area C Governance Committee meeting be received for information.

**CARRIED**



## **7.2 Electoral Area Directors' Committee Meeting Minutes - June 27, 2017**

Recommendation to the Board included.

2017-0707

**Moved By** Director Morgan

**Seconded By** Director Talbot

Recommendation to the Board:

THAT: Electoral Area Directors Committee recommend to the Shuswap Economic Development Committee that a review of their organizational structure and governance as part of their Shuswap Economic Development strategy be completed and any recommendations brought forward be reported to the Electoral Area Directors' Committee;  
AND THAT: the Shuswap Economic Development Committee consult with Robyn Cyr, Economic Development Officer, for feedback on budgetary concerns;  
AND FURTHER THAT: the recommendations be considered at the next Shuswap Economic Development Committee meeting in September.

**CARRIED**

Director Martin Opposed.

20170708

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: the minutes of the June 27, 2017 Electoral Area Directors' Committee meeting be received for information.

**CARRIED**

## **7.3 Area C Governance Committee Meeting Minutes - June 29, 2017**

2017-0709

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: the minutes of the June 29, 2017 Area C Governance Committee meeting be received for information.

**CARRIED**

## **8. Business General**

### **8.1 Terms of Reference for Electoral Area Directors' Committee Meeting**

Recommendation to the Board from the June 27, 2017 Electoral Area Directors' Committee meeting.

2017-010

**Moved By** Director Parker

**Seconded By** Director Demenok

THAT: the Terms of Reference for the Electoral Area Directors' Committee be approved this 20th day of July, 2017.

**CARRIED**

### **8.2 Purchase of Self-Contained Breathing Apparatus**

Report from Derek Sutherland, Team Leader, Protective Services, dated July 7, 2017. Authorization for the sole source purchase of Self Contained Breathing Apparatus (SCBA).

2017-0711

**Moved By** Director Morgan

**Seconded By** Director Eliason

THAT: the Board empower the authorized signatories to acquire MSA G1 Self Contained Breathing Apparatus packs and cylinders for the Nicholson, Tappen/Sunnybrae, Ranchero, Silver Creek, Malakwa and Anglemont Fire Departments from Rocky Mountain Phoenix for a total cost of \$249,500 plus applicable taxes.

**CARRIED**

### **8.3 FCM Asset Management Grant Application**

Report from Darcy Mooney, Manager, Operations Management, dated July 10, 2017.

Board authorization to apply for an FCM Asset Management Grant.

2017-0712

**Moved By** Director Morgan

**Seconded By** Director Eliason

THAT: the Board empower the authorized signatories to apply for a Federation of Canadian Municipalities (FCM) Program Grant Opportunity

in the Municipal Asset Management Program in an amount up to \$50,000 to support the development of Asset Management Condition and Data Collection Plan; the CSRD will provide in-house contributions to support overall grant and project management;

AND THAT: contingent upon the receipt of a successful Municipal Asset Management Program grant for up to \$50,000, the Board empower the authorized signatories to enter into an agreement with Opus International Consultants (Canada) to develop an Asset Management Condition and Data Collection Plan for a total cost not to exceed the total grant monies awarded.

**CARRIED**

Discussion on motion:

Comment from several Board members that it would be helpful to be better informed of the overall asset management planning process; staff responded there will be a further report to the Board in the coming months.

**8.4 Bird Control RFP Award - Salmon Arm Landfill**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated July 4, 2017. Contract award for bird control services at the Salmon Arm Landfill.

2017-0713

**Moved By** Director Eliason

**Seconded By** Director Morgan

THAT: the Board empower the authorized signatories to enter into an agreement with Shuswap Bird of Prey to provide bird control services for a three year term, commencing July 1, 2017 for a total cost of \$196,994 plus applicable taxes.

**CARRIED**

**8.5 Sirvio Subdivision – Satisfaction of Parkland or Payment Deferral Agreement Electoral Area E**

Report from Ryan Nitchie, Team Leader, Community Services, dated July 14, 2017.

Landowners have satisfied the conditions of the Parkland Deferral

Agreement and the Section 219 Covenant (Land Title Act) can be discharged.

2017-0714

**Moved By** Director Parker

**Seconded By** Director Demenok

THAT: the Board approve the discharge of Parkland Covenant CA2727941 modified by CA3248840 registered over Strata Lots 1-6 inclusive, Section 22, Township 22, Range 7, W6M, KDYD, Plan EPP8484.

**CARRIED**

2017-0715

**Moved By** Director Parker

**Seconded By** Director Demenok

THAT: the Chief Administrative Officer be authorized to execute all related documents to affect the discharge of Parkland Covenant CA272941.

**CARRIED**

## **9. Business By Area**

### **9.1 Electoral Area Grant-in-Aids**

Report from Jodi Pierce, Manager, Financial Services dated July 10, 2017.

2017-0716

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: the Board approve the following allocations from the 2017 electoral grant-in-aids:

#### Area D

\$5,000 Falkland/Westwold First Responders (communications upgrade)

#### Area F

\$1,000 North Shuswap Lions Club (disposal fees)

\$8,000 Lee Creek Arts & Sports Society (Friday Nights Live)

\$10,000 North Shuswap Chamber of Commerce (video promotion)

**CARRIED**

## 9.2 Grant -in-Aid Request - Electoral Areas C, E and F

Report from Darcy Mooney, Manager, Operations Management, dated July 10, 2017.

Electoral Areas C, E, and F discretionary grant in aid funds to cover landfill tipping fees associated with the clean-up of beach debris occurring from the high-water flooding in the Shuswap and Mara Lake system.

2017-0717

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$7,500 from the Electoral Area C Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

**CARRIED**

2017-0718

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$5,000 from the Electoral Area E Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

**CARRIED**

2017-0719

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: in accordance with Policy No. F-30 "Electoral Area Grants in Aid" the Board authorize the expenditure of a maximum of \$5,000 from the Electoral Area F Grant-in-Aid to cover the costs of landfill user fees associated with the disposal of flood and high water debris.

**CARRIED**

**9.3 Golden/Area A Mosquito Control Program – 2017 Budget Amendment**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services July 4, 2017.

Funding increase budget amendment for Golden/Area A Mosquito Control Program.

2017-0720

**Moved By** Director Eliason

**Seconded By** Director Morgan

THAT: the Board authorize an amendment to the 2017 Five Year Financial Plan for the Golden/Area A Mosquito Control Program to reallocate \$24,500 from the existing Operating Reserve Fund to the Operating Budget for 2017.

**CARRIED**

**9.4 Revelstoke/Area B Mosquito Control Program – 2017 Budget Amendment**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services.

Revelstoke and Area B Mosquito Control Program 2017 budget amendment.

2017-0721

**Moved By** Director Parker

**Seconded By** Director McKee

THAT: the Board authorize an amendment to the 2017 Five Year Financial Plan for the Revelstoke/Area B Mosquito Control Program to reallocate \$22,000 from the existing Operating Reserve Fund to the Operating Budget for 2017.

**CARRIED**

2017-0722

**Moved By** Director Parker

**Seconded By** Director McKee

THAT: the Board authorize an additional expenditure of up to \$25,000 for additional un-budgeted mosquito control treatments from the

Revelstoke/Area B Mosquito Control Program budget, if necessary in 2017.

**CARRIED**

Discussion on the motion:

Suggested that staff evaluate the number of times that the CSRD has had to do additional treatment due to the impacts of water levels on mosquito habitats.

Comment that BC Hydro operations impact things such as mosquito control treatment. City of Revelstoke will be meeting with BC Hydro during UBCM to discuss such issues.

**9.5 Electoral Area C Community Works Fund - Tourism Kiosks (Phase 2)**

Report from Jodi Pierce, Manager, Financial Services, dated July 5, 2017

2017-0723

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$82,000 plus applicable taxes from the Area C Community Works Fund for Phase 2 of the Tourism Kiosk Project.

**CARRIED**

**Amendment:**

**Moved By** Director Morgan

**Seconded By** Director Demenok

THAT: the above motion be amended to reflect an allocation of Community Works Funds be approved up to \$68,700 from the Area C Community Works Fund for Phase 2 of the Tourism Kiosk Project and \$13,300 from the Area F Community Works specific to the funding of the Quaaout Tourism Kiosk.

**VOTE ON AMENDMENT - CARRIED**

**VOTE ON MOTION AS AMENDED - CARRIED**

**9.6 Electoral Area C Community Works Fund - South Shuswap  
Destination Trail Planning**

Report from Ryan Nitchie, Team Leader, Community Services, dated July 10, 2017.

Access to Community Works Funds (Area C) for South Shuswap Destination Trail Planning.

2017-0724

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: in accordance with Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$50,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for research, field assessments and conceptual planning for a destination trail based tourism experience within the South Shuswap.

**CARRIED**

**9.7 Electoral Area C Community Works Fund - Eagle Bay Fire Hall  
Mechanical Upgrades**

Report from Derek Sutherland, Team Leader, Protective Services, dated July 7, 2017.

Authorization to access the Community Works Fund monies from the Electoral Area C allocation for the Eagle Bay fire hall.

2017-0725

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$22,500 plus applicable taxes from the Electoral Area C Community Works Fund allocation to upgrade the mechanical system at the Eagle Bay fire hall.

**CARRIED**



### **9.8 Sunnybrae Waterworks UV Equipment Purchase**

Report from Terry Langlois, Team Leader, Utilities, dated June 27, 2017.  
Purchase of specialized ultraviolet disinfection (UV) equipment for Sunnybrae Waterworks.

2017-0726

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: the Board empower the authorized signatories to enter into an agreement with Ramtech Environmental Products to provide Trojan UV equipment for the new water treatment plant at the Sunnybrae Water System for a total cost of \$68,810 plus applicable taxes.

**CARRIED**

### **9.9 Renaming of Robinson Creek Park**

Related to the request by Mr. David Miege, Sunnybrae resident, Electoral Area C

Area C Director, Paul Demenok, Area C Parks Advisory Committee and CSRD Parks and Operations staff are all in support of the proposed renaming.

The community at large has expressed support for the renaming, as indicated in the petition.

The CSRD does not have a policy regarding park naming, therefore, a Board Resolution is needed to support the request.

2017-0727

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: the Board approve the renaming of 'Robinson Creek Park', Electoral Area C, to 'Roy Sharp Community Park'.

**CARRIED**

### **9.10 Rural Feasibility Study Fund – Scotch Creek Water**

Report from Terry Langlois, Team Leader, Utilities, dated July 7, 2017.  
Access to the Rural Feasibility Study Fund.

2017-0728

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: in accordance with Policy No. W-4 "Water Utility Acquisition" access to the Rural Feasibility Study Fund be approved in the amount of \$90,000 plus applicable taxes to conduct community engagement and complete an engineering assessment for a new water system for the community of Scotch Creek.

**CARRIED**

## **10. Administration Bylaws**

### **10.1 District of Sicamous - Security Issuing Bylaw 9104**

Report from Jodi Pierce, Manager, Financial Services, dated July 5, 2017.

2017-0729

**Moved By** Director Rysz

**Seconded By** Director Flynn

THAT: Bylaw No. 9104, cited as "Columbia Shuswap Regional District Security Issuing Bylaw No. 9104" be read a first, second, and third time this 20th day of July, 2017.

**CARRIED**

2017-0730

**Moved By** Director Rysz

**Seconded By** Director Flynn

THAT: Bylaw No. 9104, cited as "Columbia Shuswap Regional District Security Issuing Bylaw No. 9104" be adopted this 20th day of July, 2017.

**CARRIED**

### **10.2 CSRD Ticket Information Utilization Amendment Bylaw No. 5745**

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated July 7, 2017.

The amending bylaw proposes to add the authority to ticket for offences under the CSRD Cross Connection Control Bylaw regulations, as well as to update the fine amounts for offences under the CSRD Waterworks Rates and Regulation Bylaw.

2017-0731

**Moved By** Director Flynn

**Seconded By** Director Parker

THAT: CSRD Ticket Information Utilization Amendment Bylaw No. 5745 be read a first, second and third time this 20<sup>th</sup> day of July, 2017.

**CARRIED**

2017-0732

**Moved By** Director Rysz

**Seconded By** Director Parker

THAT: CSRD Ticket Information Utilization Amendment Bylaw No. 5745 be adopted this 20<sup>th</sup> day of July, 2017.

**CARRIED**

#### **10.1 Rail Corridor Trail Service - Alternative Approval Process Outcome**

Declaration of Corporate Officer - Certificate of Alternative Approval Results - Rail Corridor Trail Service Establishment and Loan Authorization.

Bylaws scheduled for consideration of Adoption - Elector Approval received through the Alternative Approval Process:

- Rail Corridor Trail Service Establishment Bylaw No. 5755  
and
- Rail Corridor Trail Service Loan Authorization Bylaw No. 5756

2017-0733

**Moved By** Director Rysz

**Seconded By** Director Flynn

THAT: the certificate of results, Alternative Approval Process, Rail Corridor Trail Service Establishment and Loan Authorization, be received by the Board this 20th day of July, 2017.

**CARRIED**

**10.2 Rail Corridor Trail Service Establishment Bylaw No. 5755**

2017-0734

**Moved By** Director Rysz

**Seconded By** Director Flynn

THAT: the Rail Corridor Trail Service Establishment Bylaw No. 5755 be adopted this 20th day of July, 2017.

**CARRIED**

**10.3 Rail Corridor Trail Service Loan Authorization Bylaw No. 5756**

2017-0735

**Moved By** Director Rysz

**Seconded By** Director Flynn

THAT: the Rail Corridor Trail Service Loan Authorization Bylaw No. 5756 be adopted this 20th day of July, 2017.

**CARRIED**

**11. Directors' Report on Community Events**

One (1) Minute Verbal Report from Each Board Director for information.

**12. IN CAMERA**

2017-0736

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: pursuant to Sections 90(1)(a) and (e):

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;  
of the Community Charter, the Board move In Camera.

**CARRIED**

## DEVELOPMENT SERVICES

### **13. Business General**

None.

### **14. ALR Applications**

None.

## ELECTORAL AREA DIRECTORS

### **15. Business by Area**

#### **15.1 Electoral Area C: Development Variance Permit No. 701-74 (Pesonen)**

Report from Dan Passmore, Senior Planner, dated May 29, 2017.  
2597 Highlands Drive – Blind Bay

The applicant was not in attendance.

There were no submissions from neighbouring land owners in relation to the proposed variance.

2017-0737

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-74 for Lot 27, Section 18, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan KAP79982 and an undivided 1/14 share in Lot 59, Plan KAP79982, (PID: 026-562-316), varying South Shuswap Zoning Bylaw No. 701, as follows:

1. Vary the requirement of Section 12.2.6, rear parcel line setback from 5.0 m to 4.85 m for a single family dwelling.

be approved for issuance this 20<sup>th</sup> day of July, 2017.

**CARRIED**

#### Discussion on motion:

The Senior Planner responded to questions related to the lack of legal access.

**15.2 Electoral Area F: Development Variance Permit No. 641-28 (Mira Grande Developments)**

Report from Dan Passmore, Senior Planner, dated May 29, 2017.  
4189, 4273, and 4275 Squilax-Anglemont Road, Scotch Creek.

The applicant was not in attendance.

The CSRD received no comments or submissions from neighbouring land owners in relation to the variance proposed.

2017-07338

**Moved By** Director Morgan

**Seconded By** Director Talbot

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-28 for Fractional SW 1/4, Section 35, Township 22, Range 11, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Except Plans 8597, 18252, 20191, 25532, and 28256 (PID: 013-812-807), varying Subdivision Servicing Bylaw No. 641, as follows:

Waive the requirement of Section 5.1 (c), in reference to Schedule A Levels of Service, to service the proposed new lots with a Water Supply System, be approved for issuance this 20<sup>th</sup> day of July, 2017, subject to registration of a suitably worded Section 219 covenant on the title of the subject property, stating the following:

- That the lots are not to be used for residential purposes unless the recommendations contained within the Hydrogeological Assessment, dated May 26, 2017, by Yanfeng Yin, PhD, P.Geo., of Kala Geosciences Ltd., have been satisfied; and,
- that all lots are required to connect to a community water and sewer system when one becomes available.

**CARRIED**

**16. Planning Bylaws**

**16.1 Electoral Area C: Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-21**

Report from Dan Passmore, Senior Planner, dated June 9, 2017.  
2001 Eagle Bay Road, Blind Bay

The applicant was not in attendance.

2017-0739

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-21" be read a first time this 20th day of July, 2017;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 900-21, and it be referred to the following agencies and First Nations:

- Area C Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Environment;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- Department of Fisheries and Oceans;
- Ministry of Transportation and Infrastructure;
- CSRD Operations Management;
- CSRD Financial Services; and
- All relevant First Nations.

**CARRIED**

Discussion on the motion:

Director asked what is the depth of the water where the water intakes are located? The Senior Planner responded that the water is shallow; he made reference to the profile and responded.

Chair question regarding boat trailer parking in the area with this considerable expansion. The Senior Planner responded that boat trailer parking is not a requirement. Director mentioned that boats are in the water for the season, it is a place to park your boat; boats are launched elsewhere. The Senior Planner said he would discuss with the applicant and provide additional details on this.

**16.2 Electoral Area C: Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8 and South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87**

Report from Dan Passmore, Senior Planner, dated July 7, 2017.  
Golf Course Drive, Blind Bay.

Appendix-A-Policies attachment corrected in the Late Agenda.

The applicant was not in attendance.

2017-0740

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8" be read a third time this 20th day of July, 2017.

**CARRIED**

2017-0741

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87" be read a third time this 20th day of July, 2017.

**CARRIED**

2017-0742

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "Electoral Area 'C' Official Community Plan Amendment (Shuswap Lake Estates) Bylaw No. 725-8" be adopted this 20th day of July, 2017.

**CARRIED**

2017-0742

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "South Shuswap Zoning Amendment (Shuswap Lake Estates) Bylaw No. 701-87" be adopted this 20th day of July, 2017.

**CARRIED**



**16.3 Electoral Area C: South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86**

Report from Candice Benner, Development Services Assistant, dated April 28, 2017.

An amendment to address third party advertising signs for Cedar Heights Community Association and Sorrento Memorial Hall.

The amendment is a Columbia Shuswap Regional District proposed amendment; no applicant.

2017-0743

**Moved By** Director Demenok

**Seconded By** Director Parker

THAT: "South Shuswap Zoning Amendment (CSRD) Bylaw No. 701-86", be read a third time, this 20<sup>th</sup> day of July, 2017.

**CARRIED**

Discussion on motion:

Director comment that 7:00 pm may be too early to restrict illumination i.e. summer hours, suggesting possibly 8:00 pm or 9:00 pm; the halls are trying to be self-sufficient and are relying on revenue through advertising.

The Development Services Assistant explained that 7:00 pm was derived upon as an option, the Board may determine another time through any proposed amendment i.e. April to September 7:00 am – 7:00 pm and same for October to March.

There needs to be an amendment advanced to achieve this.

There was a comment made that we ought to differentiate Cedar Heights Community Hall because it is a residential area; suggested changes applicable to each of the halls. Some disagreement as the halls are self-limiting in terms of the concerns on sign illumination.

Suggestion on limiting illumination from dawn to dusk.

**Amendment:**

2017-0744

**Moved By** Director Demenok

**Seconded By** Director Morgan

THAT: Bylaw No. 701-86 be amended at third reading, as follows:

No sign shall be illuminated between dusk and dawn, seven days a week, and

Such technology shall be programmed so that the message or image on the sign changes no more than every ten (10) seconds.

**VOTE ON AMENDMENT – CARRIED**

**VOTE ON MOTION AS AMENDED - CARRIED**

**16.4 Electoral Area D: Ranchero/Deep Creek Land Use Amendment (Linda Parker) Bylaw No. 2133**

Report from Dan Passmore, Senior Planner, dated May 29, 2017.  
5192 Highway 97B.

The applicant was not in attendance.

2017-0745

**Moved By** Director Talbot

**Seconded By** Director Morgan

THAT: Ranchero/Deep Creek Land Use Amendment (Linda Parker) Bylaw No. 2133", be given second reading, as amended, this 20th day of July, 2017.

AND THAT: the Board not delegate a public hearing until the owner has provided documentation committing to construction of the required sewerage system improvements prior to final reading of the Bylaw and has provided a hydrogeological assessment of the existing groundwater well within 90 days of second reading.

**CARRIED**

Discussion on motion:

The Area D Director enquired what happens if the property owner does not comply within the 90 days; Staff responded there will be a report back to the Board recommending no further readings of Bylaw No. 2133 (Parker), then may be staff recommendation to Board for legal proceedings at the In Camera session.

Brief discussion on 90 days being a reasonable time period for the required report.

## **17. Release of In Camera Resolutions**

The following resolutions were authorized for release from the July 20th, 2017 In Camera (closed) meeting of the Board:

### **Appointments:**

THAT: in accordance with the provisions of the Community Parks and Recreation Advisory Committee Bylaw No.5706, the Board appoint Jennifer Dawn Spooner to serve on the Electoral Area F Parks Advisory Committee for a three year term effective July 20, 2017 and expiring on December 21, 2019;

AND THAT: the resolution be authorized for release from the In-Camera (Closed) portion of the meeting.

THAT: in accordance with the provisions of Policy No. W-9 Appointment of Fire Chiefs, the Board appoint Ryan Gray to serve as Fire Chief of the Tappen/Sunnybrae Fire Department in Electoral Area C for a twenty nine month term effective August 1, 2017 and expiring on December 31, 2019;

AND THAT: the resolution be authorized for release from the In-Camera (Closed) portion of the meeting.

### **Property Acquisition:**

#### **Salmon Arm Landfill Expansion:**

THAT: the Board empower the authorized signatories to enter into a Purchase Agreement with Mounce Construction Ltd. for a 20 acre parcel of land located at 2750 40 Street NE in Salmon Arm, BC for the amount of \$750,000 plus applicable taxes, in order to expand the Salmon Arm Landfill site. The acquisition will take place on or before January 31, 2018 and is subject to the property being successfully rezoned to comply with the City of Salmon Arm's Official Community Plan.

#### **Area C Wastewater Effluent Lagoon:**

THAT: the following resolution adopted at the June 15, 2017 In Camera meeting of the CSRD Board be authorized for release from In Camera, this 20th day of July, 2017:

THAT: the Board empower the authorized signatories to act as the agent for Shuswap Lake Estates Ltd. and Shuswap West Development Ltd., owners of the 48.4 hectare parcel of land described as SW ¼ Section 8, Township 22, Range 10, W6M, KDYD except plans 36962, H425, H944, KAP58710, KAP67184 & EPP3456 in an application to the Agricultural Land Commission to exclude the land in its entirety from the Agricultural Land Reserve;

AND THAT: if the Agricultural Land Commission approves the application to exclude the land from the Agricultural Land Reserve it is conditional upon the 13.5 hectare section in the north west corner of the property to be utilized by the CSRD as a wastewater storage effluent lagoon for the purposes of a spray irrigation program on local farm land;

AND FURTHER THAT: with the owners of the property to be responsible for all costs associated with the application to exclude the land from the Agricultural Land Reserve.

Golden Visitor Information Centre Land:

THAT: subject to Golden Town Council's concurrence, the Board authorize acceptance of the offer of Crown grant, dated January 20, 2017, for the land legally described as Lot A, Section 13, Township 27, Range 22, West of the 5th Meridian, Kootenay District Plan NEP 75597, except Plans EPP3727, for the sum of \$235,000 plus applicable fees and taxes, referenced in Attachment 1 to the In Camera report of Charles Hamilton, CAO, CSRD, dated June 15, 2017, with the purchase funds to be accessed from the Golden/Area A Economic Opportunity Fund.

THAT: subject to Golden Town Council's concurrence to fund 100% of the purchase price for the land, the Board authorize an expenditure not to exceed \$260,000 to complete the transaction.

THAT: subject to the Board approving the previous two recommendations, and subject to ratification by Golden Town Council, the Board authorize the release of the resolutions in respect of the Crown grant offer and the funding proposal for the Golden Visitor Information Centre (GVIC) lands from In-Camera.

**20. Adjournment**

2017-0745

**Moved By** Director Parker

**Seconded By** Director Morgan

THAT: the regular Board meeting of July 20, 2017 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER