



BOARD REPORT

TO: Chair and Directors

File No: 1220 20

SUBJECT: Revelstoke Compost Education Program Coordinator Contract Award.

DESCRIPTION: Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated May 4, 2022.

RECOMMENDATION: THAT: the Board empower the authorized signatories to enter into an agreement with the Revelstoke Local Food Initiative Society to hire a Compost Education Program Coordinator, for a seven-month term commencing June 1, 2022 and expiring on December 31, 2022 for a total cost of \$30,000 plus applicable taxes, this 19th day of May, 2022.

SHORT SUMMARY:

The CSR's food waste diversion strategy, under the Solid Waste Management Plan, continues to expand across the CSR. As a part of the implementation, the CSR has constructed a food waste compost facility at the Revelstoke Refuse Disposal Site and is now prepared to begin operations. To support this program, the CSR was successful in obtaining a \$30,000 grant from the Columbia Basin Trust (CBT) and has partnered with the Revelstoke Local Food Initiative Society (Society) to prepare a recommendation for hiring an outreach coordinator to assist the CSR in the implementation of a food waste diversion program within Revelstoke's commercial sector throughout 2022.

The purpose of this report is to request the Board to approve a sole source agreement with the Society to hire an outreach coordinator.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
----------------	-------------------------	--------------------------	-----------------------------	--------------------------	-----------------------	-------------------------------------	---------------------------	--------------------------

BACKGROUND:

The CSR's food waste diversion strategy includes a goal of food waste diversion throughout the CSR. To date, the CSR has seen the successful implementation of a curbside food waste collection program in the City of Salmon Arm and continues to work with the business sector to increase food waste diversion in Salmon Arm. The implementation of a program in Salmon Arm was made easier because of existing infrastructure, the Spa Hills Compost operation, a private facility located in Electoral Area D.

In 2019 the CSR received grant funding under the Provincial/Federal Organics Infrastructure Program to construct a compost facility, located at the Revelstoke Refuse Disposal Site. Concurrently, the CSR received grant funding from CBT to support the Revelstoke Commercial Organic Waste Program.

The purpose of the CBT funding is to support education outreach program coordination and to help the business sector in Revelstoke transition to a food waste separation program, which in turn will be collected and delivered to the Revelstoke Compost Facility. Although COVID-19 resulted in delays in implementation, the CSR is now prepared to begin composting operations and as such has a need for feedstock. Due to the Society's connections to food waste management and the community of

Revelstoke, the CSRD staff recommend the CBT funds be used to support the Society's management of the outreach program, on behalf of the CSRD. CSRD staff have been working closely with the Society to develop this initiative.

Furthermore, the City of Revelstoke has recently applied for grant funding under the Organics Infrastructure Program to support a residential curbside collection program. Similar to Salmon Arm, the CSRD worked with the business community to start the organics diversion program, which then led to the City of Salmon Arm's implementation of a curbside collection program. Through a coordinated approach with the Society and the City of Revelstoke, the CSRD is confident that food waste will soon be diverted from the waste stream in Revelstoke.

POLICY:

In accordance with Policy No. F-32 Procurement of Goods and Services, Board authorization is required for any contract award if the value of the work is over \$10,000 and sole sourced.

FINANCIAL:

A grant from the CBT has been awarded to the CSRD in the amount of \$30,000 for the purpose of implementation of an education and outreach program in the City of Revelstoke, which will support organics diversion.

KEY ISSUES/CONCEPTS:

A partnership with the Society will be mutually beneficial to the CSRD and to the City of Revelstoke, in an effort to implement a food waste diversion program.

IMPLEMENTATION:

The Society will be notified of the Board's decision.

DESIRED OUTCOMES:

The Board approve the staff recommendation(s).

BOARD'S OPTIONS:

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

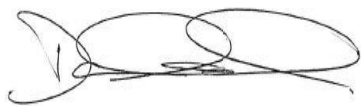
Report Approval Details

Document Title:	2022-05-19_Board_OM_Revelstoke_Food_Waste_Outreach_Contract_Award.docx
Attachments:	
Final Approval Date:	May 7, 2022

This report and all of its attachments were approved and signed as outlined below:



Phaedra Turner



Darcy Mooney



Sheena Haines



Jennifer Sham

A handwritten signature in black ink, appearing to read "Jodi Pierce". The signature is written in a cursive, flowing style with a large initial "J" and "P".

Jodi Pierce