



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 1850 41 22

**SUBJECT:** Electoral Area E: Area E Community Works Funds – Cambie Hall Community Association

**DESCRIPTION:** Report from Sheena Haines, Deputy Treasurer, dated May 6, 2022. Funding request for Board consideration.

**RECOMMENDATION:** THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$28,550 plus applicable taxes from the Area E Community Works Fund for Phase 3 of the water system upgrade at the Cambie Community Hall, this 19<sup>th</sup> day of May, 2022.

## SHORT SUMMARY:

Information relating to this request has been provided to staff and is supported by the Electoral Area E Director. The Cambie Community Hall Association would like to proceed with the third and final phase of the water system upgrade at the Cambie Community Hall to ensure the long-term sustainability and financial viability of the Hall.

---

## VOTING:

Unweighted  
Corporate

☐

LGA Part 14  
(Unweighted)

☐

Weighted  
Corporate

☒

Stakeholder  
(Weighted)

☐

---

## BACKGROUND:

The Cambie Community Hall Association is a not-for-profit organization that oversees the operation and maintenance of the Cambie Community Hall. The Board has previously approved the use of Community Works Funds for Phase 1 (September 2021) and Phase 2 (December 2021) of the water infrastructure upgrade project at the Cambie Hall. This funding request is for the final phase of the project, which, when the work is completed will allow for inspection by Interior Health so that they may grant a Permit to Operate. The completion of the project includes the installation of the well pump, a new utility room to enclose new water system infrastructure, a new water heater and piping, relocation of an existing propane tank, as well as infrastructure upgrades to the washroom to make them handicapped accessible.

The Hall is primarily available for public use and benefit and is not restricted for private purposes. The supported amount for this project is \$28,550 plus applicable taxes.

## POLICY:

This request meets the criteria for support in relation to CSR D Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations.

**FINANCIAL:**

The balance of the Area E Community Works Fund (Gas Tax) on April 30, 2022 is approximately \$69,000 after all previously approved commitments. The 2022 distributions are not included in this amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

**IMPLEMENTATION:**

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Cambie Community Hall Association for signature. Upon completion of a signed Community Works Fund Agreement, funding will be made available and paid upon submission of copies of eligible invoices.

**COMMUNICATIONS:**

The CSRD will enter into an agreement with the Cambie Community Hall Association (the "Society") that transfers CSRD obligations on ownership and reporting to the Society (e.g. the Society will need to maintain records, provide access to auditors, spend funds on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

**DESIRED OUTCOMES:**

That the Board endorse the staff recommendation.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendation(s).*
2. *Deny the Recommendation(s).*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**Report Approval Details**

Document Title:	2022-05-19_Board_FIN_CWF_Area E_Cambie Hall Community Association.docx
Attachments:	
Final Approval Date:	May 5, 2022

This report and all of its attachments were approved and signed as outlined below:



Jodi Pierce



Jennifer Sham

**No Signature - Task assigned to Charles Hamilton was completed by assistant Jennifer Sham**

Charles Hamilton