



June 30, 2017

Columbia Shuswap Regional District
555 Harbourfront Drive NE
Salmon Arm BC V1E 4P1

Attn: Ms. Jodi Pierce
Manager, Financial Services

Dear Ms. Pierce:

Re: Community Works Fund Request
South Shuswap Chamber of Commerce

The Board of Directors for the South Shuswap Chamber of Commerce is respectfully requesting monies from the CSRD through the Community Works Fund.

The Chamber would like to proceed with the second phase of its pilot project in the delivery of visitor services in the Shuswap. Four visitor information kiosks have now been completed with a further two being completed this June & July. These kiosks are located at Sorrento Blind Bay Park, Sorrento Strip Mall, Sandy Beach in Blind Bay, Sunnybrae Park, Balmoral/Blind Bay Rd intersection and White Lake. The Chamber would like to continue the project by building a further five to six kiosks in the areas of Eagle Bay, Notch Hill, Quaaout/Talking Rock Golf Course, Tappen, Shuswap Lake Estates and at the intersection of Hwy 1 and Balmoral Road.

Again, the Visitor Information Kiosk signage, literature boards and hand-outs available at these kiosks will all possess the Shuswap Tourism branding. We have the support and endorsement from Shuswap Tourism for this tourism infrastructure initiative as the kiosk project strongly aligns and supports its regional brand awareness campaign that they are pursuing with the funding from Destination BC.

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We would like to continue working with Shuswap Country Builders to keep the project consistent. The work to date has been outstanding and has exceeded the expectations of our Board. The signage by High Impact signs and graphic design by Toliver Design has also represented the vision for these kiosks. As well, Plastic Works completed the custom acrylic racks to properly display all of the hand out literature and guides. The cost of these four components make up the request for funds.

If this request meets with the approval of the CSRD, we would like to start on the next phase of construction in the Fall of 2017.

Please submit to the upcoming CSRD Board of Directors Meeting in either June or July, our request for the amount of \$82,000.00 from the Community Works Fund.

Thank you in advance,

Mark Lane, President
South Shuswap Chamber of Commerce

:klb

South Shuswap Chamber of Commerce

Community Works Request – Budget Kiosk Project 2017/2018

Cost Description	Amount	Balance
Contractor's Quote 6 Kiosks @ 11676 ea	70,056.00	70,056.00
Plastic Works Quote 6 @ 487.20	2,923.20	72,979.20
High Impact Signs Quote 6 @ 1,473.92	8,843.52	81,822.72
Visitor Information Headers 6 @ 250.00	1,500.00	83,322.72
Design Work Toliver Design 6 @ 300.00	1,800.00	85,122.72
Administrative Time for Project 35 Hrs.	875.00	85,997.72
Income Source	Amount	Balance
Opening Balance		85,997.72
South Shuswap Chamber Contribution	2,497.72	83,500.00
Shuswap Tourism Contribution	1,500.00	82,000.00
Community Works Fund Contribution	82,000.00	NIL

HIGH IMPACT SIGNS

Good Morning, Karen! So, I hope I have this correct (sizes and amounts)...just let me know if otherwise and thanks!

A) ALUPANEL SIGNS (PRINTED STRAIGHT TO SURFACE - NO DECALS)

- Artwork: Provided by you
- Size: 57.5" x 48"
- Quantity: 2
- Sides: Single-sided
- Special Finishing: UV Gloss Laminated
- Install Requirements: No
- Notes:
- Price: \$290.00 ea. + tax

B) ALUPANEL SIGNS (PRINTED STRAIGHT TO SURFACE - NO DECALS)

- Artwork: Provided by you
- Size: 22" x 48"
- Quantity: 8
- Sides: Single-sided
- Special Finishing: UV Gloss Laminated
- Install Requirements: No
- Notes:
- Price: \$92.00 ea. + tax

PLEASE NOTE THAT ONCE THE QUOTE HAS BEEN APPROVED AND DESIGN HAS COMMENCED, YOU WILL BE CHARGED FOR THAT TIME IF YOU DECIDE NOT TO PROCEED.

Proofing:

Just let us know if you would like for us to proceed and we will be pleased to get going on some proofs for you. Once you have approved your proof, we can then work on a completion date as manufacturing and installation times vary depending on the complexity of your project.

Artwork Release:

A small administration fee will be charged upon request.

Permits:

If your signage will be amended or added to the exterior of your business, within the City of Salmon Arm Limits, you will be required to apply for a signage permit. Please do not hesitate to discuss the application process with us as you will be required to pay an extra fee to the City of Salmon Arm as well.

Electrical Signage:

For electrical illuminated signage, it is the customer's responsibility to provide interior building wiring to the location of the sign(s). The electrical connection to the sign(s) is to be completed by an electrician, as arranged by the signage customer. The electrician must obtain information from High Impact Signs & Designs regarding the electrical load requirements of the signage, prior to installing wiring circuits for the signage.

Questions/Comments:

All prices based on above quantity if ordered at same time. Prices are guaranteed for 30 days. We reserve the right to review pricing upon viewing job specifications, artwork or design.

Thank you very much for the opportunity and we look forward to assisting you on your upcoming signage. If you have any questions or concerns, or you would like to compare other quotes, please do not hesitate to give us a call. Have an excellent rest of the day!

~ Laurie

"The Sign & Design Team"

High Impact Signs & Designs

t. 250.832.7536 | www.highimpactsigns.ca | Check us out on FACEBOOK !

SHUSWAP COUNTRY BUILDERS LTD

Date June 30 / 2017

Box 500
Sorrento B.C.
V0E 2W0

Contact - Steve Mclean
Phone # 250-803-2226
Email - steve@shuswapcountrybuilders.ca
Web Site www.shuswapcountrybuilders.ca

QUOTE FOR : South Shuswap Chamber of Commerce
PROJECT ADDRESS: Shuswap

Contact - Karen Brown
250-515-3276

Quote for : 5 ft x 8 ft Timber Kiosks

1) Foundation- 9ft x 12ft

As per engineering Specs

2) Structure - 5ft x 8ft x 8 ft high

2 ft overhang on all 4 sides

6x6 main posts set on poly carbinates to keep moisture away from wood

4x4 center posts

2x4 rails for sign supports c/w 3/4 x 3/4 screwed wood stops

2x10 top support all sides fastened to top of 6x6

2x12 and 2x8 mid roof support to achieve roof look

2x4 Rafters on 2 ft centers - open ends

2x6 T&G decking

Powder coated black plates as required by engineering

All sizes noted above unless engineer requires upgrading

3) Roofing

Ice and water membrane on entire roof

29 gauge 36 inch colored metal roof

Fasteners - rubber washer type

Gable flashing

Starter Flashing

4) Staining

2 coats semi or solid stain

Notes : All timbers and wood to be full dimension #1 Quality band sawn douglas fir

Metal color - to as close as possible to Sherwin Williams #2237n Marts Robe

Stain color to be decided

5) All engineering fees

6) ~~\$3 000 000.00 Liability Insurance~~

NOTES:

a) Schedule - will not be able to start for 3 to 4 weeks after acceptance of quote to allow for engineering and timber delivery

b) Payment terms - 10% due at time of acceptance
40% due at time of timber delivery
Balance due at completion and acceptance
2% may be added if not paid under the above terms

Acceptance of Quote
Pricing is good for 30 days
Sign _____

SUB TOTAL	\$	11,120.00	per Kiosk
GST 5%	\$	556.00	
TOTAL	\$	11,676.00	

PLASTICWORKS

ADDING VALUE TO PLASTICS

Customer Quote #: 8831

Quote Date: 6/16/2017

Page 1

30468 Great Northern Ave., Abbotsford, BC V2T 6H4

Toll Free: 866-637-5126 Phone: 604-850-9616 Fax: 888-870-8497

Quoted To:

Quote - Abbotsford

Fax:

ORDER

☐

COMPLETE

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Quote Valid Until 6/30/2017

Phone:		Cust PO: S Shuswap		Terms: Cash/CC	
Reference:		Ship Via:		Salesperson: ABB-GRAHAM	
Stock Code	Description	Quantity	Price	Extended	

for Karen Brown South Shuswap Chamber of Commerce. 250-515-0002

CUSTFAB	Custom Fabrication 4 wide custom brochure holder without full back in 1/4" clear. Drawing to be confirmed by customer.	18.00 EA	85.00	1,530.00
CUSTFAB	Custom Fabrication 2 wide brochure holder for larger brochures 1/4" thick without back- drawing to be confirmed by customer.	6.00 EA	85.00	510.00
CUSTFAB	Custom Fabrication Hinged map holder - drawing to be confirmed by customer.	6.00 EA	95.00	570.00

SubTotal: 2,610.00

GST: 130.50 Tax: 182.70

Shipping: 0.00

Total: 2,923.20

Transfer to Invoice Instructions:
 Step 1: Use CTRL + F7 to start the Transfer
 Step 2: Enter Quote Number (above) when asked.
 Step 3: Hit "ENTER" to use the (default) transfer to invoice
 Step 4: Use ALT + A to transfer all items.

Step 5: Hit "ENTER" to transfer notes
 Step 6: Enter PO/Reference/Ship to information as needed
 Step 7: Click on OK to enter regular invoice entry screen
 Step 8: Add items as needed and complete sale

Miscellaneous Quotes /Notes

Toliver Design – Chamber is prepared to pay \$300 per sign (x 6) for Toliver Design work (\$1800.00)

Visitor Information Signs – will run approx. \$250 each for 6 foot by 2 foot signage 'Visitor Information'
Shuswap Tourism is prepared to pay that sum (\$1500)