



BOARD REPORT

TO:

Chair and Directors

File No: 1850 40 17

SUBJECT:

Area C Community Works Fund – Tourism Kiosks (Phase 2)

DESCRIPTION:

Report from Jodi Pierce, Manager, Financial Services, dated July 5, 2017

**RECOMMENDATION
#1:**

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$82,000 plus applicable taxes from the Area C Community Works Fund for Phase 2 of the Tourism Kiosk Project.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area C Director. The South Shuswap Chamber of Commerce is requesting funding to proceed with the second phase of its pilot project in the delivery of visitor services in the Shuswap.

VOTING:

Unweighted
Corporate

☐

LGA Part 14
(Unweighted)

☐

Weighted
Corporate

☒

Stakeholder
(Weighted)

☐

BACKGROUND:

In May 2016, the South Shuswap Chamber of Commerce applied for funding for construction of 10 visitor information kiosks in Phase 1 of the project. To date, 6 kiosks have been constructed and additional funding is required to fund construction of the remaining 4 kiosks plus an additional 2 kiosks. Originally, the kiosks were budgeted at \$9,150 each, however, with advanced design such as unique stamped concrete foundations showcasing the tracks of animals indigenous to the area, the kiosks are approximately \$13,300 each. Shuswap Tourism supports this tourism infrastructure initiative. Gas Tax funds will be used for the capital cost of the kiosks and the South Shuswap Chamber of Commerce and Shuswap Tourism will be responsible for content information and maintenance of the kiosks.

POLICY:

This request meets the criteria for support in relation to CSR Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and tourism infrastructure is an eligible expenditure. The Visitor Information Kiosks are for public use and benefit.

FINANCIAL:

The balance of the Area C Community Works Fund is approximately \$837,000 (exclusive of the 2017 distribution) after all previously approved commitments. Half of the total 2017 distribution of approximately \$300,000 will be received in July and the remainder in November. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the South Shuswap Chamber of Commerce for signature. The agreement transfers CSRD obligations on ownership and reporting to the Chamber (e.g. the Chamber will need to maintain records, provide access to auditors, ensure spending only on eligible costs of eligible projects, and report to the CSRD on outcomes achieved).

Payment will be forwarded to the applicable vendors upon receipt of invoice and confirmation of satisfactory completion of works from the South Shuswap Chamber of Commerce.

COMMUNICATIONS:

The Manager, Financial Services will advise the South Shuswap Chamber of Commerce of the Board's decision.

DESIRED OUTCOMES:

The Board will approve the recommendation.

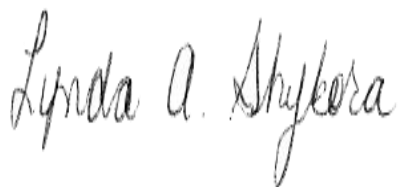
BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2017-07-20_FIN_Area C Gas Tax - Tourism Kiosks.docx
Attachments:	- S Shuswap Chamber of Commerce.pdf
Final Approval Date:	Jul 6, 2017

This report and all of its attachments were approved and signed as outlined below:



Lynda Shykora - Jul 6, 2017 - 8:36 AM



Charles Hamilton - Jul 6, 2017 - 9:24 AM