



BOARD REPORT

TO: Chair and Directors

File No: BL 5745

SUBJECT: CSRD Ticket Information Utilization Amendment Bylaw No. 5745

DESCRIPTION: Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated July 7, 2017.
The amending bylaw proposes to add the authority to ticket for offences under the CSRD Cross Connection Control Bylaw regulations, as well as to update the fine amounts for offences under the CSRD Waterworks Rates and Regulation Bylaw.

RECOMMENDATION #1: THAT: CSRD Ticket Information Utilization Amendment Bylaw No. 5745 be read a first, second and third time this 20th day of July, 2017.

RECOMMENDATION #2: THAT: CSRD Ticket Information Utilization Amendment Bylaw No. 5745 be adopted this 20th day of July, 2017.

SHORT SUMMARY:

An amendment is needed to the CSRD Ticket Information Utilization Bylaw to add ticketing provisions for offences associated with the CSRD Cross Connection Control Bylaw No. 5726. An amendment is also needed to include the newly adopted CSRD Waterworks Rates and Regulation Bylaw within the ticketing bylaw - it should be noted that the fine amounts proposed for infractions under the waterworks rates and regulation bylaw are proposed to increase in comparison to the fine amounts contained previously.

VOTING: Unweighted Corporate LGA Part 14 (Unweighted) Weighted Corporate Stakeholder (Weighted)

BACKGROUND:

When regulatory bylaws are adopted there are typically corresponding amendments needed to the CSRD Ticket Information Utilization bylaw to establish the authority to ticket for offences under the regulatory bylaw(s), as appropriate.

POLICY:

The Community Charter provides the authority to a local government, by bylaw, to establish a ticket information bylaw, to designate bylaw enforcement officers, and to authorize the use of tickets for violation of bylaw offences.

FINANCIAL:

Any bylaw enforcement costs are marginally offset by monies collected through the payment of ticket(s) issued for offences identified in the bylaw. Bylaw enforcement staffing costs would be charged to the Operations Management budget, rather than to Development Services, in the event of ticketing under the Cross Connection Control or the Waterworks Regulations bylaws.

KEY ISSUES/CONCEPTS:

It is important to have the authority to ticket for bylaw offences, when fines for offences are considered appropriate. The amending bylaw proposed sets out a list of ticketable offences under the CSRD Cross Connection Control Bylaw. The amending bylaw also refreshes a list of ticketable offences under a recently adopted CSRD Waterworks Regulations and Rates bylaw in the event that ticketing is required for offences under the waterworks regulations. The fine amounts for tickets under the Water Regulations and Rates bylaw are proposed to be increased versus the fine amounts contained in the existing ticket information bylaw. For ease of reference, the amendments proposed are shaded in blue in the proposed amending bylaw.

A list of the fine amounts previously set for ticketing under the waterworks regulations bylaw, is also attached for comparison.

IMPLEMENTATION:

The CSRD Utilities, Team Leader, apprises CSRD Bylaw Enforcement Officers in the event that tickets are required to be issued under the CSRD Cross Connection Control Bylaw or the CSRD Waterworks Regulations and Rates Bylaw.

COMMUNICATIONS:

Copies of the bylaw will be provided to those individuals designated as Bylaw Enforcement Officers. A copy of the consolidated version of the Municipal Ticket Information Bylaw will be posted on the CSRD website.

CSRD Utilities staff will communicate the existence of ticketing provisions to residents as circumstances arise. It is hoped that mention of the CSRD's ability to ticket and an associated fine will serve as a deterrent for those repeat offenders who do not comply with CSRD waterworks or the cross connection control program regulation bylaws.

DESIRED OUTCOMES:

That the Board endorse staff recommendations.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:

1. N/A

Report Approval Details

Document Title:	CSRD Ticket Information Utilization Amendment Bylaw No. 5745.docx
Attachments:	- BL5745 MTI Amendment, Cross Connection and Water Regulations.pdf - ATTACHMENT FOR BL5745 REPORT July 7 2017.pdf
Final Approval Date:	Jul 10, 2017

This report and all of its attachments were approved and signed as outlined below:



Charles Hamilton - Jul 10, 2017 - 3:36 PM