



BOARD REPORT

TO:**Chair and Directors****File No:** 1850 40 17**SUBJECT:**

Area C Community Works Fund – Tennis Court resurfacing

DESCRIPTION:

Report from Jodi Pierce, Manager, Financial Services, dated June 5, 2017

**RECOMMENDATION
#1:**

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$31,500 plus applicable taxes from the Area C Community Works Fund for resurfacing the tennis courts at the Shuswap Lake Estates Tennis Club.

SHORT SUMMARY:

Information relating to this request is attached and is supported by the Electoral Area C Director. The Shuswap Lake Estates Tennis Club is in need of having the courts resurfaced to ensure a safe place to play.

VOTING:	Unweighted Corporate	<input type="checkbox"/>	LGA Part 14 (Unweighted)	<input type="checkbox"/>	Weighted Corporate	<input checked="" type="checkbox"/>	Stakeholder (Weighted)	<input type="checkbox"/>
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BACKGROUND:

The Shuswap Lake Estates Tennis Club is a non-profit organization with membership that is open to the public. Resurfacing the courts is an eligible program expenditure under the recreation infrastructure funding. The Club has endeavoured to submit three quotes for completion of the work, however, as this is a specialized process, they were only able to submit the one quote attached in time for the Board meeting. Should an additional quote become available, and be lower than the attached quote, the Club will use the lower cost option.

POLICY:

This request meets the criteria for support in relation to CSR Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations and court resurfacing is an eligible expenditure. The Shuswap Lake Estates Tennis Club is for public use and benefit.

FINANCIAL:

The balance of the Area C Community Works Fund (Gas Tax) is \$1,010,000 after all previously approved commitments. The 2017 distribution of approximately \$300,000 is in addition to the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSR, dated July 7, 2014.

IMPLEMENTATION:

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the Shuswap Lake Estates Tennis Club for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in summer 2017.

COMMUNICATIONS:

The CSRD will enter into an agreement with the Shuswap Lake Estates Tennis Club that transfers CSRD obligations on ownership and reporting to the Club (e.g. the Club will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc).

DESIRED OUTCOMES:

The Board will approve the recommendation.

BOARD'S OPTIONS:

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

Report Approval Details

Document Title:	2017-06-15_Board_Fin_Area C Gas Tax - Shuswap Lake Estates Tennis Club.docx
Attachments:	- Tennis Club CWF Application.pdf
Final Approval Date:	Jun 7, 2017

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Lynda Shykora was completed by assistant Emily Johnson

Lynda Shykora - Jun 6, 2017 - 3:09 PM

A handwritten signature in black ink, appearing to read 'C. Hamilton', with a stylized flourish at the end.

Charles Hamilton - Jun 7, 2017 - 8:37 AM