



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: December 6, 2019

Time: 9:30 AM

Location: CSRD Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart* (electronic participation)	Electoral Area A
	D. Brooks-Hill (electronic participation)	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin (Vice Chair) (electronic participation)	Electoral Area E
	J. Simpson	Electoral Area F
	C. Moss* (electronic participation)	Town of Golden
	G. Sulz* (electronic participation)	City of Revelstoke
	T. Rysz*	District of Sicamous
	K. Flynn (Chair)	City of Salmon Arm
	T. Lavery*	City of Salmon Arm
		Alternate

In Attendance	C. Hamilton	Chief Administrative Officer (CAO)
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	J. Pierce*	Manager, Financial Services
	D. Mooney*	Manager, Operations Management

R. Nitchie*	Team Leader, Community Services
T. Langlois*	Team Leader, Utilities
D. Sutherland*	Team Leader, Protective Services
G. Christie	Manager, Development Services
K. Gobeil*	Senior Planner
C. Benner*	Planner II
C. LeFloch*	Planner II
E. Hartling*	Planner I
L. Gibson*	Planner I
B. Payne*	Manager, Information Systems
E. Johnson*	Electronic Records Management
T. Hughes*	Facilitator Communications Coordinator

\*attended a portion of the meeting only

**1. Call to Order**

The Chair called the meeting to order at 9:31 AM.

**2. Board Meeting Minutes**

Late Agenda Handout documents were added to Agenda Items 7.6, 8.2 and 12.1.

2019-1201

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the Agenda for the December 6, 2019 Regular Board meeting be adopted.

**CARRIED**

## **2.1 Adoption of Minutes**

2019-1202

**Moved By** Director Rysz

**Seconded By** Alternate Director Lavery

THAT: the minutes of the November 21, 2019 Regular Board meeting be adopted.

**CARRIED**

## **2.2 Business Arising from the Minutes**

### **2.2.1 Community Connections Proposal (November 8, 2019)**

Brought forward from the November 21, 2019 Board meeting.

Finance staff have prepared the funding options for the initiative from Grant-in-Aids. See attached.

#### Discussion on the proposal:

Director Talbot asked if municipal directors would be putting money into this initiative.

Chair Flynn said this has been brought back to the councils for discussion.

Director Demenok asked about next steps and who is completing the grant.

CAO said there appears to be there is some expectation that CSRD is going to lead this but there is no staff dedicated to this nor do we have a service area.

Manager, Financial Services, gave more information and confirmed there is no staff capacity or a service area to fund this initiative.

Alt. Director Lavery said their council also had the same concerns about the implementation, capacity, and deliverables.

Chair Flynn confirmed the council could fund \$1000 for this year only.

Director Simpson said this is a plan for a time of need and suggested the Emergency Program budget.

2019-1203

**Moved By** Director Demenok

**Seconded By** Director Rysz

THAT: the CSRD not support the Community Connections proposal food action initiative at this time.

Discussion on the motion:

Director Martin supports this initiative and is willing to fund it through the Electoral Area E grant-in-aid fund, but agrees this is a rushed proposal.

Director Moss would like additional positive communication and that the organizer engage the CSRD earlier in the next proposal because this proposal is too rushed.

Director Demenok mentioned that this was part of the Agricultural Strategy and food security is an important issue.

**CARRIED**

**3. Delegations**

None.

ADMINISTRATION

**4. Correspondence**

2019-1204

**Moved By** Director Rysz

**Seconded By** Alternate Director Lavery

THAT: the correspondence attached to the December Board Agenda be received for information this 6th day of December, 2019.

**CARRIED**

**4.1 CSRD Support Request for Sicamous MRDT Funding Application  
(November 27, 2019)**

Staff received an email requesting a letter of support for the District of Sicamous MRDT application and stating the following:

"The Columbia Shuswap Regional District Board of Directors supports the District of Sicamous in an application for the 2% Municipal and Regional District Tax.

The Council recognizes that participation in the Municipal and Regional District Tax is an important step for the area and that it will strengthen the marketing of the destination resulting in increased area visitors."

Kelly Bennett, Chief Financial Officer from District of Sicamous gave more information about the request.

Director Talbot asked about sharing funding with Shuswap Tourism.

Ms. Bennett replied that the shared projects will include funding.

Chair Flynn shared the City of Salmon Arm's experience.

Director Rysz mentioned that almost every other community in the region has the MRDT and encourages the Board to support this.

2019-1205

**Moved By** Director Rysz

**Seconded By** Director Talbot

THAT: the Board write a letter of support for the District of Sicamous' MRDT application.

Discussion on the motion:

Chair Flynn asked the District to contact SAEDS in regards to their experience through the application process.

**CARRIED**

## **5. Reports**

2019-1206

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the meeting minutes of the Electoral Area Directors' Committee (November 19, 2019) and the Municipal Directors' Committee (November 20, 2019) contained on the December 6, 2019 Board Agenda be received.

**CARRIED**

**5.1 Electoral Area Directors' Committee Meeting Minutes (November 19, 2019)**

**5.2 Municipal Directors' Committee Meeting Minutes (November 20, 2019)**

Recommendation:

THAT: the MDC recommends to the Board that Policy F-03 be reviewed as part of the 2020 Budget process, this 20th day of November, 2019.

Discussion on the recommendation:

Director Demenok asked about the MDC recommendation and Chair Flynn explained the rationale.

Director Cathcart asked what the municipal directors want to do.

Director Moss said it was not about what the municipal directors exactly to do with the policy, but for staff to review the policy.

Manager Financial Services said a draft can be brought forward to the budget process

2019-1207

**Moved By** Director Moss

**Seconded By** Director Martin

THAT: the Board direct staff to review Policy F-03 as part of the 2020 Budget process.

For (8): Director Cathcart, Director Brooks-Hill, Director Martin, Director Moss, Director Sulz, Director Rysz, Director Flynn, and Alternate Director Lavery

Opposed (3): Director Demenok, Director Talbot, and Director Simpson

**CARRIED (8 to 3)**

**6. Business General**

**6.1 2020 Appointments to Committees and other External Boards/Agencies**

Report from Lynda Shykora, Deputy Manager, Corporate Administration Services, dated December 3, 2019

2019-1208

**Moved By** Director Rysz

**Seconded By** Director Talbot

THAT: the Board endorse the listing of appointments to Committees, external Boards and Agencies for the year 2020, this 6<sup>th</sup> day of December, 2019.

**CARRIED**

## **6.2 Records and Information Management (RIM)**

Report from Emily Johnson, Electronic Records Management Facilitator, dated November 22, 2019. Staff are proposing changes to provide consistency to the retention and disposal of paper and electronic records, facilitate the scanning of paper records, and also outline the RIM program of the Regional District.

2019-1209

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: "Records Management Bylaw No. 5807" be read a first, second and third time this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Director Demenok asked for more information about schedules of retention for CSRD's correspondence/records; the Electronic Records Management Facilitator gave an explanation.

**CARRIED**

2019-1210

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Records Management Bylaw No. 5807" be adopted this 6<sup>th</sup> day of December, 2019.

**CARRIED**

2019-1211

**Moved By** Director Demenok

**Seconded By** Director Rysz

THAT: Records and Information Management Policy A-75 be endorsed by the Board this 6<sup>th</sup> day of December, 2019.

**CARRIED**

2019-1212

**Moved By** Director Rysz

**Seconded By** Director Simpson

THAT: Scanning and Imaging Policy A-76 be endorsed by the Board this 6<sup>th</sup> day of December, 2019.

**CARRIED**

## **7. Business By Area**

### **7.1 Grant-in-Aid Requests**

Report from Jodi Pierce, Manager, Financial Services, dated November 21, 2019.

2019-1213

**Moved By** Director Rysz

**Seconded By** Director Demenok

THAT: the Board approve the following allocations from the 2019 electoral Grant-in-Aids:

#### Area A

\$3,500 Interact Club of Golden (local community projects)

#### Area C

\$500 SAS Dry Grad 2020 (Graduation Celebration)

\$4,000 South Shuswap Chamber of Commerce (Community Engagement Day)

#### Area D

\$12,000 Silver Creek Community Association (hall improvements to storage, kitchen supplies, and play area)

#### Area E

\$4,000 Cambie Community Hall (Operating expenses)

Area F

\$500 SAS Dry Grad 2020 (Graduation Celebration)

\$1,950 North Shuswap Health Centre Society (contribution towards ultrasound machine)

this 6<sup>th</sup> day of December, 2019.

**CARRIED**

**7.2 Electoral Area C: Community Works Fund - Sunnybrae Waterworks Communications Repair**

Report from Terry Langlois, Team Leader Utilities, dated November 23, 2019. Authorization to access the Community Works Fund monies from the Electoral Area C allocation for the Sunnybrae Waterworks communication repairs

2019-1214

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for up to \$10,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for costs associated with the Sunnybrae Waterworks communications system replacement.

Discussion on the motion:

Chair Flynn asked when the CSRD takes over a water system, if they often have reserves.

Team Leader, Utilities, responded that they do not often have any.

Chair Flynn asked if the province gives any money towards reserves.

Team, Leader, Utilities, replied no.

**CARRIED**

**7.3 Electoral Area D: Community Works Funds – Deep Creek Farmers Institute**

Report from Jodi Pierce, Manager, Financial Services, dated November 21, 2019.

2019-1215

**Moved By** Director Talbot

**Seconded By** Alternate Director Lavery

THAT: in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$8,775 including applicable taxes from the Area D Community Works Fund for furnace replacement at the Deep Creek Hall, this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Director Talbot mentioned they are burning wood now and this would be better for the environment.

**CARRIED**

**7.4 Electoral Area F: Community Works Fund – Energy Efficient Upgrades for the Celista and Scotch Creek Fire Halls**

Report from Derek Sutherland, Team Leader, Protective Services, dated November 22, 2019. Energy Efficient Upgrades for the Celista and Scotch Creek Fire Halls.

2019-1216

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for a maximum amount of \$25,000 plus applicable taxes from the Electoral Area F Community Works Fund allocation for energy efficient upgrades at the Celista and Scotch Creek Fire Halls, this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Director Simpson asked about the old doors.

Team Leader, Protective Services, said it would go through the disposal of assets process.

**CARRIED**

## **7.5 Electoral Area E: Park Land Donation Agreement**

Report from Ryan Nitchie, Community Services Team Leader, dated November 25, 2019. Electoral Area E Parkland Donation Agreement

2019-1217

**Moved By** Director Martin

**Seconded By** Director Rysz

THAT: the Board empower the authorized signatories to enter into a Parkland Donation Agreement with Ritchie Land & Timber Ltd. for a 16.24 hectare (42.82 acre) parcel of land legally described as LS 16 Lying East of the Eagle River and South of the Right of Way as shown on Plan 633-A-9 is, LS 13 lying North and West of River, LS 9 East of River and LS 12 North and West of River located in Electoral Area E near Malakwa, BC, this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Director Martin gave background information about the donor family and expressed support for this donation.

**CARRIED**

## **7.6 Electoral Area A: Golden & District Recreation Centre Chiller Replacement**

Report from Ryan Nitchie, Team Leader Community Services dated November 28, 2019.

2019-1218

**Moved By** Director Moss

**Seconded By** Director Rysz

THAT: WHEREAS section 377 (3) of the Local Government Act and section 189 (4.1) and (4.2) of the Community Charter permit a Regional District to lend money from a reserve fund for one service to a reserve fund for a different service;

NOW THEREFORE be it resolved that:

1. As needed during the 2020 financial year, the Board authorize the CSRD to internally borrow up to \$200,000 to complete the emergent purchase and installation of a new chiller for the Golden & District Recreation Centre with total repayment of interest and principal to the contributing reserve funds within five (5) years; and,

2. Principal will be repaid annually upon receipt of the annual tax requisition and interest will be paid monthly from Function 340 – Arena – Golden Area/A.

Discussion on the motion:

Team Leader, Community Services, gave background information about what has been happening since the closure.

Director Moss gave some background information about what users are doing in the meantime.

**CARRIED**

2019-1219

**Moved By** Director Rysz

**Seconded By** Director Talbot

THAT: the Board authorize an expenditure from the Golden Arena operating budget to a maximum amount of \$80,000 plus applicable taxes to rent a temporary chiller for the Golden & District Recreation Centre to replace the existing failed chiller while a new permanent chiller replacement is procured, this 6th day of December, 2019.

**CARRIED**

**7.7 Electoral Areas C & E: Housing Needs Reports Contract Award**

Report from Gerald Christie, Manager Development Services, dated November 28, 2019

2019-1220

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the Board empower the authorized signatories to enter into an agreement with Urbanics Consultants Ltd. to complete Housing Needs Reports for Electoral Areas C and E for a total cost of \$31,040 plus applicable taxes, this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Director Demenok said that there should be an emphasis on qualitative data.

**CARRIED**

## **7.8 Electoral Area C: Parkland Acquisition Fund**

Report from Darcy Mooney, Manager of Operations, dated December 3, 2019. Electoral Area C Parkland Acquisition.

2019-1221

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: as a result of the recent unsuccessful Alternative Approval Process to acquire the Centennial Field property as park land, expenditure from the Electoral Area C Park Land Acquisition Reserve Fund be suspended until such time as a communication strategy is developed and implemented to address public concerns relayed to the CSRD including, but not limited to, the following:

1. The proposed purchase price of Centennial Field is more than the appraised value;
2. The service area establishment bylaw maximum requisition rate lacks justification;
3. The financial implications that will occur with an impending incorporation or electoral boundary adjustments within Electoral Area C; and
4. The use of the Alternative Approval Process method of assent for park land purchase.

**CARRIED**

## **8. Administration Bylaws**

### **8.1 Water System Rates and Regulation Bylaw No. 5805, 2019**

Report from Terry Langlois, Team Leader, Utilities, dated November 22, 2019.

2019-1222

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: CSRD Waterworks Rates and Regulation Bylaw No. 5805, 2019 be read a first, second and third time this 6th day of December, 2019.

Discussion on the motion:

Director Talbot said he is glad to hear that there will be a mail out regarding the changes.

Team Leader, Utilities, confirms the mail out will be in January 2020.

Director Demenok asked if this affects reserves and the Team Leader, Utilities, confirmed it does not.

Director Martin, asked if the reserves should be discussed at the budget meeting to lessen the hit in the future.

Manager, Operations, said that this would be for a future year budget discussion because there are a number of discussions needed including policy. There will be 12-14 month's worth of work to do before staff will have anything to present.

**CARRIED**

2019-1223

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: CSRD Waterworks Rates and Regulations Bylaw No. 5805, 2019 be adopted this 6th day of December, 2019.

**CARRIED**

**8.2 2019 Five Year Financial Plan Amendment Bylaw No. 5806, 2019**

Report from Jodi Pierce, Manager, Financial Services dated November 22, 2019

2019-1224

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: "2019 Five Year Financial Plan Amendment Bylaw No. 5806, 2019" be read a first, second and third time, this 6<sup>th</sup> day of December, 2019.

**CARRIED**

2019-1225

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: "2019 Five Year Financial Plan Amendment Bylaw No. 5806, 2019"  
be adopted, this 6<sup>th</sup> day of December, 2019.

**CARRIED**

**9. IN CAMERA**

2019-1226

**Moved By** Director Rysz

**Seconded By** Director Simpson

THAT: pursuant to Sections 90(1):  
(c) labour relations or other employee relations;  
of the Community Charter, the Board move In Camera.

**CARRIED**

DEVELOPMENT SERVICES

**10. Business General**

None.

**11. ALR Applications**

**11.1 Electoral Area A: Agricultural Land Commission Section 20(3) – Non-Farm Use LC2505A (Baumholz)**

Report from Candice Benner, Planner II  
1212 Horse Creek Road South, Nicholson

2019-1226

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: Application No. LC2505A, Section 20(3) Non-Farm Use in the ALR  
for Lot 1, Section 8, Township 26, Range 21, W6M, Kootenay District,  
Plan 14854 be forwarded to the Agricultural Land Commission  
recommending approval, this 6<sup>th</sup> day of December 2019.

Discussion on the motion:

Director Talbot asked if a rezoning would be required.

Planner II replied that there is no zoning in Electoral Area A.

**CARRIED**

2019-1227

**Moved By** Director Cathcart

**Seconded By** Director Martin

THAT: the Board support the Non-Farm Use in the ALR application (LC2505A) including the two existing dwellings for Lot 1, Section 8, Township 26, Range 21, W6M, KD, Plan 14854.

**CARRIED**

**11.2 Electoral Area C: Agricultural Land Commission (ALC) Application No. 2571 Section 20.1(2) – Non-adhering Residential use in the ALR (Grass Root Dairies Ltd.)**

Report from Laura Gibson, Planner I, dated November 18, 2019.  
4783/2818 Trans-Canada Highway, Tappen.

2019-1228

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: Application No. LC2571, Section 20.1(2) – Non-Adhering Residential Use in the ALR, for Lot 1, Section 16, Township 21, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan 33874, Except Plan A17616, be forwarded to the Provincial Agricultural Land Commission recommending approval this 6<sup>th</sup> day of December, 2019.

**CARRIED**

**ELECTORAL AREA DIRECTORS**

**12. Business by Area**

**12.1 Electoral Area B: Development Variance Permit No. 851-04 (Modersbach)**

Report from Laura Gibson, Planner I, dated November 19, 2019.  
PID 012-65-987, Ferguson

Applicant was not in attendance.

One public submission in opposition was received. A late public submission in support was distributed to the Board at the meeting.

2019-1229

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 851-04 for Lot 12, Block 1, District Lot 1140, Kootenay District, Plan 671, varying Section 5.5(3)(f) of Electoral Area B Zoning Bylaw No. 851 as follows:

- Minimum setback from the exterior side parcel boundary from 5.0 m to 2.0 m, only for the proposed single family dwelling;

be approved for issuance this 6<sup>th</sup> day of December, 2019.

**CARRIED**

## **12.2 Electoral Area C: Development Permit No. 725-223 (1174355 BC Ltd.)**

Report from Christine LeFloch, Planner II, dated November 21, 2019.  
1336 Taylor Road, Notch Hill

Applicant was not in attendance.

No public submissions received.

2019-1230

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Section 490 of the Local Government Act, Development Permit No. 725-223 for The East ½ of the Southeast ¼ of Section 4, Township 22, Range 11, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, be approved this 6<sup>th</sup> day of December, 2019.

**CARRIED**

## **12.3 Electoral Area F: Development Variance Permit No. 650-40 (Robertson/MacInnes)**

Report from Christine LeFloch, Planner II, dated November 21, 2019.  
7206 Squilax-Anglemont Road, Anglemont

Architect for the applicant was in attendance.

No public submissions were received.

2019-1231

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 650-40 for: Lot 6, Sections 16 and 17, Township 23, Range 9, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan KAP44140, varying Anglemont Zoning Bylaw No. 650, as follows:

Section 5.5.2(f) maximum height of an accessory building from 6 m to 8.35 m; and

Section 5.5.2(j) maximum floor area of an accessory building from 55 m<sup>2</sup> to 118.25 m<sup>2</sup>;

be approved for issuance this 6<sup>th</sup> day of December, 2019;

AND THAT: the permit include the condition that the roof space of the proposed accessory building shall not be finished to create additional floor area.

Discussion on the motion:

Director Simpson asked about the restriction about the additional floor area.

Planner II, said that the additional floor area would not comply with the variance.

**CARRIED**

**12.4 Electoral Area B: Temporary Use Permit No. 850-04 (Bernacki et al) (Renewal)**

Report from Erica Hartling, Planner I, dated November 18, 2019.  
3304 Catherwood Road, Revelstoke

Registered On-site Wastewater Practitioner's letter, dated November 29, 2019, attached to Late Agenda.

Applicants were not in attendance.

No public submissions received.

2019-1232

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-04 (Renewal) for Legal Subdivision 13, Section 12, Township 23, Range 2, West of the 6<sup>th</sup> Meridian, Kootenay District, except parts included in Plans 9790 and 11177, for a vacation rental, be approved for renewal for the term November 10, 2019 to November 10, 2022, this 6<sup>th</sup> day of December, 2019, subject to the applicant fulfilling the following condition:

- a. Submission of a new septic system evaluation report completed by a Registered On-site Wastewater Practitioner, confirming that the septic system is in good working order and adequate for the vacation rental use.

**CARRIED**

### **13. Planning Bylaws**

#### **13.1 Electoral Area B: Electoral Area B Zoning Amendment (Gagnon et al) Bylaw No. 851-16**

Report from Erica Hartling, Planner I, dated November 19, 2019.  
Strata Plan NES3881, Lots 1 – 7 Mt McPherson Drive

Applicants were not in attendance.

2019-1233

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: "Electoral Area B Zoning Amendment (Gagnon et al) Bylaw No. 851-16" be given third reading this 6<sup>th</sup> day of December 2019.

**CARRIED**

2019-1234

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: adoption of "Electoral Area B Zoning Amendment (Gagnon et al) Bylaw No. 851-16" be withheld until documentation has been received

confirming registration of a suitably worded Section 219 covenant about the on-site sewage disposal system.

**CARRIED**

**13.2 Electoral Area D: Salmon Valley Land Use Amendment (Froese)  
Bylaw No. 2563**

Report from Erica Hartling, Planner I, November 18, 2019.  
5488 Lynes Road, Falkland

Ministry of Transportation and Infrastructure referral comments added to Late Agenda.

Applicant was not in attendance.

2019-1235

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered "Salmon Valley Land Use Amendment (Froese) Bylaw No. 2563" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

**CARRIED**

2019-1236

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Salmon Valley Land Use Amendment (Froese) Bylaw No. 2563" be read a second time this 6<sup>th</sup> day of December, 2019.

**CARRIED**

2019-1237

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (Froese) Bylaw No. 2563" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Talbot, Electoral Area D, being that in which the land concerned is located, or to Alternate Director De Vos, if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**13.3 Electoral Area F: Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9**

Report from Erica Hartling, Planner I, dated November 21, 2019.  
5140 Squilax-Anglemont Road, Celista

Applicants were not in attendance.

2019-1238

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9", be read a third time, as amended, this 6<sup>th</sup> day of December 2019.

**CARRIED**

2019-1239

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Lakes Zoning Amendment (Meadow Creek Properties Park Association) Bylaw No. 900-9", be adopted this 6<sup>th</sup> day of December 2019.

**CARRIED**

**13.4 Electoral Area F: Scotch Creek / Lee Creek Zoning Bylaw Amendment (Pine Grove RV Park) Bylaw No. 825-38**

Report from Ken Gobeil, Senior Planner, dated October 1, 2019.  
1131 Pine Grove Rd, Scotch Creek

Applicant was not in attendance.

2019-1240

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Scotch Creek/Lee Creek Amendment (Pine Grove RV Park) Bylaw No. 825-38" be read a second time as amended this 6<sup>th</sup> day of December, 2019.

Discussion on the motion:

Staff clarified the differences between different recreational vehicle types, including park models and their uses.

**CARRIED**

2019-1241

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: a public hearing to hear representations on "Scotch Creek/Lee Creek Zoning Amendment (Pine Grove RV Park) Bylaw No. 825-38" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director of Electoral Area F being that in which the land concerned is located, or Alternate Director Jeffrey Tarry, if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

#### **14. Release of In Camera Resolutions**

None.

**17. Adjournment**

2019-1242

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the regular Board meeting of December 6, 2019 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER