



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: August 15, 2019

Time: 9:30 AM

Location: CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart	Electoral Area A
	D. Brooks-Hill	Electoral Area B
	P. Demenok*	Electoral Area C
	R. Talbot	Electoral Area D
	R. Martin (Chair)	Electoral Area E
	J. Simpson	Electoral Area F
	C. Moss (Vice-Chair)*	Town of Golden
	G. Sulz*	City of Revelstoke
	T. Rysz*	District of Sicamous
	K. Flynn*	City of Salmon Arm
	C. Eliason*	City of Salmon Arm
In Attendance	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	J. Pierce*	Manager, Financial Services
	D. Mooney*	Manager, Operations Management
	B. Van Nostrand*	Team Leader, Environmental Health Services

R. Nitchie*	Team Leader, Community Services
G. Christie	Manager, Development Services
C. Paiement*	Team Leader, Development Services
C. Benner*	Planner II
C. LeFloch*	Planner II
E. Hartling*	Planner I
L. Gibson*	Planner I
B. Payne*	Manager, Information Systems
T. Hughes*	Communications Coordinator

\*attended a portion of the meeting only

## 1. **Call to Order**

Introduction of Kyle Dearing, contract administrator for Shuswap Economic Development, Shuswap Tourism, and Shuswap Film Commission programs.

The Chair called the meeting to order at 9:32 AM.

## 2. **Board Meeting Minutes**

### 2.1 **Adoption of Minutes**

Note to Board: Director Simpson requests correction to minutes to reflect that he voted in favour of Resolution No. 2019-0714 re Request of Director Brooks-Hill for support Remove portion of Area B from Building Inspection Service.

2019-0801

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the minutes of the July 18, 2019 regular Board meeting be adopted, as corrected.

**CARRIED**

## 2.2 Business Arising from the Minutes

Director Demenok left the meeting at 9:35 am.

Director Demenok declared a conflict because he serves on the South Shuswap Transportation Society.

### 2.2.1 Resolution from CSRD Board to support grant application to the BC Rural Dividend Fund, South Shuswap Transportation Project

At the July 18, 2019 Board meeting, Board adopted the following resolution:

*"THAT: staff be directed to oversee the development of grant applications to the BC Rural Dividend Fund and BC Gaming Capital Projects fund in support of the South Shuswap Transportation Society."*

Staff have been advised that the grant application requires a subsequent resolution to accompany the funding application. Refer to Resolution proposed.

2019-0802

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: the Board empower the authorized signatories to submit a grant application to the BC Rural Dividend Program for the South Shuswap Transportation Project for a maximum amount of \$50,800;

AND THAT: the Board support the project through its duration, this 15<sup>th</sup> day of August, 2019.

#### Discussion on the motion:

Director Moss asked what "support the project through its duration" means.

Manager, Operations Management clarified that this project includes the purchase of an electric vehicle but this is a capital project grant that will go through the CSRD to the society. When the money is spent, the society will be responsible for the operation

of the program. Staff is considering a policy regarding the CSRD applying for grants.

**CARRIED**

**2.2.2 Bylaws Approved and Alternative Approval Process to Proceed - Centennial Field Community Park Service and Loan Authorization**

For information:

The Inspector of Municipalities has approved: Centennial Field Community Park Service Establishment Bylaw No. 5800, 2019 and Centennial Field Community Park Loan Authorization Bylaw No. 5801, 2019.

Alternative Approval Process for Electoral Area C begins on Friday, August 23, 2019 - deadline to submit Elector Response Forms is Wednesday, October 2, 2019.

Director Demenok joined the meeting at 9:42 am.

**ADMINISTRATION**

**4. Correspondence**

2019-0803

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: the correspondence attached to the August Board Agenda be received for information this 15th day of August, 2019.

**CARRIED**

**4.1 Minister of Agriculture Lana Popham - Response to Chair Martin - Re: Invitation to Discuss Changes to Class E Licencing in Area A (July 25, 2019)**

Chair Martin correspondence to Minister of Agriculture dated April 25, 2019, included for reference.

**4.2 Minister of Municipal Affairs - Sorrento Blind Bay Incorporation Study Funding Approved (August 7, 2019)**

Chair Martin correspondence to Minister of Municipal Affairs and Housing dated February 27, 2019, included for reference.

Related Item 6.10

**4.3 UBCM re Housing Needs Program Funding Approved for Electoral Areas C and E (July 15, 2019)**

Late Agenda - typo in title corrected from Electoral Area F to E.

**4.4 District of Sicamous - Sicamous Recycling Depot Location (August 1, 2019)**

Please see Item 6.5 'Downtown Sicamous Recycling Depot'.

**5. Reports**

2019-0804

**Moved By** Director Rysz

**Seconded By** Director Brooks-Hill

THAT: the Reports and Committee Meeting Minutes contained on the August 15, 2019 Regular Board Agenda be received, this 15th day of August, 2019.

**CARRIED**

**5.1 Southern Interior Development Initiative Trust (SIDIT) Fiscal 2019 Annual Report**

**5.2 Sicamous-to-Armstrong Rail Trail Corridor Governance Advisory Committee Meeting Minutes, July 19, 2019**

Action Items arising from the minutes:

Items 6.a. and 6.b. were removed as per staff conversation with Ministry of FLNRO; revert to existing recommendation previously approved by the Board.

- 7.a. - to approve the Draft Communications Plan & Consultation Strategy (see attached).

2019-0805

**Moved By** Director Rysz

**Seconded By** Director Brooks-Hill

THAT: the recommendations contained in the July 19, 2019 minutes of the Sicamous-to-Armstrong Rail Trail Corridor Governance Advisory Committee be endorsed by the CSRD Board, this 15th day of August, 2019.

Staff explained the removal of the previous recommendation numbers 6a and 6b.

Discussion on the motion:

Director Demenok asked if there were plans for any open houses.

Team Leader, Community Services replied there will be open houses.

**CARRIED**

**3. Delegations**

**10:00 AM**

Kelli Rose, on behalf of Electoral Area D (Falkland, Silver Creek) residents.

Two petitions were attached to the Agenda for reference:

Petition One: Residents against Implementing Building Regulation in Area D.  
\*(330 signatures)

Petition Two: Residents requesting a Referendum on Building Regulation in Area D. \*(361 signatures)

Letter requesting Official Community Plan for (Falkland and Silver Creek) Area D.

**6. Business General**

**6.1 Video Recording/Streaming of Board Meetings**

Report from Brad Payne, Manager, IT/GIS Services, dated August 1, 2019.

2019-0806

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board endorse the staff recommendation to not proceed with recording of, or live-streaming Board meetings at this time, this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director Brooks-Hill said it is important to have this for the residents in the areas that are further away.

Director Simpson would like staff to explore this further to increase level of trust and transparency.

Director Moss it is over servicing something that isn't a requirement. Attendance at meetings are low unless it's one item that is of interest. The monthly meetings will not have the attendance even online.

Director Talbot agree with Director Simpson to continue to look at this. It will help get the information out into the public.

Director Cathcart agrees with Director Moss. Area A is the furthest away and they do not ask about video streaming. We have a Local Advisory Committee. There are a lot of issues identified in the staff report. It is a lot of money to provide this service. If people want to know, they can access the information from the website and through the elected official.

Director Demenok has mixed feelings about this. He is going through an Alternative Approval Process and still hears the complaint of lack of information. Wonder why people aren't aware of things. The other way is having the convenience of the video from the comfort of their home increases transparency. The cost factor is there. We should continue to look at our options. Overall it's a good thing to do that expensive and not needed.

Director Moss requests to give specific direction to staff.

Director Flynn the Board asked staff to bring forward a report. There is a recommendation and it makes no sense to send it back to staff to write another report.

Director Sulz said the City of Revelstoke has livestreaming and recordings. Media is not present and it is an advantage to them. It is extremely expensive to operate; have three staff members operating the system. Supportive of staff because of cost and implementing the system.

Director Rysz said the District of Sicamous has looked at this too and the cost of it is too high. Council will likely not move forward with it.

**Directors Simpson and Brooks-Hill opposed**

**CARRIED**

## **6.2 Professional Development Day Office Closure**

Report from Jennifer Sham, Assistant Deputy Corporate Officer, dated August 6, 2019.

2019-0807

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: approval be given for an office closure on Thursday, October 3, 2019 for an all staff Professional Development Day.

**CARRIED**

## **6.3 Updated 2019 Annual Appointments to Committees, Boards and External Agencies - August 15, 2019**

Housekeeping Item, Addition of Revelstoke and Area Emergency Management Executive Committee to listing. Updated list attached to the Agenda.

For information.

## **6.4 Sicamous to Armstrong Rail Trail Project Procurement**

Report from Ryan Nitchie, Team Leader, Community Services, dated August 1, 2019. Procurement of Goods and Services relative to the engineering and design phase of the Sicamous to Armstrong Rail Trail Initiative project managed by the Shuswap Trail Alliance.

2019-0808

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board waive the provisions of CSRD Purchasing Policy No. F-32, Procurement of Goods and Services as it relates to remuneration paid by the CSRD directly to subcontractors hired by the Shuswap Trail Alliance, for services rendered in relation to the Sicamous to Armstrong Rail Trail engineering and design phase, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

## **6.5 Downtown Sicamous Recycling Depot**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated July 31, 2019.



2019-0809

**Moved By** Director Flynn

**Seconded By** Director Cathcart

THAT: the Board support the delay in the relocation of the downtown Sicamous Recycling Depot until the District of Sicamous provides the CSRD with a list of acceptable sites for consideration by staff, this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director Rysz said the staff report was dated July 31 and the District sent a letter on August 1. He is not in favour of this resolution. The community is very comfortable taking their recycling at 1133 Eagle Pass Way.

Director Eliason said the motion is to delay and to work with Sicamous.

CAO said staff have a resolution from the Board to move it. There is some confusion about this. The Board approved the move, but the CSRD heard that Sicamous did not want this move. We have an issue with our own policy that all depots have co-mingling of bottle depots and recycling depots together.

Director Eliason asked if we approve this motion, will staff be able to come back in September or October with a report.

Manager, Operations Management, agreed and said this gives staff time to explore options. A one-stop drop is a successful way to increase recycling. Staff wants to involve Sicamous and will bring back a report in October. If the Board defeats the motion, and we move the recycling depot at the Park Mall, 3-5 months process because we have removed all the infrastructure and contractors.

CAO we are not asking the Board to say "No" to Sicamous' letter. Staff would like to go back to Sicamous to look at the options.

Director Moss said that this shouldn't be a political conversation. The Board provided direction to send this to the staff level.

Director Flynn concur with Director Moss that this is a staff level service and asked if the relocation of the recycling depot has happened.

CAO replied that the recycling depot is closed.

Director Rysz said we shouldn't delay this and the location is perfect according to District of Sicamous council and the residents. This shouldn't

have been political but it became political. It should never have been moved in the first place. Recycling at the landfill is not convenient.

Director Simpson asked if Sicamous could take over this service themselves.

Manager, Operations Management, replied that waste management programs are legislated to Regional Districts.

Director Rysz asked what is wrong with the current location and if CSRD staff have an issue with it being at the Park Mall.

Team Leader, Environmental Health replied that he discussed the move with the District of Sicamous' CAO prior to bringing the move to the Board. CSRD staff proposed the move because of the correspondence received from the Sicamous Council. Then in June, Council stated objection. We had great support from the bottle depot operator. Staff need to talk to Sicamous staff. One-stop drop is the most ideal for convenience. We have an agreement with RecycleBC that depots be downtown.

Manager, Operations Management said staff were not able to marry the bottle depot and recycling because there was a Greyhound service at the bottle depot. It seemed like the opportune time to introduce the one-stop shop after Greyhound left.

Director Talbot said the Falkland landfill and the Vernon ones are similar with recycling. He has never been to the Sicamous depot.

Director Eliason said the motion reflects what we have been talking about and will support this.

**Directors Rysz, Brooks-Hill, Talbot, and Simpson opposed**

**CARRIED**

## **6.6 Scotch Creek/Lee Creek Mosquito Control**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated August 1, 2019. Mosquito control treatment in the Hilliam Road area of Scotch Creek on Little Shuswap Lake Indian Band lands.

2019-0810

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: the Board receive for information the Parks Permit Application Decision Rationale report from the Ministry of Environment as it relates to nuisance mosquito control treatment within two provincial parks in Electoral Area F, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

Discussion on the motion:

Director Simpson is not happy with the decision of BC Parks. At the very least, Shuswap Lake Park should be treated and would like to add a motion that the CSRD write a letter to BC Parks to tell them to reconsider the decision.

Director Flynn asked if there is a health issue like West Nile.

Team Leader, Environmental Health replied that it is not a health issue right now.

2019-0811

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: the Board write a letter to the Little Shuswap Lake Indian Band requesting confirmation of support for continued nuisance mosquito control treatment in the Hilliam Road area of IR#4 in Scotch Creek, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0812

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: staff be directed to invoke an appeal to BC Parks to reconsider the decision.

**CARRIED**

## **6.7 Nicholson Aquifer Water Quality Monitoring Policy**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated August 1, 2019. Nicholson Aquifer Water Quality Monitoring Policy.

2019-0813

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board endorse Policy W-13, Nicholson Aquifer Water Quality Monitoring and approve its inclusion into the CSRD Policy Manual, this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director Cathcart asked about the assent process. If it is not supported by the residents, because this is a health issue, what is the opportunity as the Director to move forward.

Team Leader, Environmental Health, said we are engaging the Minister of Health and staff will be bringing it to the province - we will be asking what they will do.

Director Cathcart asked about the timeline.

Manager, Operations Management said the Infrastructure Planning Grant has been applied for. If not successful, staff may come back to the Board to access feasibility funds. There is a public meeting in fall, 2019.

Director Cathcart asked if we are doing monitoring now and when we will have the next result.

Team Leader, Environmental Health replied late August or early September.

Director Cathcart asked what is the community engagement on this process and how are we communicating with the residents/public.

Manager, Operations Management said there will be a direct mail out and staff will seek community champions to help.

Director Flynn said we have had years of testing that show poor results and asked who is responsible.

Team Leader, Environmental Health, replied that the Ministry of Health is responsible. They have asked us to partner with them, but we need to ask for a solid commitment from them.

Director Flynn asked about Ministry of Environment's role in this.

Team Leader, Environmental Health, said staff have asked for clarity.

CAO said we sought a legal opinion regarding exposure because we have been monitoring. We cannot just remove the monitoring. We need to go through a more deliberate process to assist the people to get assent, but we are also putting them on notice.

**CARRIED**

### **6.7 a Compliance Report relating to compliance issues at the Landfill**

Verbal update from Ben Van Nostrand, Team Leader, Environmental Health.

Historically, staff have worked with the same people at the province to ensure the CSRD is in compliance with our plans. The province now has inspectors (from all over the province) and an authorization department (in Nanaimo). They do not seem to communicate with each other because the inspectors are unaware of approvals, etc.

CSRD sent an annual report with no negative feedback.

There are a number of landfills in the same situation: Skimikin, Kamloops, Summerland, Regional District of North Okanagan, and Nanaimo are all out of compliance.

We have reached out to inquire how to come into compliance.

For example, CSRD has always had contractors. In Revelstoke, the operator is not the contractor and does not have the SWANA training but has been trained by the contractor with SWANA training. We have now explained to the contractors of this new requirement. Another example is the litter within the site was an issue and that put them out of compliance. The litter needs to be covered to be in compliance. Another example is that full closure funds met. We have to have this now and post monitoring.

The site was inspected in 2012 and it was in compliance. This has been a wake up call. We have groundwater monitoring issues and there has been a real shift that may have financial implications. Team Leader, Environmental Health will bring it up to his local association.

Manager, Operations Management said he reached out to UBCM because it is a BC wide change and all the landfills are all out of compliance.

Chair asked if we can try to get a meeting with the Minister of Environment.

Director Cathcart said she is supportive of that. CSRD staff have been working very hard on this. Lack of response to the reports and then they

come back and say things are out of compliance. As a Board, we should write a letter to the Minister of Environment about this lack of response.

Director Sulz asked about leachate and if they are doing testing.

Team Leader, Environmental Health, said it is based on observations on the site and the annual report we submit.

Director Sulz said that often the province writes new rules and it is not until the inspectors show up and tell people, that they are now out of compliance.

Director Simpson said he brought this up because it was in the newspaper. He can see how this will be challenging and thanked staff for the update.

Director Flynn said the hypocrisy with 300 people and an elementary school [in Area A] and they do nothing, and then they make a change that makes every landfill in the province out of compliance. Asked Director Eliason if he is on the UBCM environmental committee and if it has come up.

Director Eliason said yes he is and he will bring it up with the committee.

Director Flynn said closing a phase versus full closure funds would bankrupt every landfill.

Team Leader, Environmental Health said he has reached out and asked the question. The ripple effect of this report has been felt across the province.

Manager, Operations Management stated that from staff's perspective, we intend not to over-react to increase the tipping fees. We need to emphasize why we do phased closures. These non-compliance reports will continue because we cannot be in compliance.

Director Eliason left the meeting at 11:37 am.

Director Eliason joined the meeting at 11:40 am.

2019-0814

**Moved By** Director Cathcart

**Seconded By** Director Moss

THAT: the CSRD Chair write a letter to the Minister of Environment to state the CSRD's concern about the lack of response to reports that the CSRD has submitted to the Ministry, context being that the CSRD finds

itself now with a report of non-compliance, and that the letter underscore to the Minister loss of ability to collaborate with Ministry staff being a concern.

**CARRIED**

**6.8 Policy No. A-62 "Electronic Sign Board – CSRD Facilities"**

Report from Darcy Mooney, Manager, Operations Management, dated August 1, 2019. Amendment to Policy No. A-62 Electronic Sign Board – CSRD Facilities.

2019-0815

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board endorse the amendment to Policy No. A-62, “Electronic Sign Board – CSRD Facilities” and approve its inclusion into the CSRD Policy Manual this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Chair asked if will School PACs be able to access this.

Director Simpson the Chamber of commerce will be taking this on.

**CARRIED**

**6.9 Community Works Funds Supplement Allocation**

Report from Jodi Pierce, Manager, Financial Services, dated July 29, 2019.

2019-0816

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board endorse allocation of the 2019 one-time federal Top-up funding payment of Community Works Funds in the amount of \$926,691 to the 10% all area Community Works Funds.

Director Demenok motioned to defer this. Policy F-3, taking it to the EAD meeting

2019-0817

**Moved By** Director Demenok

**Seconded By** Director Cathcart

THAT: Item 6.9 be deferred to the September Electoral Area Directors' Committee meeting.

**CARRIED**

#### **6.10 Sorrento-Blind Bay Incorporation Study - Terms of Reference**

In reference to Correspondence Item 4.2, Ministerial approval for Incorporation Study Funding.

Sorrento-Blind Bay Incorporation Study Terms of Reference attached to the Agenda for reference.

Resolution to endorse Terms of Reference and to authorize staff to enter into cost share agreement with Province of BC.

2019-0818

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: the CSRD Board endorse the Sorrento-Blind Bay Incorporation Study Terms of Reference dated August, 2019;

AND FURTHER, that the Board empower the authorized signatories to enter into a Cost-Sharing Agreement with the Province of BC, relative to the Provincial funding of \$100,000 for the Sorrento-Blind Bay Incorporation Study, this 15th day of August, 2019.

**CARRIED**

2019-0819

**Moved By** Director Demenok

**Seconded By** Director Eliason

THAT: the Board authorize staff expression of interest to serve on the proposed incorporation area committee

Discussion on the motion:



Director Demenok, people will have strong opinions and we should ensure we have broad open minded representation on the committee.

**CARRIED**

## **7. Business By Area**

### **7.1 Grant-in-Aid Requests**

Report from Jodi Pierce, Manager, Financial Services, dated August 2, 2019.

2019-0820

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board approve the following allocations from the 2019 electoral Grant-in-Aids:

#### Area A

\$1,900 Kootenay Community Bat Project (Bat houses)

#### Area F

\$3,500 Lakeview Community Centre Society (hall upgrades), this 15<sup>th</sup> day of August, 2019.

**CARRIED**

### **7.2 Area A Community Works Funds – Golden & District Search and Rescue**

Report from Jodi Pierce, Manager, Financial Services dated July 29, 2019.

2019-0821

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$80,000 including applicable taxes from the Area A Community Works Fund for the Golden & District Search and Rescue Service Bay insulation and electrical upgrade project.

**CARRIED**

**7.3 Area C Community Works Funds – South Shuswap Transportation Society**

Report from Jodi Pierce, Manager, Financial Services, dated August 2, 2019.

Director Demenok declared a conflict because he sits on the society.

Director Demenok left the meeting at 12:08 pm.

2019-0822

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$52,500 including applicable taxes from the Area C Community Works Fund for purchase of an electrical vehicle charging station, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0823

**Moved By** Director Talbot

**Seconded By** Director Simpson

AND THAT: Policy F-32 “Procurement of Goods & Services”, be waived with respect to the South Shuswap Transportation Society and the purchase of the electric vehicle charging station, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

Director Demenok joined the meeting at 12:09 pm.

**7.4 EOF Application – Golden/Area A – Community Economic Development**

Report from Jodi Pierce, Manager, Financial Services, dated August 6, 2019.

2019-0824

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund to the Golden Community Social Services Co-op in the amount of \$150,000 annually for three (3) years for Community Economic Development Services subject to ratification of the Social and Community Economic Development Services Agreement, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0825

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board empower the authorized signatories to enter into an agreement with the Golden Community Social Services Co-Op for the provision of Community Economic Development services as per the terms of reference provided by the Town of Golden, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

## **8. Administration Bylaws**

### **8.1 Eagle Bay Waterworks Local Service Amendment Bylaw No. 5796, 2019**

Inspector of Municipalities Approval July 17, 2019.

For Adoption.

2019-0826

**Moved By** Director Demenok

**Seconded By** Director Talbot

THAT: Eagle Bay Waterworks Local Service Amendment Bylaw No. 5796, 2019 be adopted, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

## **8. Administration Bylaws**

### **8.2 Saratoga Waterworks Service Amendment Bylaw No. 5797, 2019**

Inspector of Municipalities Approval July 18, 2019.

For Adoption.

2019-0827

**Moved By** Director Simpson

**Seconded By** Director Eliason

THAT: Saratoga Waterworks Service Amendment Bylaw No. 5797, 2019 be adopted, this 15th day of August, 2019.

**CARRIED**

### **8.3 Saratoga Waterworks Service Amendment Bylaw No. 5799, 2019**

First, Second and Third Readings July 18, 2019.

For Adoption.

2019-0828

**Moved By** Director Simpson

**Seconded By** Director Flynn

THAT: Saratoga Waterworks Service Amendment Bylaw No. 5799, 2019 be adopted, this 15th day of August, 2019.

**CARRIED**

## DEVELOPMENT SERVICES

### **10. Business General**

#### **10.1 Updated to Policy P-11 Upland/Foreshore Use**

Report from Gerald Christie, Manager Development Services, dated July 22, 2019.

2019-0829

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: the Board endorse the revised Policy P-11, Consistent Use of Upland/Adjacent Foreshore and Aquatic Crown Land, and approve its inclusion into the CSRD Policy Manual, this 15<sup>th</sup> day of August, 2019.

Discussion to the motion:

Director Simpson asked about other area implications.

Manager, Development Services replied that we are asking for referrals, being the upland owner.

Director Demenok .4 and .6, CSRD is a waterfront and landowner. Are these subsection contradictory?

Manager, Development Services said the public has the right to the foreshore. .4 is saying even though the crown owns the foreshore the public should have access.

**CARRIED**

## **10.2 Electoral Area D: Building Regulation Public Engagement Summary**

Report from Marty Herbert, Team Leader Building and Bylaw Services, dated July 29, 2019. A summary of the public engagement and open houses held in Electoral Area D with regard to the implementation of building regulation in Area D.

### Senior Staff Note to Board:

Board resolution sought to proceed with amending Service Bylaw to add Electoral Area D to Building Inspection Service Area. (majority vote of Board)

For amendment bylaw to add Area D to Service, Electoral Area Director Consent is required. Director Talbot has indicated to staff that he is not prepared to consent to the amendment. In this case, the Board has the ability, by 2/3 majority vote, to move forward with the necessary service bylaw amendment.

As mentioned in the Board Report from Team Leader, Building and Bylaw Services, if the Board were to support expansion of the building inspection service to Electoral Area D for 2020, staff would need to schedule consideration of first, second and third readings of the Service Bylaw for the September 19, 2019 Board meeting.

2019-0830

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the Board receive the report Electoral Area D: Building Regulation Public Engagement Summary dated July 29, 2019 from the Team Leader, Building and Bylaw Services, for information;

AND THAT: the Board receive the report Electoral Area D Building Inspection – Public Open Houses from Neilson Strategies Inc., for information;

this 15<sup>th</sup> day of August 2019.

**CARRIED**

2019-0831

**Moved By** Director Talbot

**Seconded By** Director Demenok

THAT: the Board provide direction to staff with regard to the proposed building regulation service for Electoral Area D.

Discussion on the motion:

Director Talbot attended all three open houses and there is no support from the attendees for this service. The residents want to have a vote. There is no OCP and the zoning bylaw has not been updated in decades. He is not in favour with moving forward with building inspection and is in favour of staff starting the OCP.

CAO said that the timing is not right, right now. OCP to be referred to the budget process. He has concerns that if you adopt an OCP or zoning bylaw, you raise the expectation of compliance. Our hands are tied without building inspection and after-the-fact bylaw enforcement is very expensive. OCP is over \$100,000 and then the zoning bylaw will also be expensive. He cautioned the Board about the positive commitment outside of the budget process.

Director Talbot said he has these petitions and his constituents are not ready for building inspection; if staff wants to put off the bylaws until the budget, he has no problem with that.

**CARRIED**

2019-0832

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: staff be directed not proceed with the building regulation service for Electoral Area D at this time.

Discussion on the motion:

Director Flynn asked for attention be given to page 4 of the Neilson report. The delegation stated that all the buildings are good in the area. There was no inspection and he doesn't know how that comment is true. Every regional district surrounding us - Kootenay, Central Okanagan RD, any RD south of the Cariboo - has building inspection. From the Board point of view, we should have building inspection. Our job is to provide leadership. We paid Mr. Neilson to do this report and we are ignoring it. Our strategic plan had Area D building inspection in it. Also Board values doing what is right, even though it is not popular. Cost estimate on legal fees on after the fact without building inspection is \$100,000. With building inspection and such, it is \$1000. 90% of the BC population has building inspection. He will not support the motion. There is a reason why building inspection is almost province wide. We are behind the times and we are costing the tax payers money in legal fees.

Director Talbot said I guess you don't believe in listening to the people in your area. Director Flynn you did not attend any of the meetings. I have been receiving comments from his residents.

Director Moss said we went out for consultation and the residents responded they do not want it. He does not think it is in their best interest to go this way, but he will support the motion.

Director Eliason said it is sort of buyer beware. If you look at the neighbouring areas, that have building inspection (City of Salmon Arm, Thompson-Nicola RD, RD North Okanagan), we are keeping these two pockets different from everyone around them. He understands that they do not want building inspection on new buildings. The Board is supposed to think about current and new residents. People expect occupancy permits and it is not there. We are not raising the boat with high tide. The right thing to do is to have building inspection.

Director Brooks-Hill congratulates Talbot for listening his residents. All the other areas that have it, we can put it in more easily than taking it away.

Director Cathcart said she will also support the motion. Area A does not have building permits. She understands the importance of listening to the constituents.

Director Demenok supports Director Talbot and the public does not want it. Timing issue here. In Area C, three terms ago, building inspection was not wanted. Now there is building inspection. We need to engage the community.

Director Sulz said the Board voted on Area B removal of building inspection and my vote was to remain in. He believes in building inspection. Director Talbot did the right thing and went out to the public.

Director Simpson said he is in favour of building inspection but also in favour of listening to the people.

Director Rysz said public engagement and governments are not listening to the people, like the backcountry closures, ICBC, speculation tax. Their Director is listening to their voice.

Director Moss said we made a decision to consult in areas and not region-wide. This has nothing to do with listening to the people or not. The Board members either support or not support the motion.

Director Flynn is going to vote on his principle. It does not mean he is not listening. The professionals/staff say this is a good idea and he is not going to go to the media about this.

Chair said there was much discussion around the Board table and the EAD table about the whole process. What has influenced change is the bylaw enforcement issues. We cannot just keep hiring Bylaw Enforcement Officers to deal with things. She is still taking flack for building inspection in her area.

**Directors Eliason, Flynn, and Sulz - opposed**

**CARRIED**

Director Sulz left the meeting at 1:17 pm.

## **11. ALR Applications**

### **11.1 Electoral Area C: Agricultural Land Commission (ALC) Application Section 20(3) – Non-Farm Use in the Agricultural Land Reserve (ALR) LC2565C (Anderson, et al)**

Report from Candice Benner, Planner II, dated July 26, 2019.  
3864 Pakka Road, White Lake

Applicants were not in attendance.

2019-0833

**Moved By** Director Demenok

**Seconded By** Director Talbot



THAT: Application No. LC2565C, Section 20(3) Non-farm use in the ALR for Lot 1 Section 14 Township 22 Range 10 W6M KDYD Plan 41124 Except Plan KAP74008 be forwarded to the Provincial Agricultural Land Commission recommending approval, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

**9. 1:30 PM - IN CAMERA**

2019-0834

**Moved By** Director Cathcart

**Seconded By** Director Talbot

THAT: pursuant to Sections 90(1) of the Community Charter:

(c) labour relations or other employee relations;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public;

the Board move In Camera.

**CARRIED**

**ELECTORAL AREA DIRECTORS**

**13. 1:30 PM Business by Area**

**13.1 Electoral Area A: Development Variance Permit No. 641-36 (Greene)**

Report from Christine LeFloch, Planner II, dated July 26, 2019.

4188 Spence Road, Parson

Applicants were not in attendance.

One public submission was received.

2019-0835

**Moved By** Director Cathcart

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-36 for Lot A, Section 15, Township, 24, Range 19, West of the 5<sup>th</sup> Meridian, Kootenay District, Plan 17011, varying Subdivision Servicing Bylaw No. 641 as follows:

1. Varying Section 8.3(a) for Proposed Lot A by waiving the requirement that a surface water source proposed for an Independent On-site Water System must be surface water from an intake that has unrecorded water and is on the List of Eligible Sources, shown in Schedule D of Bylaw No. 641, only for Proposed Lot A as shown on the proposed plan of subdivision,

be approved for issuance this 15<sup>th</sup> day of August, 2019.

**CARRIED**

### **13.2 Electoral Area D: Development Variance Permit No. 2500-18**

Report from Christine LeFloch, Planner II, dated July 18, 2019.  
2921 Chase-Falkland Road, Falkland

\*Public submission added to Late Agenda.

Applicant was in attendance.

One public submission was received.

2019-0836

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 2500-18 for Lots 1 & 2, Block 2, Section 2, Township 18, Range 12, W6M, KDYD, Plan 1295, varying Salmon Valley Land Use Bylaw No. 2500, as follows:

1. Section 2.7.2.2 minimum setback from the front parcel line for an existing single family dwelling from 6 m to 4.78 m;
2. Section 2.7.2.2 minimum setback from the exterior side parcel line for an existing single family dwelling from 4.5 m to 3.48 m;
3. Section 2.7.2.2 minimum setback from the exterior side parcel line for an existing garage from 4.5 m to 0 m; and
4. Section 2.7.2.2 minimum setback from the rear parcel line for an existing garage from 5 m to 0 m,

be approved for issuance this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director Demenok asked how to resolve an encroachment of an septic system.

Planner II: easement

Director Demenok asked if building inspection would have resolved this.

Planner II: Yes

**CARRIED**

2019-0837

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: issuance of DVP2500-18 be withheld until completion of the subdivision being processed under file number 2018-01657 so that the Development Variance Permit may be registered to the new legal description.

**CARRIED**

**13.3 Electoral Area F: Development Variance Permit No. 641-35 (Okaview Estates Ltd.)**

Report from Candice Benner, Planner II, dated July 29, 2019.  
5581 and 5587 Squilax-Anglemont Road, Celista

\*Public submission added to Late Agenda.

Applicant was not in attendance.

One public submission was received.

2019-0838

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-35 for Lot 1, Section 9, Township 23, Range 10, W6M, KDYD, Plan KAP91431), waiving the requirements of Schedule A Levels of Service of Subdivision Servicing Bylaw No. 641 minimum parcel size for new subdivisions by varying the size of a parcel

which may be subdivided without connection to community water and sewer services from 1.0 ha to 0.5 ha for Proposed Lot A and to 0.4 ha for Proposed Lot B of the proposed 2 lot subdivision, as shown on the proposed plan of subdivision depicted on Schedule B to the Permit, be refused this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director Simpson is not in favour of the staff recommendation. This will not lead to an increase in density. There is no change because of this development. He is not in favour of limiting development or small subdivision.

Chair can we make them upgrade the septic systems.

Team Leader, Planning Services said yes that could be an option as a subject to upgrading the septic system with a number of other processes including an OCP amendment.

Director Demenok the property is currently being used like it were two properties because there is a house and a cabin.

**DEFEATED**

2019-0839

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 641-35 for Lot 1, Section 9, Township 23, Range 10, W6M, KDYD, Plan KAP91431), waiving the requirements of Schedule A Levels of Service of Subdivision Servicing Bylaw No. 641 minimum parcel size for new subdivisions by varying the size of a parcel which may be subdivided without connection to community water and sewer services for the proposed two lot subdivision with the smallest parcel size created to be no smaller than 0.4 ha, as shown on the proposed plan of subdivision depicted on Schedule B to the Permit, be approved this 15<sup>th</sup> day of August, 2019, subject to the upgrade and installation of a septic system that meets or exceeds the minimum requirement of the Sewerage System Regulation standards on each lot.

**CARRIED**

**13.4 Electoral Area F: Development Variance Permit No. 825-28 (Nevokschonoff)**

Report from Laura Gibson, Planner I, dated July 26, 2019.  
2868 Squilax-Anglemont Road, Lee Creek

Applicants were not in attendance.

No public submissions received.

2019-0840

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 825-28 for Lot 2, Section 30, Township 22, Range 11, and of Section 25, Township 22, Range 12, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan 5519, varying Scotch Creek/Lee Creek Zoning Bylaw No. 825 as follows:

- Section 5.7.3(f) Minimum setback from the front parcel boundary from 4.5 m to 1 m only for the new accessory building;

be authorized for issuance this 15<sup>th</sup> day of August, 2019.

**CARRIED**

**14. Planning Bylaws**

**14.1 Electoral Area B: Electoral Area B Zoning Amendment (Gagnon et al) Bylaw No. 851-16**

Report from Erica Hartling, Planner I, dated July 31, 2019.  
Strata Plan NES3881, Lots 1 – 7 Mt McPherson Drive

Applicant was not in attendance.

2019-0841

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: "Electoral Area B Zoning Amendment (Gagnon et al) Bylaw No. 851-16" be read a first time this 15<sup>th</sup> day of August, 2019;

AND THAT: the Board utilize the simple consultation process for Bylaw No. 851-16, and it be referred to the following agencies and First Nations:

- Area B Advisory Planning Commission;
- Interior Health;
- FrontCounter BC;
- Archaeology Branch;
- Ministry of Transportation and Infrastructure;
- CSRD Operations Management;
- City of Revelstoke; and,
- All relevant First Nations Bands and Councils.

Discussion on the motion:

Director Brooks-Hill supports first reading. This is a vacation rental but promises it will be on site.

Planner I said the operator is the occupant of the single family dwelling and it is a bed and breakfast. Vacation rental could be in a secondary dwelling unit.

Director Brooks-Hill said this is an interesting alternative to the Temporary Use Permit.

Planner I said this is not a full rezone. The B&B would apply to all lots. The subject lot would be run within the single family dwelling up to 5 bedrooms. If the other lots wants to do vacation rental, it would be a TUP or rezoning. The strata has supported the owner to do either option.

**CARRIED**

**14.2 Electoral Areas C: Lakes Zoning Amendment (Totem Pole Resort) Bylaw No. 900-20**

Report from Erica Hartling, Planner I, dated July 29, 2019.  
7429 Sunnybrae-Canoe Point Road, Canoe Point

Applicant was in attendance.

2019-0842

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Lakes Zoning Amendment (Totem Pole Resort) Bylaw No. 900-20" be read a third time this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0843

**Moved By** Director Demenok  
**Seconded By** Director Simpson

THAT: adoption of "Lakes Zoning Amendment (Totem Pole Resort) Bylaw No. 900-20" be withheld until documentation has been received regarding the final locations of the buoys within the zone area confirmed with a map and GPS coordinates, and confirmation that the buoys have been tagged with identification and 'BL900-20'.

**CARRIED**

**14.3 Electoral Area D: Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562**

Report from Candice Benner, Planner II, dated July 30, 2019.  
5777 Highway 97, Falkland

\*Added updated Agency\_referral\_responses\_BL2562.pdf to Late Agenda.

Applicant was not in attendance.

2019-0844

**Moved By** Director Talbot  
**Seconded By** Director Simpson

THAT: Pursuant to Section 477 of the Local Government Act, the Board has considered this "Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan, this 15<sup>th</sup> day of August, 2019.

Discussion on the motion:

Director asked about a building in one of the photos regarding possible setback issues.

Planner II we have requested a survey plan to confirm the location of the building.

**CARRIED**

2019-0845

**Moved By** Director Talbot  
**Seconded By** Director Simpson

THAT: "Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562" be read a second time this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0846

**Moved By** Director Talbot

**Seconded By** Director Simpson

THAT: a public hearing to hear representations on "Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562" be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Talbot, Electoral Area D, being that in which the land concerned is located, or the Alternate Director De Vos, if the Director is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**14.4 Electoral Areas C, E & F: Lakes Zoning Amendment (CSRD) Bylaw No. 900-25**

Report from Christine LeFloch, Planner II, dated July 31, 2019.  
Electoral Areas C, E & F

\*Late Agenda - changes made to the Board report, bylaw and resolutions.

Planner II clarified the reason for the rescinding of third reading was due to numbering issues in the bylaw.

2019-0847

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: third reading of "Lakes Zoning Amendment (CSRD) Bylaw No. 900-25" given on July 18<sup>th</sup>, 2019 be rescinded.

**CARRIED**



2019-0848

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-25" be read a third time, as amended, this 15th day of August, 2019.

**CARRIED**

2019-0849

**Moved By** Director Simpson

**Seconded By** Director Talbot

THAT: "Lakes Zoning Amendment (CSRD) Bylaw No. 900-25" be adopted, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

**14.5 Electoral Area C: Electoral Area C Official Community Plan Amendment (1174355 BC Ltd.) Bylaw No. 725-16 and South Shuswap Zoning (1174355 BC Ltd.) Bylaw No. 701-94**

Report from Christine LeFloch, Planner II, dated August 7, 2019.  
1336 Taylor Road, Notch Hill

\*Added updated BL701-94-First\_Second.pdf to Late Agenda.

Applicant was in attendance.

2019-0850

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: first reading of "Electoral Area C Official Community Plan Amendment (Factory Direct Doors Ltd.) Bylaw No. 725-16", given on May 16, 2019 be rescinded.

Discussion on the motion:

Director Demenok asked that staff book the public hearing as soon as possible because of his schedule. He was impressed with the presentation by the applicant. Noted to the Board that Taylor Road is part of the Newsome Creek watershed and that this is one of the only parcels of industrial land.

Director Simpson asked if there was a reduction in the amount of industrial land.

Planner II replied that the OCP area would be reduced.

**CARRIED**

2019-0851

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: first reading of "South Shuswap Zoning Amendment (Factory Direct Doors Ltd.) Bylaw No. 701-94", given on May 16, 2019 be rescinded.

**CARRIED**

2019-0852

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Electoral Area C Official Community Plan Amendment (1174355 BC Ltd.) Bylaw No. 725-16" be given first and second reading, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0853

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "South Shuswap Zoning Amendment (1174355 BC Ltd.) Bylaw No. 701-94" be given first and second reading, this 15<sup>th</sup> day of August, 2019.

**CARRIED**

2019-0854

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: pursuant to Section 477 of the Local Government Act, the Board has considered this "Electoral Area C Official Community Plan Amendment (1174355 BC Ltd.) Bylaw No. 725-16" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

**CARRIED**

2019-0855

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: a public hearing to hear representations on “Electoral Area C Official Community Plan Amendment (1174355 BC Ltd.) Bylaw No. 725-16” and “South Shuswap Zoning Amendment (1174355 BC Ltd.) Bylaw No. 701-94” be held;

AND THAT: notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area C, or Alternate Director Jennifer Dies if Director Demenok is absent, and the Director or Alternate Director as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**18. Adjournment**

2019-0856

**Moved By** Director Brooks-Hill

**Seconded By** Director Simpson

THAT: the regular Board meeting of August 15, 2019 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER