



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 1850 40 19

**SUBJECT:** Area C Community Works Funds – South Shuswap Transportation Society

**DESCRIPTION:** Report from Jodi Pierce, Manager, Financial Services, dated August 2, 2019.

**RECOMMENDATION #1:** THAT: in accordance with Policy F-3 “Electoral Area Community Works Fund – Expenditure of Monies”, access to the Community Works Fund be approved up to \$52,500 including applicable taxes from the Area C Community Works Fund for purchase of an electrical vehicle charging station, this 15<sup>th</sup> day of August, 2019.

**RECOMMENDATION #2:** AND THAT: Policy F-32 “Procurement of Goods & Services”, be waived with respect to the South Shuswap Transportation Society and the purchase of the electric vehicle charging station, this 15<sup>th</sup> day of August, 2019.

## SHORT SUMMARY:

Information relating to this request is attached and is supported by the Alternate Electoral Area C Director. The South Shuswap Transportation Society would like to purchase an electric vehicle charging station to support their electric vehicle and provide convenient, safe, affordable and personalized transportation services for the South Shuswap community. Board approval is required for a sole source purchase over \$10,000, as outlined in CSR Policy No. F-32 “Procurement of Goods & Services”, even for eligible not for profit organizations utilizing Community Works Funds. The purchase of the electric vehicle charging station is being sole-sourced due to a lack of Canadian suppliers.

**VOTING:** Unweighted Corporate  LGA Part 14 (Unweighted)  Weighted Corporate  Stakeholder (Weighted)

## BACKGROUND:

The South Shuswap Transportation Society is a not-for-profit organization. This newly formed organization is looking to purchase an electric vehicle charging station. One quote for the equipment has been received and reviewed by staff. The charging station will be available for public use and benefit. The sale of electric charges to the public will be used by the Society to off-set operational expenses.

## POLICY:

This request meets the criteria for support in relation to CSR Policy *F-3, Community Works Fund – Expenditure of Monies*. Eligible recipients for Gas Tax funding include non-municipal not-for-profit organizations. The electric vehicle charging station to be owned by the South Shuswap Transportation Society will be available for public use and benefit.

**FINANCIAL:**

The balance of the Area C Community Works Fund (Gas Tax) at July 31, 2019 is approximately \$1,410,000 after all previously approved commitments. The 2019 distribution is included in the above amount. Expenditure of the funds will be in accordance with the 2014-2024 Agreement between the UBCM and CSRD, dated July 7, 2014.

**IMPLEMENTATION:**

Upon Board approval, a Use of Community Works Funds Agreement will be forwarded to the South Shuswap Transportation Society for signature and funding will be made available upon submission of copies of eligible invoices for payment at the end of the project, anticipated for completion in 2019.

**COMMUNICATIONS:**

The CSRD will enter into an agreement with the South Shuswap Transportation Society that transfers CSRD obligations on ownership and reporting to the Society (e.g. the Society will need to maintain records, provide access to auditors, spend funding on eligible costs of eligible projects, report to the CSRD on outcomes achieved, etc.).

**DESIRED OUTCOMES:**

The Board approve the recommendations.

**BOARD'S OPTIONS:**

1. *Endorse the Recommendations.*
2. *Deny the Recommendations.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

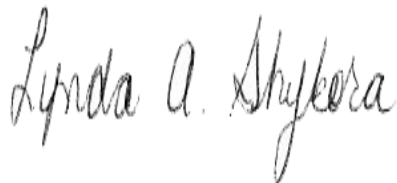
**LIST NAME OF REPORT(S) / DOCUMENT(S) AVAILABLE FROM STAFF:**

1. N/A

**Report Approval Details**

Document Title:	2019-08-15_Board_FIN_CWF Area C - South Shuswap Transportation Society.docx
Attachments:	- South Shuswap Transportation Society.pdf
Final Approval Date:	Aug 2, 2019

This report and all of its attachments were approved and signed as outlined below:



**Lynda Shykora - Aug 2, 2019 - 10:43 AM**

**No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora**

**Charles Hamilton - Aug 2, 2019 - 10:46 AM**