



## REGULAR BOARD MEETING MINUTES

**Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.**

Date: June 20, 2019  
Time: 8:30 AM  
Location: CSR D Boardroom  
555 Harbourfront Drive NE, Salmon Arm

Directors Present	K. Cathcart	Electoral Area A
	D. Brooks-Hill	Electoral Area B
	P. Demenok	Electoral Area C
	R. Talbot*	Electoral Area D
	R. Martin (Chair)	Electoral Area E
	J. Simpson	Electoral Area F
	C. Moss (Vice Chair)*	Town of Golden
	G. Sulz*	City of Revelstoke
	T. Rysz*	District of Sicamous
	K. Flynn*	City of Salmon Arm
	C. Eliason*	City of Salmon Arm
In Attendance	C. Hamilton	Chief Administrative Officer (CAO)
	L. Shykora	Deputy Manager, Corporate Administration Services
	J. Sham	Assistant Deputy Corporate Officer
	J. Pierce*	Manager, Financial Services
	S. Haines*	Deputy Treasurer
	D. Mooney*	Manager, Operations Management
	R. Nitchie*	Team Leader, Community Services

D. Sutherland*	Team Leader, Protective Services
G. Christie	Manager, Development Services
C. Paiement*	Team Leader, Development Services
K. Gobeil*	Senior Planner
C. LeFloch*	Planner II
E. Hartling*	Planner I
B. Payne*	Manager, Information Systems

\* Indicates partial meeting attendance

**1. Call to Order**

2019-0601

**Moved By** Director Moss

**Seconded By** Director Cathcart

THAT: the Board convene to Committee of the Whole this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**2. Committee of the Whole: Policy Session**

**2.1 Policy Session Update 2019**

Report from Charles Hamilton, Chief Administrative Officer, dated May 29, 2019.

CSRD Policies

No. A-67 Code of Ethics Policy was attached to agenda, for reference. The Board indicated it agrees with staff recommendation that no further amendments are needed to Policy No. A-67 at this time.

Operations Management:

Chair asked about the Nicholson Water Quality Monitoring.

Staff explained the partnership with Interior Health and confirmed a consultant was hired. Samples have been taken and notifications to the

public were sent. There is a request later in the regular Board agenda (item 12.5) for funding.

The CAO advised that the CSRD has no legal obligation to do this, but a moral obligation exists.

Director Flynn asked if MIA is aware of this situation.

CAO responded that the CSRD's liability is low. The CSRD has a common law duty because we have been carrying out monitoring without a service area. A policy needs to be enacted by the Board that eventually, we will not continue the monitoring servicing, without an established service area.

Staff have created a dedicated webpage for the residents and also direct notifications have been sent out.

Director Flynn asked if we have a formal response from residents confirming that they are aware of the situation.

Staff confirmed they are working on it.

#### Development Services

Director Simpson asked about amending Area F land use bylaws to match the OCP.

Staff responded that they are prioritizing items and this is on the list.

*Director Talbot joined the meeting at 8:38 am.*

2019-0602

**Moved By** Director Moss

**Seconded By** Director Cathcart

THAT: it be recommended to the Board that the Policy Session Update June 2019 Report, be received for information this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0603

**Moved By** Director Moss

**Seconded By** Director Cathcart

THAT: it be recommended to the Board that a Policy Session Update be held in June, 2020.

**CARRIED**

2019-0604

**Moved By** Director Moss

**Seconded By** Director Cathcart

THAT: the Committee of the Whole now Rise and Report.

**CARRIED**

**3. 9:15 AM Board Photo**

**4. Board Recognition of Staff**

**4.1 Introduction of New Staff**

Crystal Robichaud, Administrative Clerk, Corporate Administration

Ken Gobeil, Senior Planner, Development Services

Marie Capewell, Accounting Technician, Financial Services

**4.2 Presentation of Local Government Administration Certificate to Phaedra Turner, Team Leader, Administration Services, Operations Management**

**4.3 Presentation in Recognition of 25 years service (May 29, 2019) to Marianne Mertens, Clerical Assistant, Development Services**

**5. Board Presentation to Lori Gervais, Payroll Administrator/HR Assistant**

Gift presentation - staff resignation.

**6. Board Meeting Minutes**

**6.1 Adoption of Minutes**

2019-0605

**Moved By** Director Rysz

**Seconded By** Director Moss

THAT: the minutes of the May 16, 2019 regular Board meeting be adopted.

**CARRIED**

## **6.2 Business Arising from the Minutes**

None.

## **7. Section 57 Notice on Title Hearing**

Hearing opened at 9:45 AM.

### **7.1 Electoral Area F: Community Charter Section 57 Notice**

- Opening of Hearing.
- Report from C. Hamilton, Chief Administrative Officer.
- CSRD Building Inspector to present.
- Opportunity for property owner to present. Owner submission attached.
- Questions from the Board.
- Closure of the Hearing.

Report from Charles Hamilton, Chief Administrative Officer, dated June 10, 2019.

7761 Columbia Drive, Anglemont

Chair read out the opening statement.

CAO introduced the report and confirmed that the owner was notified about this hearing.

Building Official presented a PowerPoint presentation including photos of the site and retaining wall.

The owner submitted a written submission.

The Chair closed the hearing.

2019-0606

**Moved By** Director Simpson

**Seconded By** Director Moss

THAT: the Board authorize the Corporate Officer to file a Notice in the Land Title Office against the property legally described as Lot 159, Section 15, Township 23, Range 9, W6M, KDYD, Plan 15296, in accordance with Section 57 of the Community Charter, this 20<sup>th</sup> day of June, 2019;

AND THAT: further information in respect of the Notice is available for inspection at the office of the Columbia Shuswap Regional District.

**CARRIED**

### ADMINISTRATION

#### **9. Correspondence**

2019-0609

**Moved By** Director Sulz

**Seconded By** Director Simpson

THAT: the correspondence attached to the June Board Agenda be received for information this 20<sup>th</sup> day of June, 2019.

**CARRIED**

#### **9.1 Correspondence from Minister of Environment (June 3, 2019)**

Letter from Honourable George Heyman re: CSRD Solid Waste Management Plan Amendment Approved.

#### **9.2 Correspondence from Ministry of Agriculture (June 3, 2019)**

Discussion Paper Seeking Local Government Feedback on Class D licensing.

#### **9.7 Correspondence from Ministry of Agriculture (May 31, 2019)**

Reduced travel time restriction for Class E licence applications from two hours to one hour if Class A or B abattoir is located within one hour travel time of the proposed Class E establishment.

2019-0607

**Moved By** Director Cathcart

**Seconded By** Director Rysz

THAT: in response to Correspondence Item 9.2, Request for feedback on Class D licensing, the Board send a letter to the Minister of Agriculture requesting that feedback be solicited from those affected ie farmers, dairy associations, etc., this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**9.3 Correspondence from qathet Regional District (May 20, 2019)**

Request that the CSRD write the Ministry of Environment and Climate Change (MOECCS) to expand the scope of the Recycling Regulation for Packaging and Paper Product (PPP) to include the Industrial Commercial and Institutional (ICI) sector.

**9.4 Correspondence from Premier Horgan (June 10, 2019)**

Invitation to Board Chair to request Premier or Ministerial meetings at UBCM Convention, September 2019. (Deadline for requests July 17, 2019)

**9.5 Correspondence from Minister of Municipal Affairs and Housing (June 10, 2019)**

Invitation to Board Chair to book meeting with Minister Robinson, UBCM Convention, September 2019. (Deadline for requests July 17, 2019)

**9.6 Correspondence from Okanagan Regional Library (May 24, 2019)**

Letter from Don Nettleton, Chief Executive Officer, Request for resolution to federal governments for improved affordable access to digital publications. Sample resolution was attached to agenda for reference.

2019-0608

**Moved By** Director Flynn

**Seconded By** Director Simpson

THAT: the Board send a letter to Okanagan Regional Library in support of its request for asking federal governments to improve affordable access to digital publications, this 20<sup>th</sup> day of June, 2019.

Discussion on the motion:

Director Moss spoke against the motion. Licensing is a business. We are asking the federal government to lower the cost and it is not a place for government to be involved.

Director Rysz stated that the District of Sicamous is supporting this. We are assisting our libraries financially already.

Director Demenok we are supporting the library and this is a utility approach. These are costs to taxpayers.

Director Moss – Opposed

**CARRIED**

**10. Reports**

2019-0610

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the Reports and Committee Meeting Minutes contained on the June 20, 2019 Regular Board agenda be received, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**10.2 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee**

Action items as follows re: 1) Service Contract with Shuswap Trail Alliance and 2) Management of Encumbrance Agreements.

**10.3 Shuswap Economic Development Committee Meeting Minutes (May 9, 2019)**

**10.4 Shuswap Tourism Advisory Committee Meeting Minutes (May 9, 2019)**

**10.5 Shuswap Watershed Council Annual 2018-2019 Report**

2018-2019 Shuswap Watershed Council Annual Report

**10.6 Revelstoke and Area Economic Development Commission Meeting Minutes (May 8, 2019)**

**10.2 Sicamous-to-Armstrong Rail-Trail Governance Advisory Committee**

**10.2.1 Service Contract with the Shuswap Trail Alliance**

2019-0611

**Moved By** Director Eliason

**Seconded By** Director Moss

THAT: the Board of the Columbia Shuswap Regional District approve entering into the Sicamous to Armstrong Rail Trail Corridor Planning, Development and Consulting Services Agreement with the Shuswap Trail Alliance for a one year term with the option to extend up to two years to provide secretariat services to the Governance Committee at a cost of \$6,769.44 annually; and Project Manager services to the Operational Committee at a cost of \$166,601.28 annually to be funded from BC Rural Dividend grant funding, this 20th day of June, 2019.

**CARRIED**

#### **10.2.2 Management of Encumbrance Agreements**

2019-0612

**Moved By** Director Eliason

**Seconded By** Director Moss

THAT: the Board of the Columbia Shuswap Regional District approve the Draft Encumbrance Agreement recommendations as outlined in the memo from the Technical Operational Committee dated May 10, 2019 recognizing current and pending litigations of Splatsin with Federal and Provincial Governments with respect to rights and title, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

### **8. Delegations**

#### **8.1 10:15 AM Tourism Golden - Presentation of Annual Report**

Joanne Sweeting, Executive Director, attended the meeting to provide an overview of Tourism Golden 2018 Annual Report.

#### **8.2 10:30 AM Columbia Basin Broadband Society– Update (video conference attendance)**

Rob Gay, Chair, and Dave Lampron, Chief Operating Officer, Columbia Basin Broadband Society presented the Columbia Basin Broadband Committee - Update on Prominent Topics.

## 10. Reports

### 10.1 CSRD Milfoil Program Overview of Annual Reports

Hamish Kassa, Environmental Services Coordinator, presented an overview of the 2017 and 2018 Annual Reports.

## 11. Business General

### 11.1 Amendment to Policy F-12 CSRD Firefighter and Officer Remuneration

Report from Jodi Pierce, Manager, Financial Services dated May 24, 2019. Minor amendment to Policy F-12.

2019-0613

**Moved By** Director Moss

**Seconded By** Director Rysz

THAT: the Board endorse the amendment to Policy No. F-12 "CSRD Firefighter and Officer Remuneration" and approve its inclusion into the CSRD Policy manual.

**CARRIED**

### 11.2 Policy F-30 Electoral Area Grant in Aid Funding

Report from Jodi Pierce, Manager, Financial Services, dated June 4, 2019.

Amendment to Grant in Aid policy.

Director Demenok suggested changes to the form: number of people who are benefiting from a project, annual budget from the non-profit society, purpose or mission statement rather than objectives, reporting - how was the CSRD recognized, summary of budget compared to actual.

Director Flynn asked about the supported versus un-supported grant-in-aid applications and if there a committee that oversees this.

Staff clarified that staff review the applications and if they meet the criteria and the Area Director supports it, it will be "supported" and brought to the Board.

2019-0614

**Moved By** Director Moss

**Seconded By** Director Rysz

THAT: the Board endorse the amendment to Policy No. F-30 “CSRD Electoral Area Grant in Aid Funding” and approve its inclusion into the CSRD Policy manual, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**11.3 Salmon Arm Landfill Design and Operation Plan Update – Contract Award**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated May 22, 2019. Salmon Arm Landfill Design and Operation Plan Update – Contract Award.

2019-0615

**Moved By** Director Flynn

**Seconded By** Director Brooks-Hill

THAT: the Board empower the authorized signatories to enter into an agreement with Sperling Hansen Associates to complete an update to the Salmon Arm Landfill Design and Operation Plan for a cost of \$79,088 plus applicable taxes and plus contingencies not to exceed the total budgeted amount of \$100,000, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**11.4 Memorandum of Understanding – Federation of Canadian Municipalities.**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated May 22, 2019. Memorandum of Understanding with the Federation of Canadian Municipalities to support the Vietnam Municipal Solid Waste Management Project.

2019-0616

**Moved By** Director Brooks-Hill

**Seconded By** Director Simpson

THAT: the Board empower the authorized signatories to enter into a Memorandum of Understanding agreement with the Federation of Canadian Municipalities in support of implementation of the Vietnam

Municipal Solid Waste Management Program for a two and half year term, expiring March 31, 2021.

**CARRIED**

**11.5 Alternative Approval Process – North & South Shuswap Community Arts, Recreation and Culture Programs Financial Contribution Area Establishment**

Report from Jennifer Sham, Assistant Deputy Corporate Officer, dated June 4, 2019.

\*Elector Response Form included on Late Agenda, for reference.

2019-0617

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: for the purpose of obtaining approval for the North & South Shuswap Community Arts, Recreation and Culture Programs Financial Contribution Service Area Establishment Bylaw No. 5798, 2019, using the Alternative Approval Process, eight hundred eighty five (885) be used as the fair determination of 10% of the eligible number of electors within the service area (Electoral Areas C and F, excluding Seymour Arm), this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0618

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the North & South Shuswap Community Arts, Recreation and Culture Programs Alternative Approval Process Elector Response Form be approved by the Board in the form attached to this report, subject to the North & South Shuswap Community Arts, Recreation and Culture Programs Financial Contribution Service Area Establishment Bylaw No. 5798, 2019, being approved by the Inspector of Municipalities by Tuesday, July 2, 2019, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0619

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the deadline for receipt of submissions of Elector Response Forms for the Alternative Approval Process conducted for the North & South Shuswap Community Arts, Recreation and Culture Programs Financial Contribution Service Area Establishment Bylaw No. 5798, 2019, be 4:00 PM, Wednesday, August 21, 2019, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

#### **11.6 FireSmart Coordinator Sole Source Contract Award**

Report from Derek Sutherland, Team Leader, Protective Services, dated May 29, 2019. Authorization for the sole source contract award of the FireSmart Coordination contract from the Community Resiliency Investment Fund (FireSmart Grant) budget.

2019-0620

**Moved By** Director Rysz

**Seconded By** Director Moss

THAT: the Board empower the authorized signatories to enter into an agreement with 1477556 Alberta Ltd. for the provision of FireSmart coordination services for Electoral Areas A, B, C, D, E and F for an eleven month term commencing July 1, 2019 and expiring on May 31, 2020, for a total cost not to exceed \$50,000 and in accordance with the terms of grant received from Union of BC Municipalities through the Community Resiliency Investment Program.

**CARRIED**

#### **11.7 Relocation of the Downtown Sicamous Recycling Depot**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated June 5, 2019. Relocation of the downtown Sicamous Recycling Depot.

2019-0621

**Moved By** Director Rysz

**Seconded By** Director Brooks-Hill

THAT: the Board authorize the relocation of the downtown Sicamous Recycling Depot from its existing location at the Parkland Shopping Centre located at 1133 Eagle Pass Way to the Sicamous Bottle Depot property located at 322 Finlayson Street in Sicamous, BC effective July 1, 2019, subject to the approval of Sicamous Council.

Discussion on the motion:

Director Rysz amended the staff recommendation to add "subject to the approval of Sicamous Council." Director Rysz said he has had pushback from the locals and he was not present at the council meeting earlier in the year when this was introduced. He is getting feedback and questions about why it needs to be moved.

CAO cautious about fettering the Board's decision based on the 'subject to approval of the Sicamous Council' and giving them veto power on a CSRD function.

Directors Rysz and Simpson - In Favour

**DEFEATED**

2019-0622

**Moved By** Director Eliason

**Seconded By** Director Demenok

THAT: the Board authorize the relocation of the downtown Sicamous Recycling Depot from its existing location at the Parkland Shopping Centre located at 1133 Eagle Pass Way to the Sicamous Bottle Depot property located at 322 Finlayson Street in Sicamous, BC effective July 1, 2019

**CARRIED**

Director Rysz - Opposed

**19. Planning Bylaws**

**11. Business General**

**11.8 Newsome Creek Feasibility Study – Property Erosion at Caen Road**

Report from Derek Sutherland, Team Leader, Protective Services, Operations Management, dated June 17, 2019. Newsome Creek Feasibility Study - Property Erosion at Caen Road in Sorrento, BC.

CSRD Flooding Policy No. W-5 attached to agenda for reference.

2019-0623

**Moved By** Director Flynn

**Seconded By** Director Brooks-Hill

THAT: the Newsome Creek Erosion Mitigation Options report prepared by Kerr Wood Leidal Consulting Engineers dated June 7, 2019 be received by the Board for information this 20<sup>th</sup> day of June, 2019.

**CARRIED**

## **11.8 Newsome Creek Feasibility Study – Property Erosion at Caen Road**

### **11.8.1 Verbal Report - Chair Martin, Director Demenok, Chief Administrative Officer re: Ministerial Meeting June 13, 2019 re: Newsome Creek Mitigation**

Director Demenok gave a verbal report. MOTI has committed to replacing all the culverts along Newsome Creek. There are granting opportunities that we will be exploring.

2019-0625

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the Board direct staff to prepare a cost estimate for a study as recommended in the Westrek Geotechnical Services Ltd. report dated October 6, 2018 that states "An assessment of the natural and development-related disturbance should be undertaken with the tributary creeks above Highway No. 1. This should include a study of the creek channel to assess the stability and avulsion potential, an evaluation of the hydraulic capacity of each infrastructure crossing, and an assessment of the feasibility of improving the hydrologic function of the stream system", this 20<sup>th</sup> day of June, 2019.

#### Discussion on the motion:

CAO would like to strategize with staff rather than reverse the onus on the province to take responsibility.

**CARRIED**

## 12. Business By Area

### 12.1 Grant-in-Aid Requests

Report from Jodi Pierce, Manager, Financial Services, dated June 18, 2019.

Director Demenok recused himself due to the conflict of interest on one of the grant in aid applications (South Shuswap Transportation Society). Director Demenok left the meeting at this time.

Alternate Director Area C offered consent on the application.

2019-0626

**Moved By** Director Cathcart

**Seconded By** Director Flynn

THAT: the Board approve the following allocations from the 2019 electoral Grant-in-Aids:

#### Area A

\$10,000 Little Mittens Animal Rescue Association (operating expenses)

#### Area C

\$8,000 Sorrento Memorial Hall (tables and chairs)

\$25,000 South Shuswap Canada Day Society (Canada Day event)

\$1,950 South Shuswap Transportation Society (start-up costs)

#### Area D

\$1,900 Falkland & District Community Association (Family Day event)

#### Area F

\$1,100 Anglemont Volunteer Fire Department (pancake breakfast and open house)

**CARRIED**

### 12.2 Infrastructure Planning Grant - Seymour Arm Water Users Community

Report from Terry Langlois, Team Leader Utilities, dated June 15, 2019. Seeking Board Authorization for the CSRD to sponsor a Planning grant application for the Seymour Arm Water Users Community.

Director Demenok returned to the meeting.

2019-0627

**Moved By** Director Simpson

**Seconded By** Director Sulz

THAT: the Board empower the authorized signatories to apply for an Infrastructure Planning Grant on behalf of the Seymour Arm Water Users Community from the Ministry of Municipal Affairs and Housing in the amount of \$10,000 to develop an infrastructure upgrade plan for the community's water system, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**12.3 Electoral Area C Community Works Fund – Bulk Water Fill Station – Sorrento Water System**

Report from Terry Langlois, Team Leader, Utilities, dated May 28, 2019. Authorization to access the Community Works Fund monies from the Electoral Area C allocation to facilitate the purchase and installation of a bulk water fill station in Sorrento.

2019-0628

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Policy No. F-3 "Community Works Fund – Expenditure of Monies" access to the Community Works Fund be approved for up to \$30,000 plus applicable taxes from the Electoral Area C Community Works Fund allocation for the purchase and installation of equipment to provide a bulk water fill station in Sorrento, BC, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**12.4 Director Cathcart - Verbal: Request for Board support in principle: Highway 95 North - Shoulder Season Collaboration**

The Kicking Horse Canyon Project is located on the Trans-Canada Highway between Golden and Lake Louise. The Highway will be going through major upgrading in 2020, resulting in full road closures for a significant period of time. The traffic will be rerouted though Radium Hot Springs. This will involve long stopovers, highway congestion, etc.

To capitalize on the Phase 4 Trans-Canada Highway expansion, a number of partners including the Regional District of East Kootenay/Columbia Valley Economic Development are exploring the idea of applying for funds to provide tourism events and activities during the shoulder season to help mitigate long stop overs - highway congestion, etc.

2019-0629

**Moved By** Director Cathcart

**Seconded By** Director Moss

THAT: the Board support in principle to capitalize on the Phase 4 Trans-Canada Highway expansion, a number of partners including the Regional District of East Kootenay/Columbia Valley Economic Development are exploring the idea of applying for funds to provide tourism events and activities during the shoulder season to help mitigate long stop overs - highway congestion, etc. - along the Highway 93/95 corridor.

**CARRIED**

## **12.5 Infrastructure Planning Grant – Nicholson Groundwater Aquifer**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated June 14, 2019. Board endorsement for an Infrastructure Planning Grant application for the Nicholson Groundwater Aquifer.

2019-0630

**Moved By** Director Cathcart

**Seconded By** Director Moss

THAT: the Board empower the authorized signatories to apply for an Infrastructure Planning Grant for the community of Nicholson from the Ministry of Municipal Affairs and Housing in the amount of \$10,000 to develop a community water system infrastructure feasibility study, this 20<sup>th</sup> day of June, 2019.

**CARRIED**

## **13. Administration Bylaws**

### **13.1 Sorrento Waterworks Service Area Amendment Bylaw**

Report from Terry Langlois, Team Leader, Utilities, dated May 28, 2019. Sorrento Waterworks Service Area Amendment Bylaw.

2019-0631

**Moved By** Director Demenok  
**Seconded By** Director Simpson

THAT: Sorrento Waterworks Service Area Amendment Bylaw No. 5803, 2019 be read a first, second and third time this 20<sup>th</sup> day of June, 2019.

**CARRIED**

### **13.2 City of Salmon Arm – Security Issuing Bylaw 9109**

Report from Jodi Pierce, Manager, Financial Services dated May 23, 2019. Access to Long-term borrowing from Municipal Finance Authority.

2019-0632

**Moved By** Director Eliason  
**Seconded By** Director Moss

THAT: Bylaw No. 9109, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9109, 2019” be read a first, second, and third time this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0633

**Moved By** Director Eliason  
**Seconded By** Director Moss

THAT: Bylaw No. 9109, cited as “Columbia Shuswap Regional District Security Issuing Bylaw No. 9109, 2019” be adopted this 20<sup>th</sup> day of June, 2019.

**CARRIED**

### **13.3 CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw**

Report from Ben Van Nostrand, Team Leader, Environmental Health Services dated May 23, 2019. Solid Waste Disposal Tipping Fee Bylaw Update.

2019-0634

**Moved By** Director Rysz  
**Seconded By** Director Moss

THAT: Bylaw No. 5802, 2019, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5802, 2019” be read a first, second and third time this 20th day of June, 2019.

**CARRIED**

2019-0635

**Moved By** Director Rysz

**Seconded By** Director Moss

THAT: Bylaw No. 5802, 2019, cited as “CSRD Solid Waste Disposal Tipping Fee and Regulation Bylaw No. 5802, 2019” be adopted

**CARRIED**

2019-0636

**Moved By** Director Rysz

**Seconded By** Director Moss

THAT: the tipping fee of \$240 per tonne for ‘Mixed Loads’ be relaxed to \$160 per tonne until January 1, 2020 to deliver an awareness campaign to residents and businesses of the CSRD.

**CARRIED**

**13.4 Centennial Field Community Park Service Establishment and Centennial Field Community Park Loan Authorization Bylaws.**

Report from Ryan Nitchie, Team Leader, Community Services, dated May 31, 2019. Service Establishment and Loan Authorization Bylaws for park land acquisition of Centennial Field Community Park property located in Blind Bay area in Electoral Area C.

2019-0637

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: “Centennial Field Community Park Service Establishment Bylaw No. 5800, 2019” be read a first, second and third time this 20<sup>th</sup> day of June, 2019.

2019-0638

**Moved By** Director Demenok

**Seconded By** Director Moss

THAT: 'Centennial Field Community Park Loan Authorization Bylaw No. 5801, 2019' be amended as follows:

- By deleting the words 'Two Million Twenty-five Thousand Dollars' and the amounts '\$2,025, 000' where they occur throughout the bylaw;

- And by inserting the replacement words 'One Million Seven Hundred Seventy Thousand' and the amounts "1,770,000' throughout the bylaw,  
this 20<sup>th</sup> day of June, 2019.

**CARRIED**

Discussion on the motion:

Amendment proposed by Director Demenok to use \$1 million dollars from the Area C Parks Acquisition Reserve, and to borrow 1.7 million versus the 2 million dollars.

CAO noted that if the incorporation happens, there will be no reserves left for the Electoral Area. The difference per household for the two borrowing options is \$2. If incorporation does not happen, the 2 Electoral Areas would require one area to continue to pay back the loan for the next 25 years.

Director Demenok stated that the parks plan reserve fund is only permitted for acquisition of parks and it does not make sense to save money for no known parks. It does not fully deplete the fund and there are at least 5 subdivisions in progress that will have parkland dedication.

Director Moss, staff is being risk adverse. Depleting reserves is a political decision and he is in support of the amendment.

**CARRIED**

2019-0638-1

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: "Centennial Field Community Park Loan Authorization Bylaw No. 5801, 2019", be read a first, second, and third time this 20<sup>th</sup> day of June, 2019.

**CARRIED**

DEVELOPMENT SERVICES

15. **Business General**

15.1 **Electoral Area D: Proposed Cannabis Production Facility**

Report from Jan Thingsted, Planner III, dated May 31, 2019  
4319 Colebank Road, Falkland

2019-0639

**Moved By** Director Sulz

**Seconded By** Director Simpson

THAT: Notwithstanding CSRD Cannabis Related Business Policy A-71  
and its statement:

*Cannabis related businesses are not supported on Land within the  
Agricultural Land Reserve,*

the Board waive this criteria for the property described as the Southeast ½  
of the Northeast Section 16, Township 17, Range 11, W6M, KDWD since  
the proposal is for a soil based cannabis production facility and that all  
forms of cannabis production are now considered farm use by the  
Agricultural Land Commission this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0640

**Moved By** Director Sulz

**Seconded By** Director Simpson

THAT: Notwithstanding CSRD Cannabis Related Business Policy A-71  
and its statement:

*Where land use zoning exists, cannabis retail sales may only be permitted  
in commercial zones; cannabis production facilities may only be permitted  
in industrial zones,*

the Board waive this criteria for the property described as the Southeast ½  
of the Northeast Section 16, Township 17, Range 11, W6M, KDWD since  
all forms of cannabis production are now considered farm use by the  
Agricultural Land Commission this 20<sup>th</sup> day of June, 2019

**CARRIED**

**14. 12:30 PM IN CAMERA**

2019-0641

**Moved By** Director Brooks-Hill

**Seconded By** Director Rysz

THAT: pursuant to Sections 90(1) of the Community Charter,

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public;

the Board move In Camera.

**CARRIED**

The Chief Administrative Officer left the meeting at this time.

**16. ALR Applications**

None.

**17. Directors' Report on Community Events**

None.

**ELECTORAL AREA DIRECTORS**

**18. 1:30 PM Business by Area**

**18.1 Electoral Area B: Temporary Use Permit No. 850-03 (Renewal)**

Report from Candice Benner, Planner II, dated May 28, 2019.

1624 and 1630 Mt. Begbie Road, Revelstoke

Applicant was not in attendance.

No public submissions were received.

2019-0642

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-03 (Renewal) for Lot 1, Township 23, Range 2, W6M, Kootenay District, Plan NEP21998, for a vacation rental, be approved for renewal for the term May 20, 2019 to May 20, 2022, this 20<sup>th</sup> day of June, 2019..

**CARRIED**

## **18.2 Electoral Area C: Development Variance Permit 701-89**

Report from Christine LeFloch, Planner II, dated May 29, 2019.  
3230 Berke Road, Blind Bay.

Applicants were not in attendance.

No public submissions received.

2019-0643

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: in accordance with Section 498 of the Local Government Act, Development Variance Permit 701-89 for Lot 16, Section 30, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan KAP56039, varying South Shuswap Zoning Bylaw No. 701 as follows:

1. Section 7.2.5 Minimum setback from an interior side parcel line from 2 m to 0 m only for the existing single family dwelling and attached deck; and
2. Section 3.5.8 Minimum setback from an interior side parcel line from 1 m to 0 m only for the eaves and gutters of the existing single family dwelling and attached deck;

be approved this 20<sup>th</sup> day of June, 2019;

AND THAT: issuance of Development Variance Permit 701-89 be subject to registration of an easement over a portion of Lot 15, Section 30, Township 22, Range 10, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, Plan KAP56039, to include the encroaching portions of the existing single family dwelling and attached deck plus an additional 2

metres along the west side of the structure, and the easement wording is to include provisions for a 2 m building setback from the western edge of the easement to maintain the zoning setback standards for future development of Lot 15.

**CARRIED**

**18.4 Electoral Area E: Development Variance Permit No. 2000-75 (Adams et al)**

Report from Erica Hartling, Planner I, dated June 3, 2019.  
#7 1249 Bernie Road, Annis Bay

Applicant was not in attendance.

No public submissions received.

2019-0644

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: in accordance with Section 498 of the Local Government Act Development Variance Permit No. 2000-75 for Share 7 of Covenant Plan 41330 of Those Parts of Legal Subdivision 13 of Section 17, and Legal Subdivision 16 of Section 18 Lying to the South of the South Bank of the Salmon Arm of Shuswap Lake, Township 21, Range 8, West of the 6<sup>th</sup> Meridian, Kamloops Division Yale District, varying Rural Sicamous Land Use Bylaw No. 2000 as follows:

- Section 2.14(2)(b) Minimum setback from the north interior side parcel line (adjacent to Shuswap Lake) from 2 m to 0 m only for the cabin's attached upper and lower deck and the existing concrete retaining wall with attached stairs;

be approved for issuance this 20<sup>th</sup> day of June, 2019.

**CARRIED**

**19. Planning Bylaws**

**19.1 Electoral Area D: Salmon Valley Land Use Amendment (Desimone/McMullen) Bylaw No. 2559**

Report from Candice Benner, Planner II, dated June 5, 2019.  
5781 Highway 97, Falkland

Applicants were not in attendance.

2019-0645

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: "Salmon Valley Land Use Amendment (Desimone/McMullen)  
Bylaw No. 2559 be adopted this 20<sup>th</sup> day of June, 2019.

**CARRIED**

## ELECTORAL AREA DIRECTORS

### **18. 1:30 PM Business by Area**

#### **18.3 Electoral Area D: Development Variance Permit No. 2500-17**

Report from Candice Benner, Planner II, dated May 27, 2019.  
5781 Highway 97, Falkland

Note to Board: Consideration of DVP No. 2500-17 must occur after  
business item 19.1 Salmon Valley Land Use Amendment  
(Desimone/McMullen) Bylaw No. 2559

Applicants were not in attendance.

No public submissions received.

2019-0646

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: in accordance with Section 498 of the Local Government Act,  
Development Variance Permit No. 800-32 for Lot 4, Block 7, Section 2,  
Township 18, Range 12, W6M, KDYD, Plan 1295, varying Salmon Valley  
Land Use Bylaw No. 2500, as follows:

Section 2.7.2.2 minimum setback from side parcel line from 2.0 m to 0.59  
m for an attached deck; to 1.56 m for attached stairs, and to 1.31 m for an  
attached storage shed,

be approved for issuance this 20<sup>th</sup> day of June, 2019.

**CARRIED**

## 19. Planning Bylaws

### 19.2 Electoral Area D: Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562

Report from Candice Benner, Planner II, dated May 27, 2019.  
5777 Highway 97, Falkland

Applicants were not in attendance.

2019-0647

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: "Salmon Valley Land Use Amendment (Montgomery) Bylaw No. 2562" be read a first time this 20<sup>th</sup> day of June, 2019.

**CARRIED**

2019-0648

**Moved By** Director Brooks-Hill

**Seconded By** Director Cathcart

THAT: the Board utilize the simple consultation process for Bylaw No. 2562, and it be referred to the following agencies and First Nations:

- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- Ministry of Forests, Lands and Natural Resources – Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services; and
- Relevant First Nations Bands and Councils.

**CARRIED**

### 19.3 Electoral Area F: Magna Bay Zoning Amendment (Coueffin) Bylaw No. 800-31

Report from Candice Benner, Planner II, dated May 30, 2019  
6346 Squilax-Anglemont Road, Magna Bay

Owners were in attendance.

2019-0649

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Magna Bay Zoning Bylaw Amendment (Coueffin) Bylaw No. 800-31" be given second reading, this 20<sup>th</sup> day of June 2019.

**CARRIED**

2019-0650

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: a public hearing to hear representations on "Magna Bay Zoning Bylaw Amendment (Coueffin) Bylaw No. 800-31" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director of Electoral Area F being that in which the land concerned is located, or Alternate Director Jeffrey Tarry, if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**19.4 Electoral Area F: Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40**

Report from Erica Hartling, Planner I, dated May 31, 2019.  
3740 Ancient Creek Lane, Scotch Creek

Applicants were not in attendance.

2019-0651

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: "Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40" be read a second time this 20<sup>th</sup> day of June 2019.

**CARRIED**

2019-0652

**Moved By** Director Simpson

**Seconded By** Director Demenok

THAT: a public hearing to hear representations on "Scotch Creek/Lee Creek Zoning Amendment (Mosher) Bylaw No. 825-40" be held;

AND THAT: notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT: the holding of the public hearing be delegated to Director Jay Simpson, as Director of Electoral Area F being that in which the land concerned is located, or Alternate Director Jeffrey Tarry, if Director Simpson is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

**CARRIED**

**20. Release of In Camera Resolutions**

Advisory Planning Commission C resignation

THAT: the Board accept the resignation of Millicent Barron from Electoral Area C Advisory Planning Commission, this 20<sup>th</sup> day of June, 2019;

AND FURTHER THAT: the resolution be authorized for release from the Closed (In-Camera) portion of the meeting.

MEETING CONCLUSION

**22. Next Board Meeting**

Regular Board Meeting, Thursday July 18, 2019 at 9:30 AM  
Location: CSRD Boardroom, 555 Harbourfront Drive NE, Salmon Arm, BC

**23. Adjournment**

Meeting adjourned at 3:05 PM

2019-0653

**Moved By** Director Demenok

**Seconded By** Director Simpson

THAT: the regular Board meeting of June 20, 2019 be adjourned.

**CARRIED**

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER