



# BOARD REPORT

**TO:** Chair and Directors

**File No:** 5380 40 05

**SUBJECT:** Relocation of the Downtown Sicamous Recycling Depot

**DESCRIPTION:** Report from Ben Van Nostrand, Team Leader, Environmental Health Services, dated June 5, 2019. Relocation of the downtown Sicamous Recycling Depot.

**RECOMMENDATION #1:** THAT: the Board authorize the relocation of the downtown Sicamous Recycling Depot from its existing location at the Parkland Shopping Centre located at 1133 Eagle Pass Way to the Sicamous Bottle Depot property located at 322 Finlayson Street in Sicamous, BC effective July 1, 2019.

## SHORT SUMMARY:

In an effort to provide a more convenient and efficient way for the residents of the District of Sicamous to manage their recycling, the CSR D is proposing to relocate the existing CSR D recycling depot to the Sicamous Bottle Depot property. The Sicamous Bottle Depot offers increased hours of operation and a convenient "one stop drop" service to the community. This relocation has been discussed with and is supported by the District of Sicamous.

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## VOTING:

Unweighted  
Corporate



LGA Part 14  
(Unweighted)



Weighted  
Corporate



Stakeholder  
(Weighted)



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## BACKGROUND:

The original CSR D recycling depot within the District of Sicamous was located at 534 Main Street. In 2016, the District of Sicamous requested the facility be moved to accommodate future highway and access road improvements in the area. The CSR D negotiated an agreement with the owner of the Parkland Shopping Centre to lease an area of property behind the mall to host the recycling receiving infrastructure. During this time, CSR D staff approached the owners of the Sicamous Bottle Depot to explore the option of adding a CSR D recycling depot at their site. The bottle depot owners were not interested at that time, citing space issues as a limiting factor due to sharing the property with the Greyhound bus depot service.

In the fall of 2018 the CSR D was informed that the Sicamous Bottle Depot had changed ownership. The new owners expressed an interest in taking on the CSR D's recycling program, having operated a bottle depot with Recycle BC programs in Cranbrook for several years. Furthermore, with the Greyhound bus service no longer in operation at the site, space restriction is not an issue.

The current agreement with the operator of the existing downtown recycling depot expires on June 30, 2019. The owners of the Sicamous Bottle Depot have agreed to take over the CSR D's recycling program on July 1, 2019. Recycle BC, the District of Sicamous and the owner of the Parkland Shopping Centre, have all been notified of the change and all parties are supportive of the relocation.

**POLICY:**

The relocation of the recycling depot from the Parkland Shopping Centre to the local bottle depot will create a convenient one-stop drop of recyclables for residents. These types of initiatives are supported in the CSRD's Regional Solid Waste Management Plan.

**FINANCIAL:**

A purchase order will be issued on a monthly basis to the owner of the Sicamous Bottle Depot for July, August, and September 2019 to operate and maintain the recycling facilities. In September, CSRD staff will recommend long term agreements to the Board for all bottle depot operations that contain CSRD recycling facilities on site including Bill's Bottle Depot in Salmon Arm, the Revelstoke Bottle Depot and the Golden Bottle Depot.

The cost to operate the downtown Sicamous Recycling Depot is expected to slightly increase over the current model due to the increased number of hours the recycle depot site will be open and available to the public. The current site is open 24 hours per week and the Sicamous Bottle Depot site will operate a minimum of 30 hours per week. The total cost difference will be better determined once the facility is operating at the new location for a few months. Any cost increase will be absorbed within the existing Five Year Financial Plan.

**KEY ISSUES/CONCEPTS:**

Relocation of the downtown Sicamous Recycling Depot will increase the hours available to residents for recycling and be located at a more convenient location.

**COMMUNICATIONS:**

A communication plan has been prepared in anticipation of the relocation and will commence once the Board has approved the relocation, including social media updates, newspaper, radio and signage. The owner of the Parkland Shopping Centre Mall will be informed by the CSRD and arrangements to remove any infrastructure from the site will be completed to ensure the site is restored to a satisfactory condition.

**DESIRED OUTCOMES:**

The Board endorse the resolution to relocate the downtown Sicamous Recycling Depot.

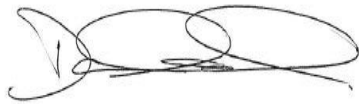
**BOARD'S OPTIONS:**

1. *Endorse the Recommendation.*
2. *Deny the Recommendation.*
3. *Defer.*
4. *Any other action deemed appropriate by the Board.*

**Report Approval Details**

Document Title:	2019_06_20_ Board_OM_Sicamous_Recycling_Depot_Relocation_.docx
Attachments:	
Final Approval Date:	Jun 10, 2019

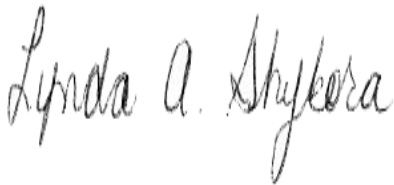
This report and all of its attachments were approved and signed as outlined below:



**Darcy Mooney - Jun 10, 2019 - 12:17 PM**



**Jodi Pierce - Jun 10, 2019 - 3:20 PM**



**Lynda Shykora - Jun 10, 2019 - 3:34 PM**

**No Signature - Task assigned to Charles Hamilton was completed by assistant Lynda Shykora**

**Charles Hamilton - Jun 10, 2019 - 3:35 PM**